



**NEWARK &
SHERWOOD**
DISTRICT COUNCIL

Budget 2023/24

Report to Council

9th March 2023

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Report to: Cabinet Meeting: 21 February 2023

Portfolio Holder: Councillor David Lloyd, Strategy, Performance & Finance

Director Lead: Sanjiv Kohli, Director – Resources and Deputy Chief Executive

Lead Officer: Nick Wilson, Business Manager – Financial Services Extension 5317

Report Summary	
Type of Report	Open Report, Key Decision
Report Title	2023/24 Proposed Revenue Budget
Purpose of Report	To enable Cabinet to consider the spending proposals in the council’s proposed 2023/24 General Fund revenue budget and make recommendations to Full Council for its meeting on 9 March 2023.
Recommendations	<p>That Cabinet recommends to Full Council at its meeting on 9 March 2023 that:</p> <ul style="list-style-type: none"> i. the following amounts be now calculated by the council for the 2023/24 financial year, in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011: <ul style="list-style-type: none"> 1. £52,026,050 being the aggregate of the amounts which the council estimates for items set out in Section 31A(2)(a) to (f) of the Act (the District Council’s gross expenditure for 2022/23); 2. £35,067,050 being the aggregate of the amounts which the council estimates for the items set out in Section 31A(3)(a) to (d) of the Act (the District Council’s gross income for 2022/23); and 3. £16,959,000 being the amount by which the aggregate at (b)(i) above exceeds the aggregate at (b)(ii) above, calculated by the council, in accordance with Section 31A(4) of the Act, as its Net Budget Requirement for the year; ii. the figures shown as i.1. and i.3. above to be increased only by the amount of Parish Precepts for 2023/24;

	<p>iii. the budget amounts included in the report be the council’s budget for 2023/24; and</p> <p>iv. the fees and charges shown in Appendices C1-C21 be implemented with effect from 1 April 2023.</p>
Alternative Options Considered	Not applicable
Reason for Recommendations	To enable Cabinet to make recommendations to Council of the amounts to be calculated in accordance with Sections 31 to 36 of the <i>Local Government Finance Act 1992</i> , as amended by the <i>Localism Act 2011</i> , for the purposes of setting Council Tax levels for the 2022/23 financial year.

1.0 Background

- 2.1 This report sets out details of the council’s proposed General Fund revenue budget for the 2023/24 financial year. The GF revenue budget has been prepared in accordance with the council’s budget setting strategy for 2023/24 which was approved by Cabinet on 12 July 2022.
- 2.2 The 2023/24 General Fund revenue budget has accordingly been derived from the 2023/24 base budget within the Medium Term Financial Plan (MTFP) approved by Full Council on 8 March 2022. In accordance with the Budget Strategy, growth and efficiencies have been included based on the engagement with Portfolio Holders throughout the budget setting process. Additionally, changes as described in the Budget Strategy around pay awards and inflation, have also amended that base position.

2.0 Financial Summary

- 2.1 The council’s proposed 2023/24 General Fund (GF) revenue budget is shown in further detail, including information on priority areas in **Appendices A1 to A3** to this report. The current overall position is summarised below:

Line in Appendix A1		2023/24 (£)
6	Total service budgets	18,986,600
11	Total other operating income & expenditure	1,436,050
16	Total financing and investment income & expenditure	(561,450)
26 & 27	Less capital reversals	(2,902,200)

	Net Budget Requirement	16,959,000
17 to 22	Other government grants	(2,115,860)
23 & 24	Non-Domestic Rates (NDR) (Business Rates)	(8,536,000)
28 & 29	Contributions to or (from) Usable Reserves	1,456,910
31	Net call on Council Tax	7,764,050
32 & 33	Council Tax Adjustments	141,120
34	Amount to collect through Council Tax	7,905,170

2.2 As the total service budgets (line 6 of **Appendix A1**) include capital costs, the table below breaks down the total service budgets for each Committee by the amounts which relate to capital costs and which relate to cash budgets:

Line in Appendix A1	Portfolio	2023/24 base budget (March 2022) (£)	2023/24 base budget (February 2023) (£)	Variance (£)
Without Capital costs	Cleaner, Safer, Greener	4,491,120	5,181,330	690,210
	Economic Development & Visitors	1,435,790	1,063,200	(372,590)
	Homes & Health	1,248,940	1,758,670	509,730
	Organisational Development & Governance	4,579,120	4,788,440	209,320
	Strategy, Performance & Finance	2,761,890	3,292,760	530,870
	Cash Service Budgets	14,516,860	16,084,400	1,567,540

Capital costs	Cleaner, Safer, Greener	949,550	670,650	(278,900)
	Economic Development & Visitors	691,780	499,700	(192,080)
	Homes & Health	584,170	880,380	296,210
	Organisational Development & Governance	453,860	714,760	260,900
	Strategy, Performance & Finance	1,680	136,710	(135,030)
26 & 27	Capital Service Budgets	2,691,040	2,902,200	221,160

1	Cleaner, Safer, Greener	5,440,670	5,851,980	411,310
2	Economic Development & Visitors	2,127,570	1,562,900	(564,670)
3	Homes & Health	1,833,110	2,639,050	805,940
4	Organisational Development & Governance	5,032,980	5,503,200	470,220
5	Strategy, Performance & Finance	2,763,570	3,429,470	665,900
6	Total Service Budgets	17,197,900	18,986,600	1,788,700

2.3 The table below shows how the 2023/24 base budget approved by Full Council on 8 March 2022, has been adjusted for changes based on paragraph 2.2 above.

Portfolio	2023/24 base budget (March 2022) (£)	Realignments	Salary Uplift	Approved Variations	Inflation	Requested Changes	2023/24 base budget (February 2023) (£)
CSG	4,491,120	(163,130)	455,720	(31,550)	75,338	353,832	5,181,330
EDV	1,435,790	(339,010)	172,544	161,303	36,180	(403,607)	1,063,200
H&H	1,248,940	(9,220)	200,920	133,630	27,580	156,820	1,758,670
ODG	4,579,120	91,040	258,510	41,200	43,620	(225,050)	4,788,440
SPF	2,761,890	420,320	(162,450)	505,550	24,050	(256,600)	3,292,760
Non-Capital	14,516,860	0	925,244	810,133	206,768	(374,605)	16,084,400

3.0 Development of Proposed 2023/24 General Fund Revenue Budget

3.1 The development of the proposed 2023/24 General Fund budget was set out in the Budget Strategy document that was presented to Cabinet on 12 July 2022. This set out the strategy for the year which was to build upon the notional 2023/24 budget as compiled in the preparation of the MTFP for the 2022/23 to 2025/26 which was approved by Council on 8 March 2022.

3.2 Portfolio Holders met with responsible Directors to review proposed level of resources to meet the objectives from within the Council's current approved Community Plan for the 2023/24 financial year. The portfolio holder for Strategy, Performance and Finance has also reviewed the overall Council Position. Subsequently, this budget has therefore been proposed for the 2023/24 financial year.

3.3 The proposed 2023/24 General Fund revenue budget collates various types of information, such as the:

- a) level of government grant receivable;
- b) expected level of council tax and business rates income;
- c) expected level of other income, such as from fees and charges;
- d) expected level of spend on employees; and
- e) expected use of reserves.

3.4 The sub-sections in this part of the report summarise these and other areas of importance.

Local Government Finance Settlement: Settlement Funding Assessment (SFA)

3.5 The annual Local Government Finance Settlement provides councils with the amount of government grant and other information crucial for setting the next financial year's

budget. The provisional settlement was announced on 19 December 2022, and the final settlement was announced on 7 February 2023.

3.6 The Settlement Funding Assessment (SFA) which the government will give councils next year is a combination of Revenue Support Grant (RSG) and the council's local share of redistributed business rates.

3.7 The government will pay Newark and Sherwood £4.044m in SFA for 2023/24. The table below breaks down the council's SFA for the five financial years between 2019/20 and 2023/24. This shows an increase in government funding of 9.2% over that period (up from 1.7% increase in the 2022/23 financial year).

	2019/20 (£)	2020/21 (£)	2021/22 (£)	2022/23 (£)	2023/24 (£)
Revenue Support Grant (RSG)	82,785	84,134	84,599	87,743	228,403
Baseline Funding Level (BFL)	3,618,775	3,677,736	3,677,736	3,677,736	3,815,364
Settlement Funding Assessment (SFA)	3,701,560	3,761,870	3,762,335	3,765,479	4,043,767

3.8 In addition to the council's BFL payment from the government, the council may also receive business rates from the Nottinghamshire Business Rates Pool and retain a proportion of locally generated business rates. Further details can be found in paragraph 4.42.

3.9 Core Spending Power is the measure of the resources available to Local Authorities to fund service delivery, based on the Governments LGFS.

