



OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on
Tuesday 12th March 2024 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall

Present: Cllr's: Lyndsey Whitby (LB), Donna Leivers (DL), Richard Cross (RC), Hanna Lempicki (HL), Kevin Cocker (*arrived 19h54*) and David Wilkes (DW).

In Attendance: Ms. Lisa-Jayne Campbell (LJ) (Clerk) and one member of public.

| Year and Minute | DISCUSSION AND DECISIONS |
|-----------------|---|
| | Public Participation: one member of public present explained their application for the Glamping site. |
| 134/23 | To receive and accept apologies for absence: Cllr Cocker informed the PC that he would be late. |
| 135/23 | To receive and note declarations of interest: there were no declarations of interest. |
| 136/23 | To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 13 th February 2024 were accepted as a true record of the meeting and signed by the Chair. |
| 137/23 | To Report on Matters Arising: a. Kings portrait update: The clerk has ordered it. |
| 138/23 | To receive and note reports from District and County Councillors: (<i>RJ arrived 20h15</i>) RJ reported that YOBI licensing application will be going to the licence committee. (<i>RJ left 20h45</i>) |
| 139/23 | Planning: None at the time of setting the agenda. |
| 140/23 | Financial Matters: a. To note payments received and authorise accounts for payment: payments totalling £1156.56 were approved for payment. b. To approve monthly bank reconciliation: the balance as of 12 th March 2024 is £19786.42 – APPROVED. c. To adopt the Financial Regulations - ADOPTED d. To approve the Annual grounds maintenance contract – it was agreed to remain with Ulyetts, option two. |
| 141/23 | To receive and note Lead Role reports: |
| a. | Highways (RC) Fly tipping appears to have slowed down and potholes continue to be filled. |

| | |
|---------------|--|
| b. | Village Hall (DL) The Clerk has received a bill for the storage of the filing cabinet. The parking was discussed and it was noted that if there is a large booking, the cricket field can be used. i. to confirm parking lamppost responsibility – the PC has been in touch with NSDC to confirm who is responsible for maintenance; awaiting response. |
| c. | Recreation Ground/Playspace Carers group (HL/DW): i. to dissolve the Playspace Carers Group: DISSOLVED. DW agreed to perform a monthly check. |
| e. | Green Spaces (LW): i. to agree planting of wild flowers: it was agreed to plant them on Main Street on the verge along the wall between the Village Hall and the bus shelter and on the verge by the village hall carpark. ii. To agree purchase of village planters: It was agreed to go for the oak look square recycled plastic planters; LW will get more quotes – ongoing. iii. To agree resident memorial tree: LW will ask the Cricket Club if they would allow it on their ground. |
| f. | Maintenance issues/Risk & Resilience: i. To agree action on broken gate at entrance to park: LW has made it safe – Clerk to chase footpaths to confirm whose responsibility it is. |
| g. | Flood defence: DL has requested that Blind Lane is included in the road closure plan and she is awaiting response. |
| 142/23 | PC Calendar: May 7 th – Annual Parish Meeting. |
| 143/23 | To receive update on Website: deferred. |
| 144/23 | To receive, note and action Correspondence received: All correspondence was circulated electronically. |
| 145/23 | Any other business: The Dover Beck has a new editor. The PC congratulated Cllr Cross on his award for Farm Manager of the Year. Due to work and family commitments, Cllr Cross resigned from the Parish Council with immediate effect; the PC thanked Cllr Cross for his long standing service to the community and all his hard work as a Councillor and wished him well. |
| 146/23 | To note items for the next Agenda: playground fence, bus proposal update, co-option. |
| 147/23 | Date of next Parish Council meeting: Tuesday 9 th April 2024 at 7.30 pm in the Sylvia Bell Room at the VH. |
| 148/23 | Meeting Closed: There being no further business the Chairman closed the meeting at 21h23. |