3.10 The headline increase for Core Spending Power nationally, is 9.4% albeit, 39% of this is predicated on increases in Council Tax. Government have assumed authorities will increase Council Tax by the maximum allowed by regulation, together with forecasts of increases in Council Tax Base.

3.11 This Council has seen an increase of 3.8% in Core Spending Power which is represented by an increase in £0.534m. The increase in Council Tax, equates to 49% of this increase, generated through increases in Tax Base and the forecast 1.94% increase in Council Tax.

3.12 The Governments assumption of the increase in this Council's Core Spending Power was forecast to be 4.6% but due to not forecasting the maximum increase in Council Tax chargeable and lower than the Governments forecast growth in the tax base, this has reduced the Core Spending Power accordingly.

Proposed 2023/24 Council Tax

- 3.13 Chapter IVA (Limitation of Council Tax and Precepts) of the *Local Government Finance Act 1992* requires billing authorities to hold referenda if their relevant basic amount of council tax for a financial year is in excess of a set of principles determined by the Secretary of State.
- 3.14 An authority's relevant basic amount of council tax is its average band D council tax excluding local precepts. The relevant basic amount of council tax for Newark & Sherwood District Council (NSDC) includes the levy that Internal Drainage Boards charge the Council.
- 3.15 Since 2016/17, shire district councils have been able to increase council tax by the greater of the core principle or £5.00 without holding referenda. For 2018/19 and 2019/20, the core principle was 3%; and for all other years, 2%.
- 3.16 The proposed core principle for 2023/24 is 3%. The government's proposed council tax referendum principle for shire district councils therefore permits increases in the council's 2023/24 relevant basic amount of council tax of up to (and including) the greater of 2.99% or £5.00 without holding a referendum.
- 3.17 The assumed council tax increase within these budget papers is an increase in the band D equivalent of 1.94%, or £3.60 per year based on the band D average. As 73% of the properties in Newark and Sherwood are in bands A to C, the increase for these properties will be less than £3.60 per year.
- 3.18 The council tax base (being the number of band D equivalent properties within the district) assumes a 1.014% increase on 2022/23, to account for both a change in methodology and increase in number of properties within the District.

Proposed 2023/24 Budget – General Principles

- 3.19 The appropriate bases agreed in the Budget Strategy and used in the preparation of the budget are:

a)	Employees	<p>Some of the main assumptions used to budget for employee costs for 2023/24 are:</p> <ul style="list-style-type: none">• a 5% increase in 2023/24 basic pay and 3% thereafter (in addition to the £1,925 increase for 2022/23);• a 1.75% increase in the council's rate of National Insurance (NI) contributions;• an increase in pay point for employees not at the post's highest pay point; and• a 5.0% vacancy rate.
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		5.0% of the council's total salary budget, or £917,600, has been budgeted to be saved from posts that remain vacant for a period of time before being filled.
b)	Employer's Superannuation	<p>Pension-related costs have been budgeted for in line with the actuarial review which took place as at 31 March 2022 for the three years between 2023/24 and 2025/26.</p> <p>The council's budgeted pension-related costs have increased, because its total 2023/24 basic pay budgets have increased. The council's primary rate (charged as a proportion of basic salary at employee level) is 18.6%.</p>
c)	General Inflation	<p>Most non-pay expenditure budgets have been uplifted by 5%. Specific budgets have had larger increases on where applicable. Some costs, such as insurance and utilities, are expected to increase by more than 5%; and others, such as fixed-price goods and services, are expected to increase by less than 5%. Income Budgets have been increased where appropriate based on the Fees and Charges schedule.</p>
d)	Average Interest Rate re External Debt	<p>The council's General Fund borrowing will be in accordance with the Prudential Code for Capital Finance in Local Authorities. The cost of borrowing will depend on the rates available at the time that funding is required.</p>
e)	Capital Charges	<p>The proposed budgets for each Portfolio (Appendix A1, lines 1-5) includes the notional costs of assets used in delivering services, so that the council can reflect the true cost of delivering services.</p> <p>Statute, however, requires these capital charges be reversed out (Appendix A1, lines 26 & 27) and replaced with the cost to the council taxpayer of the underlying capital decisions that have yet to be financed (Minimum Revenue Provision (MRP)) (Appendix A1, line 12). Legislation determines that council taxpayers cannot be charged for the notional costs of assets used.</p>
f)	Capital Financing Charges	<p>The council's General Fund (GF) revenue budget is charged when the council borrows to fund the purchase or creation of non-current assets. These charges will be in line with the council's Minimum Revenue Provision (MRP) policy for 2023/24 to be approved by Council on 9 March 2023.</p>

		MRP is a charge to the taxpayer, calculated by apportioning the value borrowed for assets over their expected useful lives.
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3.20 The table below details the council's net budget requirement for 2022/23, broken down by gross expenditure and gross income:

Line		2023/24 gross expenditure (£)	2023/24 gross income (£)	2023/24 net expenditure (£)
6	Total service budgets (Appendix A2)	53,150,230	(34,163,630)	18,986,600
11	Other operating income & expenditure	1,436,050	0	1,436,050
16	Total Financing and Investment income & expenditure	1,131,970	(1,693,420)	(561,450)
26 & 27	Reversal of Capital Charges	(3,692,200)	790,000	(2,902,200)
	Net Budget Requirement	52,026,050	(35,067,050)	16,959,000

3.21 A summary of the main reasons for changes requested in the table at paragraph 3.3 are listed below:

Reason for change in 2023/24 base budget (February 2023), compared to 2023/24 base budget (March 2022)	Variance (£)
Employee-related changes, regarding recently agreed uplift in salaries by £1,925	925,244
Inflationary increases	208,758
Increase in recharges to the HRA	(401,980)
Increase in Environmental Services Budget for new 'POP' Bulky waste collection Regulations and 6 months Glass Recycling	313,530
X2 new posts in Development Management	149,160
Community Grants increase	87,500
Increase in Lorry Park Fees and Charges and introduction of parking income at Bowbridge Road	(195,000)
Revision of desk licence numbers and rental charges at Castle House and increases in Fees and Charges at the Beacon	(164,890)

2023/24 Employee Plan

3.22 The salary budget for the General Fund has been based on 449.25 and Housing Revenue Account 66.51 full-time equivalent (FTE) employees in 2023/24, a total of 515.75 FTEs. Any changes to the establishment will require the relevant approvals.

Fees and Charges Review

- 3.23 The fees and charges for many services administered by the local authority are set by statute. The amounts for these, and their timing and review, are therefore prescribed by central government. There remains, however, many services where the council has the ability to review and if necessary, amend its charges or charging regime.
- 3.24 In accordance with the council's Constitution, each service area should consider the level of fees and charges to be implemented in the following financial year as part of the process of service planning and budget setting.
- 3.25 The proposals for the levels of fees and charges to be implemented from 1 April 2023 were reviewed by Portfolio Holders during December and have now been updated where appropriate. The council is currently budgeting to receive £5.6m of income from fees and charges in 2023/24. This is a Increase of £0.356m from 2022/23.
- 3.26 The table below summarises the services which provide the council with most of its fees and charges income, and the fees and charges income budgeted from these services for 2023/24:

Service	2023/24 base budget (March 2022) (£)	2023/24 base budget (February 2023) (£)	Summary
Trade Waste, Recycling and Garden Bins	1,640,570	1,903,150	Businesses based in Newark and Sherwood have to pay for their waste to be collected and disposed of. Nottinghamshire County Council sets the waste disposal charges for all district and borough councils in the county, through its statutory role as the Waste Disposal Authority for these authorities. Income now includes the introduction of Glass Recycling. Further details the other proposed charges for 2023/24 can be found in Appendix C12 .
Car and Lorry Parking	1,362,370	1,564,040	The car parking charges proposed for 2023/24 are largely the same as those in 2022/23, though increases have been proposed for lorry parking. Further details can be found in Appendix C15 .
Planning	1,118,650	1,109,080	Planning application fees are statutory, set by the government, whereas pre-application advice fees are discretionary, set by the council. The council

			categorises its pre-application advice fees by the size and type of developments. Further details, including the statutory fees chargeable, can be found in Appendices C1 & C2 .
Culture	869,110	852,810	The charges related to the Palace Theatre Newark, National Civil War Centre, and Newark Castle and Gardens proposed for 2023/24 are largely the same as those in 2022/23. Further details can be found in Appendix C5 .
Environmental Health	170,640	171,640	The Environmental Health section provides a range of services, such as food safety and pollution control. Some of these are statutory, and some discretionary. Increases have been proposed for some of the discretionary environmental health fees for 2023/24, to ensure that the council recovers the full cost of services provided. Further details can be found in Appendix C10 . The dog warden charges proposed for 2023/24 are the same as those in 2022/23. Further details can be found in Appendix C11 .

3.27 Details of the council's proposed charges for 2023/24 for all services can be found in **Appendices C1-C21**.

Total Financing and Investment income & expenditure (**Appendix A1**, line 16)

3.28 Capital financing costs have been estimated based on assumptions of interest rates going forward, taking into account the forecasts of cash balances over the next year. Due to their nature and composition, however, they are subject to change on a regular basis. This reflects movements in the financial markets as well as changes to the predicted cashflow.

3.29 The council will seek to borrow money from the most efficient and effective institution in order to support its cash flow position. Regard will be taken to the council's Treasury Strategy (which is subject to a separate report which was considered by the Audit and Accounts Committee on 1 February 2023 and is due to be approved by Full Council on 8 March 2022) and due diligence through the council's Treasury Advisers.

3.30 In previous financial years, decisions regarding capital expenditure have been taken to utilise internal resources and maintain an under-borrowed position against its Capital Financing Requirement. This is not uncommon across the Local Government sector, at a time when budgets have been squeezed, but reserves have existed. The council is proposing to utilise some of its reserves on projects such as the Yorke Drive and the Southern link Road. This means that as cash backed by these reserves will be utilised,

there is a potential need to borrow money to ensure that the Council has cash at hand to service its day to day costs.

3.31 There is an overall reduction in the total net Financing and Investment income & expenditure of £724,780 (**Appendix A1**, line 16) in 2023/24. The 2023/24 interest receivable budget is higher than was budgeted for in March 2022, mainly due to the increase in investment balances and associated interest rates increasing during the year.

3.32 All treasury investments are made in line with the Council's Treasury Management Strategy. Advice from the council's external treasury consultants will be sought prior to the investment of any funds to ensure maximum scrutiny is taken on any decision making.

Contribution to or from reserves

3.33 Section 25 (Budget calculations: report on robustness of estimates etc) of the *Local Government Act 2003* requires local authority chief finance officers (Section 151 officers) to report on the adequacy of financial reserves in the council's proposed budget and robustness of estimates made.

3.34 The council's s151 Officer has reviewed the adequacy of the council's financial reserves to ensure that these are neither too low (imprudent) or too high (overprudent) based on their purpose and likely use.

3.35 The table below summarises the amount of council earmarked reserves as at 31 March 2022, and forecasts of these as at 31 March 2022 and 31 March 2023.

	At 31 March 2022 (£)	Forecast at 31 March 2023 (£)	Forecast at 31 March 2024 (£)
Revenue Reserves and Balances	35,123,907	27,343,679	23,422,278
Capital Reserves	15,333,228	14,249,119	13,321,209
Ring Fenced Reserves	144,801	144,801	144,801
Total Reserves and Balances	50,601,937	41,737,599	36,888,288

3.36 The main reductions relate to the funding of the 2023/24 budget through the Collection Fund Budget reserve, and the use of grant funding previously received for key infrastructure projects. The Collection Fund Budget reserve relates to the timing of receipt of Section 31 grants regarding the extended retail relief given to businesses during 2023/24.

General Fund Balance

3.37 The council's £1.500m General Fund balance has been set aside to pay for exceptional items. Officers consistently review the appropriateness (prudence) of this amount in

light of internal and external risks identified. For the council to maintain this balance, it is intended that it will only be used to fund expenditure once other appropriate reserves have been fully utilised.

- 3.38 The council's total forecast reserves and general fund balance to 31 March 2024 is £36,888,288. The s151 Officer of the Council is satisfied with the adequacy of the levels of reserves and balances.
- 3.39 The budget has been prepared in accordance with the budget strategy approved Cabinet on 12 July 2022. The draft budget has been scrutinised and challenged by the Council's Senior Leadership Team, the Leader and Portfolio Holders. The draft budget (and Medium Term Financial Plan) has also been scrutinised informally by the ruling political group. The s151 Officer of the council is therefore satisfied by the robustness of the estimates and assumptions underpinning the budget for 2023/34.

Parish and Town Council Precepts

- 3.40 Parish and town councils can raise money to help meet their spending requirements by issuing a 'precept' (mandatory demand) to the district council. The district council must account for such precepts when calculating its council tax requirement. Council tax requirement is the amount of money that councils need to raise from council tax to fund council spending once income from other sources (such as government grants) have been deducted.
- 3.41 The council is still awaiting confirmation from each parish and town council regarding their level of precept for 2023/24. These details will be included in the revenue budget and council tax setting report to be presented to Council on 9 March 2023.

Business Rates/Non-Domestic Rates (NDR) (Appendix A1, lines 23 & 24)

- 3.42 Under the NDR system, businesses pay councils based on the open market rental value of their business property, as estimated by the government's Valuation Office Agency (VOA). The rate payable by small businesses in 2023/24 will be 49.9p per pound (49.9%) of their property's rateable value, and the rate payable by other businesses 1.3p per pound more than this (51.2p per pound, or 51.2%).
- 3.43 As mentioned in paragraph 3.7, though the government has allocated £3.815m of business rates to the council for 2023/24, the total amount of business rates retained by the council in 2024/24 may exceed this amount, depending on how the council and other Nottinghamshire Business Rates Pool authorities perform throughout 2023/24. It has currently been forecast that the return funding from the pool for the 2023/24 financial year will be £600,000 which has been built into the council's Medium Term Financial Plan.

3.44 The council is budgeting to retain £8.536m of business rates for 2023/24 (Appendix A1, lines 23 & 24). This includes the £3.815m referred to in paragraph 3.7; additional income, such as local growth above this baseline and from relevant renewable energy projects; and additional expenditure; such as the levy on additional income.

Calculation	Items relating to 2022/23 NDR income budget	Amount (£m)
1	NDR income + section 31 grants* *Excludes compensation for under-indexing the multiplier	19.966
2	Compensation for under-indexing the multiplier	1.557
3 = 1 + 2	NDR income + section 31 grants** **Includes compensation for under-indexing the multiplier	20.470
4	Tariff	(12.006)
5 = 50% of (1 + 4 - BFL)	Levy	(2.073)
6	Renewable Energy	1.258
7 = 3 + 4 + 5 + 6	2023/24 NDR income budget* *2022/23 surplus	8.702
8	2022/23 surplus	0.175
9 = 7 + 8	2022/23 NDR income budget** ** Includes spreading adjustment	8.877

Council Tax Requirement

3.45 The Council Tax Requirement is the amount of money that councils need to raise from council tax to fund council spending once income from other sources (such as government grants) have been deducted.

3.46 The council's 2023/24 net budget requirement is £16,959,000, as shown in the table in paragraph 2.1. This is partly offset by government grant income of £2,115m; projected business rates income of £8.536m and projected transfers from reserves of £1.6m. After including these sources of income, the net call on the Collection Fund before Parish Precepts are added is £7,905,170 (**Appendix A1**, line 34).

Subjective Analysis

3.47 **Appendix A2** contains a breakdown of the council's General Fund revenue budget for 2023/24 by statutory categories used to categorise expenditure and income.

Risk Assessment and Sensitivity

- 3.48 As mentioned in paragraph 3.28, section 25 of the *Local Government Act 2003* requires the council's chief finance officer, currently the Director of Resources and Deputy Chief Executive, to report on the robustness of estimates made in the council's proposed budget. This section fulfils that requirement.
- 3.49 In considering the council's proposed budget for 2023/24 and the sensitivity of expenditure and income to changes, it should be noted that:
- a) a 1% increase in Council Tax is equivalent to £77,547 of net expenditure; and
 - b) a £1 increase in Council Tax is equivalent to £41,790 of net expenditure.
- 3.50 Various assumptions were required to be made when preparing the proposed 2023/24 budget. The two areas where it seems that variations between the proposed budget and reality could be greatest are employee pay and income receivable. Further details on each of these are below.

2023/24 pay award

- 3.51 Employee costs form a significant proportion of all district council budgets. As mentioned in paragraph 3.15, the 2023/24 budgets have been prepared assuming a 5% annual increase in basic pay.
- 3.52 The National Joint Council (NJC) for Local Government Services' pay award for 2023/24 has not yet been finalised. If the 2023/24 pay award agrees a more than 5% increase in basic pay, and if reductions in employee costs elsewhere cannot offset the increase in pay award costs, the additional costs unbudgeted for will need to be funded from council reserves. A 1% increase over and above the budgeted 5% in basic pay for 2023/24 would result in around £136,760 needing to be funded from reserves.

Income

- 3.53 A significant part of the council's annual net budget is dependent on income from rents; sales, fees and charges; and other receipts. Officers have reviewed the income that services have achieved against the current and previous years' budgets and have considered factors expected to affect future income levels, to ensure the 2023/24 income budgets for services have been set at levels considered achievable.
- 3.54 Significant underperformance against budgeted income would increase the council's annual net expenditure, and thus place unbudgeted demand on council reserves. A 1% reduction in council income from fees and charges would cost £56,000, or a council tax increase equivalent to £1.36 per property (0.73%).

3.55 Officers closely monitor income levels as part of the council’s monthly budget monitoring processes.

3.56 Officers plan to develop a more detailed understanding of the volumes of activity which underpin each of the council’s main income sources. This will allow the council to more accurately model changes to expected activity levels, as well as increase assurance regarding the risks of such changes materialising.

Other significant potential risks

3.57 Though less likely, but other assumptions which could result in the council’s actual expenditure and/or income varying significantly from its proposed budgets are below:

a)	Interest rates	<p>The proposed 2023/24 budget includes amounts for both interest payable (Appendix A1, line 14) and interest receivable (Appendix A1, line 15). This is because the council expects that it will both borrow money and lend money throughout the 2023/24 financial year.</p> <p>The budgeted amounts for 2023/24 have accounted for factors such as the amount of council funds expected to be available. The actual amounts of council interest payable and receivable for 2023/24 will likely differ from those budgeted.</p> <p>The impact of a 1% change in interest rate would be insignificant on the council’s overall budget.</p>
b)	General Inflation	<p>As mentioned in paragraph 3.17, the proposed service budgets for 2023/24 include increases for inflation where appropriate.</p> <p>The most recent month for which inflation data was available at the time of writing is December 2022. There was a 8.2% increase in inflation (Consumer Prices Index (CPI)) from December 2021.</p> <p>Though it is likely that actual inflation rates throughout 2023/24 will differ from the government’s own forecasts for 2023/24 and the 5% the council has generally budgeted for, the small differences anticipated are expected to have insignificant impact on the council’s budget.</p>
c)	Apprenticeship Scheme	<p>In addition to Apprenticeship Levy payments the council is required to make to the government (Appendix A1, line 7), the council employs apprentices which have been budgeted for within the revenue budget.</p>
d)	Reserves	<p>As mentioned in paragraphs 3.30 and 3.31, the council has reviewed the adequacy of the financial reserves proposed in the 2023/24 budget, as statutorily required.</p>

4.0 Proposals

4.1 Officers are proposing to Cabinet that it recommends to Council at its meeting on 9 March 2023:

- a) the council's General Fund revenue budget for 2023/24; and
- b) the 2023/24 fees & charges in **Appendices C1-C21**.

5.0 Digital Implications

5.1 There are no digital implications directly arising from this report.

6.0 Equalities Implications

6.1 Business Managers consider the implications on equalities when assessing how best to deliver the services they are responsible for.

7.0 Community Plan – Alignment to Objectives

7.1 The Community Plan 2020-2023 was approved by Full Council on 13 October 2020 and sets out sets out the Council's objectives over the next three years, building on previous published plans for the same time period.

7.2 The budget proposed within this report seeks to allocate resources in order to ensure the delivery of all the objectives within the refreshed Community Plan.

7.3 The Employee Plan in the staffing establishment report on this meeting's agenda covers the activities of all council employees, and therefore supports the council to achieve all of the Community Plan 2020-2023 objectives.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972. Any documents that contain confidential information or personal information about individuals should not be included in this list.

SUMMARY OF DISTRICT COUNCIL PRECEPT 2023/24

SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT

A	B	C	D = C - B
Portfolio	2023/24 Base Budget (March 2022) £	2023/24 Base Budget (February 2023) £	More or (Less) £
1 Cleaner, Safer, Greener	5,440,670	5,851,980	411,310
2 Economic Development & Visitors	2,127,570	1,562,900	(564,670)
3 Homes & Health	1,833,110	2,639,050	805,940
4 Organisational Development & Governance	5,032,980	5,503,200	470,220
5 Strategy, Performance & Finance	2,763,570	3,429,470	665,900
6 Total Service Budgets	17,197,900	18,986,600	1,788,700
Other Operating Income & Expenditure			
7 Apprenticeship Levy	45,000	45,000	0
8 Pensions - employer's lump sum	750,000	344,250	(405,750)
9 Corporate Contingencies	200,000	100,000	(100,000)
10 Drainage Levy	718,530	946,800	228,270
11 Total other operating income & expenditure	1,713,530	1,436,050	(277,480)
Financing and Investment income & expenditure			
12 Minimum Revenue Provision (MRP)	911,360	733,420	(177,940)
13 Financial Instruments Adjustment	3,650	3,650	0
14 Interest Payable	341,900	394,900	53,000
15 Interest Receivable	(1,093,580)	(1,693,420)	(599,840)
16 Total Financing and Investment income & expenditure	163,330	(561,450)	(724,780)
Taxation and Non Specific Grant Income			
Other Government Grants			
17 Revenue Support Grant	(508,870)	(228,000)	280,870
18 Rural Services Delivery Grant	(39,860)	(39,860)	0
19 Council Tax Section 31 Grant	(19,000)	0	19,000
20 Services Grant	0	(143,000)	(143,000)
21 3% Funding Guarantee	0	(817,000)	(817,000)
22 New Homes Bonus (NHB)	0	(888,000)	(888,000)
Non Domestic Rates (NDR)			
23 Retained NDR	(4,754,110)	(8,877,000)	(4,122,890)
24 Spreading of one-third of 2020/21 deficit from reserves	340,750	341,000	250
25 Total Taxation and Non Specific Grant Income	(4,981,090)	(10,651,860)	(5,670,770)
Contributions to or (from) Reserves and Balances			
Contributions to or (from) Unusable Reserves			
26 Reversal of capital expenditure	(3,471,040)	(3,692,200)	(221,160)
27 Reversal of capital income	790,000	790,000	0
Contributions to or (from) Usable Reserves			
28 Contributions to or (from) usable reserves	200,000	297,910	97,910
29 Contributions to or (from) reserves (including NHB)	(3,693,790)	1,159,000	4,852,790
30 Total Contributions to or (from) Reserves and Balances	(6,174,830)	(1,445,290)	4,729,540
31 Net call on Council Tax	7,918,840	7,764,050	(154,790)
Council Tax Adjustments			
32 Brought forward Council Tax deficit	0	94,120	94,120
33 Spreading of one-third of 2020/21 deficit from reserves	47,030	47,000	(30)
34 To be collected through Council Tax	7,965,870	7,905,170	(60,700)

BUDGET SUMMARY - SUBJECTIVE (GENERAL FUND (GF) REVENUE)

CODE	DESCRIPTION	2023/24 EST SET IN MARCH 2022	2023/24 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	12,712,170	13,980,870	1,268,700
112	OTHER SALARIES/WAGES PAYMENTS	20,000	20,000	0
113	NATIONAL INSURANCE	1,339,420	1,457,500	118,080
114	SUPERANNUATION	2,474,920	2,939,470	464,550
115	OTHER EMPLOYERS CONTRIBUTIONS	22,680	33,450	10,770
	EMPLOYESS SUB-TOTAL	16,569,190	18,431,290	1,862,100
211	REPAIRS AND MAINTENANCE	765,820	641,150	(124,670)
212	ENERGY COSTS	450,260	478,900	28,640
213	RENT	512,500	450,980	(61,520)
214	RATES	471,580	499,670	28,090
215	WATER SERVICES	127,330	162,090	34,760
216	FIXTURES AND FITTING	5,250	5,500	250
217	CLEANING AND DOMESTIC	30,870	25,400	(5,470)
219	CONTRIBUTION TO FUNDS	513,790	440,050	(73,740)
311	TRANSPORT	844,580	1,055,970	211,390
313	CONTRACT HIRE OP LEASE	7,110	7,470	360
315	CAR ALLOWANCES	81,360	88,660	7,300
411	EQUIPMENT AND FURNITURE	375,870	402,730	26,860
412	MATERIALS	44,010	61,990	17,980
421	CATERING	101,270	113,870	12,600
431	CLOTHING AND UNIFORMS	36,320	37,640	1,320
441	GENERAL OFFICE EXPENSES	322,120	337,870	15,750
451	CONTRACTUAL	1,401,570	1,582,230	180,660
452	OTHER SERVICES	921,220	1,057,060	135,840
461	COMMUNICATIONS	413,310	317,040	(96,270)
461	COMPUTING	847,750	1,140,270	292,520
462	IEG	5,000	0	(5,000)
471	STAFF	35,260	32,130	(3,130)
472	MEMBERS	308,590	314,750	6,160
473	CHAIRMAN	8,530	8,010	(520)
481	GRANTS	496,820	553,720	56,900
482	SUBSCRIPTIONS	80,000	77,680	(2,320)
491	INSURANCE	276,850	283,910	7,060
492	CONTRIBS TO FUNDS AND PROVISNS	214,860	230,640	15,780
493	OTHER	1,616,990	1,787,880	170,890
497	DISCOUNTS	2,920	3,070	150
611	HOUSING BENEFITS	18,293,500	18,648,710	355,210
612	OTHER TRANSFER PAYMENTS	120,900	179,700	58,800
821	CAPITAL CHARGE	3,471,040	3,692,200	221,160
	RUNNING EXPENSES SUB-TOTAL	33,205,150	34,718,940	1,513,790
	TOTAL EXPENDITURE	49,774,340	53,150,230	3,375,890
911	GOVERNMENT GRANTS	(19,526,630)	(20,197,650)	(671,020)
922	CONTRIBUTIONS FROM OTHER LAS	(465,180)	(526,830)	(61,650)
928	RECHARGE NON GF ACCOUNTS	(3,859,510)	(4,117,790)	(258,280)
929	OTHER GRANTS	0	0	0
931	SALES	(446,790)	(553,130)	(106,340)
932	FEES AND CHARGES	(5,228,290)	(5,420,810)	(192,520)
933	RENTS	(1,957,270)	(2,125,430)	(168,160)
938	FEES AND CHARGES	(612,980)	(728,290)	(115,310)
939	OTHER RECEIPTS	(479,790)	(493,700)	(13,910)
	TOTAL INCOME	(32,576,440)	(34,163,630)	(1,587,190)
	GRAND TOTAL	17,197,900	18,986,600	1,788,700

COUNCIL TAX REQUIREMENT AND COUNCIL TAX 2023/24

	2023/24 Base Budget (March 2022 £	2023/24 Base Budget (February 2023) £	More or (Less) £
NSDC Budget Requirement	16,393,720	16,959,000	565,280
Less Revenue Support Grant	(508,870)	(228,000)	280,870
Less Rural Services Delivery Grant	(39,860)	(39,860)	0
Less Council Tax Section 31 Grant	(19,000)	0	19,000
Less Services Grant	0	(143,000)	(143,000)
Less 3% Funding Guarantee	0	(817,000)	(817,000)
Less New Homes Bonus (NHB)	0	(888,000)	(888,000)
Less National Non-Domestic Rates (NNDR)	(4,413,360)	(8,536,000)	(4,122,640)
Less Contributions (to) or from Usable Reserves	(3,493,790)	1,456,910	4,950,700
Net call on Council Tax	7,918,840	7,764,050	(154,790)
Less Council Tax Adjustments	47,030	141,120	94,090
To be collected through Council Tax	7,965,870	7,905,170	(60,700)
Tax Base		41,791	
Council Tax Level NSDC		189.16	
Parish Precepts		3,572,738	
Average Parish Precepts	0	85.49	0
Overall NSDC + Parish Council Tax		274.65	

**SUMMARY OF DISTRICT COUNCIL SERVICE
BUDGETS
2023/24**

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

COST CENTRE	COST CENTRE NAME	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
A10701	UPKEEP OF DYKES	7,030			350		(140)	7,240
A10816	COMMUNITY SAFETY	23,990		2,990	50		12,000	39,030
A10823	ANTI-SOCIAL BEHAVIOUR	95,860		9,530	320		14,390	120,100
A10826	DOMESTIC VIOLENCE	36,930		2,870	100			39,900
A11002	WASTE & RECYCLING	893,040		184,400	(9,710)	(33,810)	106,270	1,140,190
A11103	SEWERAGE WORKS	35,970			1,798		12,152	49,920
A11104	STREET SCENE STREET CLEANSING	775,110		7,290	5,840		1,500	789,740
A11107	DOG CONTROL	12,600			30		(10)	12,620
A11126	CCTV	156,040			7,010	2,260	680	165,990
A11135	ENVIRONMENTAL HEALTH	735,620		32,100	2,950		(1,890)	768,780
A11136	NEIGHBOURHOOD WARDENS	142,940		10,550	290		(1,240)	152,540
A11331	PARKS AND PLAYING FIELDS	56,680			2,580			59,260
A11335	CLOSED CHURCHYARDS	4,910			120			5,030
A11336	VICAR WATER PARK	59,090	(35,100)	(3,700)	570		12,700	33,560
A11338	SCONCE & DEVON PARK	68,320	(26,630)	25,620	950		2,640	70,900
A11340	ENV SERV MANAGEMENT	219,920		56,460	80			276,460
A11702	ENVIRONMENTAL SCHEMES	17,340			760			18,100
A11923	EMERGENCY PLANNING	53,110		9,920	280		(100)	63,210
A15003	BRUNEL DRIVE DEPOT	84,930	(101,400)		930		660	(14,880)
A15023	STREET SCENE GROUNDS MAINT	123,130		92,980	4,670		26,250	247,030
A26901	VEHICLE POOL AND WORKSHOP	888,560		24,710	55,370		167,970	1,136,610
	Non Capital Sub Total	4,491,120	(163,130)	455,720	75,338	(31,550)	353,832	5,181,330
	Capital	949,550					(278,900)	670,650
	Portfolio Total	5,440,670	(163,130)	455,720	75,338	(31,550)	74,932	5,851,980

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

Code	Description	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
RE111	Salaries And Wages	3,984,860		350,460	6,400		170,880	4,512,600
RE113	National Insurance	389,980		2,780			15,020	407,780
RE114	Superannuation	683,940		102,480			33,610	820,030
	Employee Sub Total	5,058,780		455,720	6,400		219,510	5,740,410
RE211	Repairs And Maintenance	24,220	(8,350)		800			16,670
RE212	Energy Costs	77,610	(77,610)					
RE213	Rent	6,220	(2,370)				2,370	6,220
RE214	Rates	44,790	(44,790)					
RE215	Water Services	27,300	(27,300)					
RE217	Cleaning And Domestic	800			40			840
RE219	Contribution To Funds	105,030	(14,930)				1,250	91,350
RE311	Transport	844,580			49,630		161,760	1,055,970
RE313	Contract Hire Op Lease	7,110			360			7,470
RE315	Car Allowances	20,400			1,030			21,430
RE411	Equipment And Furniture	180,030			17,270		14,960	212,260
RE412	Materials	38,200			2,220		(50)	40,370
RE431	Clothing And Uniforms	27,270			1,370		(20)	28,620
RE441	General Office Expenses	18,740			960		590	20,290
RE451	Contractual	104,180	12,220		5,240		39,500	161,140
RE452	Other Services	177,470			8,890		71,570	257,930
RE461	Communications And Computing	2,610			130		(50)	2,690
RE471	Staff	1,600			100		(20)	1,680
RE482	Subscriptions	280			10			290
RE491	Insurance	66,150			3,310			69,460
RE492	Contribs To Funds And Provisns	180,510			9,030			189,540
RE493	Other	345,570			17,270		24,590	387,430
RE497	Discounts	2,920			150			3,070
RE612	Other Transfer Payments	35,970			1,798		12,152	49,920
RE821	Capital Charge	949,550					(278,900)	670,650
	Running Expenses Sub Total	3,289,110	(163,130)		119,608		49,702	3,295,290
RI922	Contributions From Other Las	(47,300)			(1,140)		6,830	(41,610)
RI928	Recharge Non Gf Accounts	(852,280)			(340)	2,260	(24,130)	(874,490)
RI931	Sales	(100,000)					(81,150)	(181,150)
RI932	Fees And Charges	(1,767,800)			(43,110)	(33,810)	(100,070)	(1,944,790)
RI933	Rents	(13,950)						(13,950)
RI938	Fees And Charges	(125,570)			(6,080)		4,240	(127,410)
RI939	Other Receipts	(320)						(320)
	Income Sub Total	(2,907,220)			(50,670)	(31,550)	(194,280)	(3,183,720)
	Portfolio Total	5,440,670	(163,130)	455,720	75,338	(31,550)	74,932	5,851,980

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

COST CENTRE	COST CENTRE NAME	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
A10105	NEWARK CASTLE/CASTLE GROUNDS	145,420	(6,490)	48,580	660		(104,800)	83,370
A10108	NCWC NEWARK MUSEUM	21,980	(77,060)	316,800	1,200		44,900	307,820
A10109	RESOURCE CENTRE	702,630	(35,380)	(648,200)	60		450	19,560
A10110	CULTURAL EVENTS	30,000						30,000
A10813	LAND CHARGES	(22,510)	22,350	2,450	80	(29,490)	(6,460)	(33,580)
A10814	LICENSING ADMIN	(27,120)		930	670		(1,250)	(26,770)
A10834	SOUTHWELL LIBRARY SERVICE						1,760	1,760
A11101	PUBLIC CONVENIENCES	41,940	(2,630)		2,040		(140)	41,210
A11443	PALACE THEATRE		(116,900)	357,630	2,020		(55,940)	186,810
A11573	PROMOTION OF TOURISM	179,600	28,800	1,400	4,640			214,440
A11574	SHERWOOD YOUTH HOSTEL	(10,300)					(7,850)	(18,150)
A11578	TOWN CENTRE MANAGEMENT	77,190		1,830	620	3,680	(500)	82,820
A11579	NEWARK TOWN CYCLE RACES						25,000	25,000
A11601	GROWTH TECHNICAL SUPPORT	235,500	(23,080)	5,480		(5,590)	700	213,010
A11604	DEVELOPMENT MANAGEMENT	181,450	50	7,220	3,400	37,600	164,000	393,720
A11605	PLANNING POLICY	293,740		14,437		52,493	(44,710)	315,960
A11606	BUILDING CONTROL	111,070					(970)	110,100
A11610	LOCAL DEVELOPMENT FRAMEWORK	51,500			2,500			54,000
A11611	COMMUNITY INFRASTRUCTURE LEVY	27,060		1,970	270		(29,300)	
A11614	HIGH STREET HAZ						11,250	11,250
A11615	TREE SERVICES		730	6,610		45,410	1,860	54,610
A11731	STREET NAMING	27,410	(50)	2,720			(1,530)	28,550
A11810	NEWARK BEACON	(6,550)		15,790	6,840		(78,480)	(62,400)
A11813	SUTTON ON TRENT WORKSHOPS	(33,420)			310		(840)	(33,950)
A11814	CREWE CLOSE BLIDWORTH WORKSHOP	(50,460)			390		770	(49,300)
A11815	BOUGHTON WORKSHOPS	(43,880)			40		3,660	(40,180)
A11816	CHURCH FARM WORKSHOPS	(27,490)			260		6,390	(20,840)
A11817	BILSTHORPE WORKSHOPS	(45,700)			20		300	(45,380)
A11818	BURMA ROAD WORKSHOPS	(16,110)			20		(100)	(16,190)
A11821	CLIPSTONE WORKSHOPS	(46,780)			20		1,710	(45,050)
A11822	BOUGHTON ADVANCE FACTORY	(45,630)			20		(3,250)	(48,860)
A11823	CLIPSTONE ADVANCED FACTORIES	(44,930)			20		(20)	(44,930)
A11824	SHERWOOD FOREST CRAFT CENTRE	(12,810)			2,820		2,660	(7,330)
A11826	CLIPSTONE HOLDING CENTRE	14,160			20		(47,580)	(33,400)
A11828	LEACH WAY BLIDWORTH ADV	(38,290)			120		2,470	(35,700)
A11835	BUTTERMARKE	(94,500)		6,440	3,340		(10,800)	(95,520)
A11836	GATEWAY LODGE	(11,520)			(220)		3,150	(8,590)
A11837	FARRAR CLOSE						(52,200)	(52,200)
A11838	BEAUMOND CROSS	(55,450)			(830)		3,670	(52,610)
A11850	TOM MANN PAVILION					10,450	3,120	13,570
A11851	ECONOMIC GROWTH	429,260	(28,800)	6,327	1,000	3,500	(52,677)	358,610
A11886	32 STODMAN STREET	5,380			80		540	6,000
A11922	COMMISSIONING CONTRIBUTIONS	110,650					25,700	136,350
A12001	PARKING SERVICES ADMIN	166,130		9,060	710	43,250	(1,180)	217,970
A12011	SURFACE CAR PARKS NEWARK	(460,980)			5,640		(38,690)	(494,030)
A12014	NEWARK LORRY PARK	(398,330)		5,500	(3,380)		(95,070)	(491,280)
A12016	SURFACE CAR PARKS BOWBRIDGE RD						(100,000)	(100,000)
A12019	SURFACE CAR PARK OLLERTON	8,270			240		280	8,790
A12401	OTHER PROPERTIES & WSHOP VOIDS	85,880	(100,550)		520		35,000	20,850
A15002	CREW LANE DEPOT	(17,670)			20		960	(16,690)
C54070	TOWNS FUND			9,570			(9,570)	
	Non Capital Sub Total	1,435,790	(339,010)	172,544	36,180	161,303	(403,607)	1,063,200
	Capital	691,780					(192,080)	499,700
	Portfolio Total	2,127,570	(339,010)	172,544	36,180	161,303	(595,687)	1,562,900

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

Code	Description	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
RE111	Salaries And Wages	2,603,160	740	91,415	510	172,681	187,514	3,056,020
RE113	National Insurance	254,450		18,578		15,180	18,492	306,700
RE114	Superannuation	446,070		62,551		22,462	33,427	564,510
	Employee Sub Total	3,303,680	740	172,544	510	210,323	239,433	3,927,230
RE211	Repairs And Maintenance	369,410	(87,640)		4,150	6,800	(14,970)	277,750
RE212	Energy Costs	212,350	(67,120)		24,150		(33,150)	136,230
RE213	Rent	501,080			7,570		(71,560)	437,090
RE214	Rates	309,360	(51,800)		4,620		9,790	271,970
RE215	Water Services	56,790	(12,210)		770		5,790	51,140
RE217	Cleaning And Domestic	2,790			120		500	3,410
RE219	Contribution To Funds	260,890	(26,250)		80		(100,080)	134,640
RE315	Car Allowances	16,600	(300)		200	500	1,670	18,670
RE411	Equipment And Furniture	15,340			590		870	16,800
RE412	Materials	5,580			90	15,000	740	21,410
RE421	Catering	89,180			570		11,850	101,600
RE431	Clothing And Uniforms	2,570			50		(370)	2,250
RE441	General Office Expenses	132,330			4,540	29,030	(23,210)	142,690
RE451	Contractual	498,700	(71,760)		7,140	3,650	6,170	443,900
RE452	Other Services	352,650	(102,180)		9,900	35,510	10,170	306,050
RE459	Not Used		113,000					113,000
RE461	Communications And Computing	70,690	(2,520)		1,680		(9,110)	60,740
RE462	IEG	5,000	(5,000)					
RE471	Staff	9,050	(50)		20	2,000	(240)	10,780
RE481	Grants	126,150			780		25,700	152,630
RE482	Subscriptions	10,950			480		450	11,880
RE492	Contribs To Funds And Provisns	24,350			1,000			25,350
RE493	Other	628,750	(25,920)		510	1,000	(61,740)	542,600
RE821	Capital Charge	691,780					(192,080)	499,700
	Running Expenses Sub Total	4,392,340	(339,750)		69,010	93,490	(432,810)	3,782,280
RI911	Government Grants					(142,510)	(154,580)	(297,090)
RI928	Recharge Non Gf Accounts	(148,410)			(2,310)		(55,790)	(206,510)
RI931	Sales	(344,730)	500		(710)		(25,100)	(370,040)
RI932	Fees And Charges	(2,929,710)			(10,350)		14,620	(2,925,440)
RI933	Rents	(1,487,970)	(500)		(11,750)		(92,550)	(1,592,770)
RI938	Fees And Charges	(487,410)			(8,220)		(105,250)	(600,880)
RI939	Other Receipts	(170,220)					16,340	(153,880)
	Income Sub Total	(5,568,450)			(33,340)	(142,510)	(402,310)	(6,146,610)
	Portfolio Total	2,127,570	(339,010)	172,544	36,180	161,303	(595,687)	1,562,900

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

COST CENTRE	COST CENTRE NAME	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
A10211	NORTHGATE ROUGH SLEEPER ACCOM				12,980			12,980
A10212	PRIVATE SECTOR SPEECH CALL	(84,150)					4,940	(79,210)
A10213	HOUSING OPTIONS	342,190		88,730	23,720		45,450	500,090
A10215	STRATEGIC HSG (WAS COMMUNITY)	95,550				51,530	1,200	148,280
A10904	COUNCIL TAX	(14,300)		30,810	(1,380)		17,540	32,670
A10905	RENT ALLOWANCES	(110,340)			(2,140)			(112,480)
A10907	RENT REBATES	(31,850)			(620)			(32,470)
A10908	HOUSING BENEFIT ADMIN	103,110		33,580	(5,400)		(24,510)	106,780
A11110	NATIONAL ASSISTANCE ACT BURIAL	1,650			420		(170)	1,900
A11305	SOUTHWELL LEISURE CENTRE	10,000						10,000
A11314	LINCOLN ROAD SPORTS HALL	9,910	(9,220)	(3,360)			2,670	
A11321	NEIGHBOURHOOD CENTRES	15,340					(5,610)	9,730
A11339	NEWARK SPORTS HUB	950					(1,000)	(50)
A11442	ARTS & COMMUNITY DEVELOPMENT	32,730					2,270	35,000
A11576	ACTIVE 4 TODAY	350,000					136,670	486,670
A11583	HEALTH & COMMUNITY RELATIONS	450,590		50,520		82,100	(15,260)	567,950
A11607	ENERGY AND HOME SUPPORT	76,560		640			(6,370)	70,830
A11932	COMMUNITY LOTTERY	1,000					(1,000)	
	Non Capital Sub Total	1,248,940	(9,220)	200,920	27,580	133,630	156,820	1,758,670
	Capital	584,170					296,210	880,380
	Portfolio Total	1,833,110	(9,220)	200,920	27,580	133,630	453,030	2,639,050

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

Code	Description	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
RE111	Salaries And Wages	1,566,640		142,610	330	141,240	(32,670)	1,818,150
RE113	National Insurance	152,250		13,120		14,320	(1,530)	178,160
RE114	Superannuation	265,180		45,190		26,950	(2,070)	335,250
	Employee Sub Total	1,984,070	0	200,920	330	182,510	(36,270)	2,331,560
RE211	Repairs And Maintenance	3,000						3,000
RE212	Energy Costs	36,460	(7,060)		5,600			35,000
RE213	Rent	5,200			100			5,300
RE215	Water Services	14,210	(2,010)		610		2,730	15,540
RE216	Fixtures And Fitting	5,250			250			5,500
RE217	Cleaning And Domestic	12,150	(150)		600			12,600
RE219	Contribution To Funds	10,200					(5,200)	5,000
RE315	Car Allowances	13,710			640			14,350
RE411	Equipment And Furniture	7,720			80		(800)	7,000
RE441	General Office Expenses	5,780			70		(2,620)	3,230
RE451	Contractual	401,280			730		127,370	529,380
RE452	Other Services	33,410			940		(5,400)	28,950
RE461	Communications And Computing	85,590			1,660		3,010	90,260
RE471	Staff	3,160			10		(920)	2,250
RE481	Grants	19,220			420		9,830	29,470
RE482	Subscriptions	2,160					(2,160)	
RE492	Contribs To Funds And Provisns	10,000					5,750	15,750
RE493	Other	457,860			1,410		107,610	566,880
RE611	Housing Benefits	18,293,500			355,210			18,648,710
RE612	Other Transfer Payments	84,930					44,850	129,780
RE821	Capital Charge	1,374,170					296,210	1,670,380
	Running Expenses Sub Total	20,878,960	(9,220)	0	368,330	0	580,260	21,818,330
RI911	Government Grants	(19,526,630)			(373,930)			(19,900,560)
RI922	Contributions From Other Las	(417,880)			(3,340)		(64,000)	(485,220)
RI928	Recharge Non Gf Accounts	(168,190)				(48,880)	28,940	(188,130)
RI932	Fees And Charges	(368,130)			(30)		(31,520)	(399,680)
RI933	Rents	(242,360)			41,040		(2,610)	(203,930)
RI939	Other Receipts	(306,730)			(4,820)		(21,770)	(333,320)
	Income Sub Total	(21,029,920)	0	0	(341,080)	(48,880)	(90,960)	(21,510,840)
	Portfolio Total	1,833,110	(9,220)	200,920	27,580	133,630	453,030	2,639,050

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

COST CENTRE	COST CENTRE NAME	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
A10601	ELECTORAL REGISTRATION	105,090			50	10,000	(5,290)	109,850
A10802	ICT	831,600		65,420	(450)	26,930	(17,810)	905,690
A10803	INTERNAL AUDIT	84,490			1,640		(4,730)	81,400
A10809	CUSTOMER SERVICES	560,520		72,220	700		(65,780)	567,660
A10812	HUMAN RESOURCES	249,290		13,410			14,080	276,780
A10818	COMMITTEE SECTION	286,920		19,490			(1,650)	304,760
A10819	LEGAL SECTION	419,480	(99,210)	9,620	140		(73,580)	256,450
A10832	CENTRAL TELEPHONES	112,910			2,230		20,790	135,930
A10833	CENTRAL POSTAGES	45,310					(490)	44,820
A10841	CENTRAL PERSONNEL EXPENSES	128,120			2,630		(19,740)	111,010
A10842	OTHER EMPLOYEE EXPENSES	20,400					3,820	24,220
A10845	INFORMATION GOVERNANCE	87,120		4,120			210	91,450
A10896	TRANSFORMATION	337,800		28,500		4,270	(21,220)	349,350
A10898	ADMINISTRATION SERVICES	363,600		30,510			(32,490)	361,620
A10899	INSURANCE CLAIMS	10,300	190,250		3,690		39,400	243,640
A10901	CLIMATE CHANGE						41,000	41,000
A11122	RISK MANAGEMENT	111,310		8,590	1,100		(38,460)	82,540
A11819	JUBILEE BRIDGE	10,510			510		(1,120)	9,900
A11831	CASTLE HOUSE	255,030		6,630	28,290		(83,830)	206,120
A11839	OLLERTON OFFICE						20,850	20,850
A11901	MEMBERS EXPENSES	318,970			160		11,230	330,360
A11902	CIVIC EXPENSES	22,070			1,050		(540)	22,580
A12301	ELECTION EXPENSES	37,630			1,880			39,510
A12510	DEMOCRATIC REPRESENTATION	520					(520)	
A12512	ETHICAL GOVERNANCE & STANDARDS	310					(310)	
A15013	A4T ICT RECHARGES	(10)					10	
A15028	COMBINED SERVICE COSTS	153,990					(2,490)	151,500
A15029	CORPORATE PRINTERS	25,840					(6,390)	19,450
	Non Capital Sub Total	4,579,120	91,040	258,510	43,620	41,200	(225,050)	4,788,440
	Capital	453,860					260,900	714,760
	Portfolio Total	5,032,980	91,040	258,510	43,620	41,200	35,850	5,503,200

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

Code	Description	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
RE111	Salaries And Wages	3,062,980	(76,520)	171,470	170	21,270	(9,030)	3,170,340
RE112	Other Salaries/Wages Payments	20,000						20,000
RE113	National Insurance	301,460	(9,300)	14,390		1,680	800	309,030
RE114	Superannuation	524,830	(13,390)	72,650		3,980	1,430	589,500
RE115	Other Employers Contributions	22,680					10,770	33,450
	Employee Sub Total	3,931,950	(99,210)	258,510	170	26,930	3,970	4,122,320
RE211	Repairs And Maintenance	127,300			2,470		38,760	168,530
RE212	Energy Costs	111,490			23,810		(950)	134,350
RE214	Rates	114,250			2,220		4,360	120,830
RE215	Water Services	11,380			220		3,840	15,440
RE217	Cleaning And Domestic	15,130			290		(10,420)	5,000
RE219	Contribution To Funds	29,900			80		(710)	29,270
RE315	Car Allowances	13,500			50		(750)	12,800
RE411	Equipment And Furniture	171,750			3,150		(10,880)	164,020
RE412	Materials	230					(20)	210
RE421	Catering	11,060			210			11,270
RE431	Clothing And Uniforms	5,940			290		(10)	6,220
RE441	General Office Expenses	71,830			30		2,400	74,260
RE451	Contractual	207,640	4,120		2,870		(1,740)	212,890
RE452	Other Services	165,200	730		3,170	4,270	15,570	188,940
RE461	Communications And Computing	939,320			13,010	10,000	183,870	1,146,200
RE471	Staff	8,050			190		(700)	7,540
RE472	Members	308,590					6,160	314,750
RE473	Chairman	8,530			370		(890)	8,010
RE482	Subscriptions	12,460			360		(1,920)	10,900
RE491	Insurance	25,300	185,400		4,350		(600)	214,450
RE493	Other	183,980			4,470		2,520	190,970
RE821	Capital Charge	453,860					260,900	714,760
	Running Expenses Sub Total	2,996,690	190,250		61,610	14,270	488,790	3,751,610
RI928	Recharge Non Gf Accounts	(1,549,770)			(16,620)		(380,980)	(1,947,370)
RI931	Sales	(2,060)					120	(1,940)
RI932	Fees And Charges	(131,110)			(1,540)		25,740	(106,910)
RI933	Rents	(212,720)					(101,790)	(314,510)
	Income Sub Total	(1,895,660)			(18,160)		(456,910)	(2,370,730)
	Portfolio Total	5,032,980	91,040	258,510	43,620	41,200	35,850	5,503,200

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

COST CENTRE	COST CENTRE NAME	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
A10104	GILSTRAP INTERPRETATION CENTR	3,680	2,630		(120)		(740)	5,450
A10804	PAYMENTS & RECEIPTS	1,820			30		(13,140)	(11,290)
A10805	INCOME SECTION	113,730		12,250	80		(4,060)	122,000
A10806	BANK CHARGES	141,590			2,740			144,330
A10810	COMMUNICATIONS	338,850		30,390	320		(21,860)	347,700
A10864	SENIOR LEADERSHIP TEAM	747,920	99,210	33,740	(8,400)		36,100	908,570
A10865	CORPORATE ASSET DEVELOPMENT	15,020		13,070		(5,470)	130,250	152,870
A10895	FINANCIAL SERVICES	671,340	(190,250)	48,180	(2,890)	43,370	(60,510)	509,240
A10897	PROCUREMENT	39,010			760			39,770
A10911	BUSINESS RATES PROPERTY UNIT	40,000		5,430	(1,030)		(29,210)	15,190
A11334	PRIVATE ESTATES	8,550			260			8,810
A11833	HAYSIDE COTTAGE LOWFIELD LANE	7,340			320		(7,660)	
A11834	REPAIRS & MAINT - A4T						7,290	7,290
A11841	CORPORATE PROPERTY	432,300		18,690	630	50,230	6,410	508,260
A11842	DEVELOPMENT COSTS	56,290			1,090		(57,380)	
A11846	VICAR WATER PROPERTY		55,970				(7,810)	48,160
A11847	LINCOLN ROAD PROPERTY		21,820				(840)	20,980
A11848	SCONCE & DEVON PROPERTY		61,090				(9,160)	51,930
A11849	BRUNEL DRIVE DEPOT PROPERTY		134,020			152,980	(134,860)	152,140
A11855	NEWARK CASTLE PROPERTY					5,300	100,000	105,300
A11856	NCWM PROPERTY		(42,100)		5,320	168,790	(5,200)	126,810
A11857	PALACE THEATRE PROPERTY		31,500		5,500	13,760	5,350	56,110
A11858	RESOURCE CENTRE PROPERTY		246,430		5,000	1,590	(161,230)	91,790
A11911	OTHER FINANCIAL TRANSACTIONS	(599,130)		(324,200)			5,730	(917,600)
A11921	GRANTS AND CONCESSIONS	351,450			6,830		13,340	371,620
A11940	COMMUNITY GRANT SCHEME					75,000	25,000	100,000
A12520	CORPORATE MANAGEMENT	186,130			3,610		(56,820)	132,920
A12530	NON DISTRIBUTED COSTS	206,000			4,000		(15,590)	194,410
	Non Capital Sub Total	2,761,890	420,320	(162,450)	24,050	505,550	(256,600)	3,292,760
	Capital	1,680					135,030	136,710
	Portfolio Total	2,763,570	420,320	(162,450)	24,050	505,550	(121,570)	3,429,470

2023/24 General Fund Revenue Base Budget approved by Full Council in March 2022 compared to current 2023/24 Draft Budget (February 2023)

Code	Description	2023/24 EST SET IN MARCH	2023-24 REALIGNMENTS	SALARY UPLIFT	INFLATIONARY CHANGES	2023-24 VARIATIONS APPROVED	CHANGES REQUESTED	FINAL 2023/24 BASE BUDGET
RE111	Salaries And Wages	1,494,530	76,520	(241,180)	30	88,130	5,730	1,423,760
RE113	National Insurance	241,280	9,300	5,250				255,830
RE114	Superannuation	554,900	13,390	73,480	4,000		(15,590)	630,180
	Employee Sub Total	2,290,710	99,210	(162,450)	4,030	88,130	(9,860)	2,309,770
RE211	Repairs And Maintenance	241,890	18,620		130	84,910	(170,350)	175,200
RE212	Energy Costs	12,350	53,090		18,230	146,970	(57,320)	173,320
RE213	Rent							2,370
RE214	Rates	3,180	43,040		60	106,870	(43,910)	106,870
RE215	Water Services	17,650	71,760		340		(9,780)	79,970
RE217	Cleaning And Domestic		3,150				400	3,550
RE219	Contribution To Funds	107,770	42,950		1,860		27,210	179,790
RE315	Car Allowances	17,150			330		3,930	21,410
RE411	Equipment And Furniture	1,030	1,690		20		(90)	2,650
RE421	Catering	1,030			20		(50)	1,000
RE431	Clothing And Uniforms	540			10			550
RE441	General Office Expenses	93,440			160		3,800	97,400
RE451	Contractual	189,770	86,040		3,710	3,670	(48,270)	234,920
RE452	Other Services	192,490	(730)		3,910		(33,480)	162,190
RE461	Communications And Computing	162,850			3,190		(8,620)	157,420
RE471	Staff	13,400			240		(3,760)	9,880
RE481	Grants	351,450			6,830		13,340	371,620
RE482	Subscriptions	54,150			1,050		(590)	54,610
RE491	Insurance	185,400	(185,400)					
RE493	Other	830				75,000	24,170	100,000
RE821	Capital Charge	1,680					135,030	136,710
	Running Expenses Sub Total	1,648,050	134,210		40,090	417,420	(168,340)	2,071,430
RI928	Recharge Non Gf Accounts	(1,140,860)	186,900		(19,400)		72,070	(901,290)
RI932	Fees And Charges	(31,540)			(620)		(11,830)	(43,990)
RI933	Rents	(270)						(270)
RI939	Other Receipts	(2,520)			(50)		(3,610)	(6,180)
	Income Sub Total	(1,175,190)	186,900		(20,070)		56,630	(951,730)
	Portfolio Total	2,763,570	420,320	(162,450)	24,050	505,550	(121,570)	3,429,470

**SUMMARY OF FEES AND CHARGES FROM
1ST APRIL 2023**

PLANNING (STATUTORY)

List of Statutory and Discretionary Fees and Charges

In addition to the statutory planning fees listed below, developments may also be liable to pay a Community Infrastructure Levy (CIL) charge – please see Planning (Discretionary) fees and charges.

Payment can be made by debit or credit card using either our on-line service at <https://www.newark-sherwooddc.gov.uk/paymentstotheCouncil/> (available 24 hours a day, 365 days a year), by BACS (please email planning@nsdc.info to inform payment has been made, including application reference (if known), amount and site address) or by telephoning us on 01636 650000. Please note, we no longer accept payments by cheque.

Statutory planning fees		
Category of development	2022/23 Charge	2023/24 Charge
I. Operations		
1. The erection of dwellinghouses (other than development in category 6), [includes the building of new flats].	<p>(1) Where the application is for outline planning permission and:</p> <p>a) the site area does not exceed 2.5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area;</p> <p>b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p> <p>(1A) Where the application is for permission in principle £402 for each 0.1ha of the site area.</p>	<p>(1) Where the application is for outline planning permission and:</p> <p>a) the site area does not exceed 2.5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area;</p> <p>b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p> <p>(1A) Where the application is for permission in principle £402 for each 0.1ha of the site area.</p>
	<p>(2) in other cases:</p> <p>a) where the number of dwellinghouses to be created by the development is 50 or fewer, £462 for each dwellinghouse;</p> <p>b) where the number of dwellinghouses to be created by the development exceeds 50, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.</p>	<p>(2) in other cases:</p> <p>a) where the number of dwellinghouses to be created by the development is 50 or fewer, £462 for each dwellinghouse;</p> <p>b) where the number of dwellinghouses to be created by the development exceeds 50, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.</p>

	<p>(1) Where the application is for outline planning permission and:</p> <ul style="list-style-type: none"> a) the site area does not exceed 2.5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area; b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000. <p>(1A) Where the application is for permission in principle</p> <p>£402 for each 0.1ha of the site area.</p>	<p>(1) Where the application is for outline planning permission and:</p> <ul style="list-style-type: none"> a) the site area does not exceed 2.5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area; b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000. <p>(1A) Where the application is for permission in principle</p> <p>£402 for each 0.1ha of the site area.</p>
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2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).

<p>(2) in other cases:</p> <p>a) where no floor space (as measured to the outside wall) is to be created by the development, £234;</p> <p>b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £234;</p> <p>c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres, £462;</p> <p>d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £462 for each 75 square metres (or part thereof) of that area;</p> <p>e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £22,859; and an additional £138 for each 75 square metres (or part thereof) in excess of 3750 square metres, subject to a maximum in total of £300,000.</p>	<p>(2) in other cases:</p> <p>a) where no floor space (as measured to the outside wall) is to be created by the development, £234;</p> <p>b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £234;</p> <p>c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres, £462;</p> <p>d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £462 for each 75 square metres (or part thereof) of that area;</p> <p>e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £22,859; and an additional £138 for each 75 square metres (or part thereof) in excess of 3750 square metres, subject to a maximum in total of £300,000.</p>
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	<p>(1) Where the application is for outline planning permission and:</p> <p>(a) the site area does not exceed 2.5 hectares, £462 each 0.1 hectare (or part thereof) of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each additional hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p> <p>(1A) where the application is for permission in principle £402 for each 0.1ha of the site area.</p>	<p>(1) Where the application is for outline planning permission and:</p> <p>(a) the site area does not exceed 2.5 hectares, £462 each 0.1 hectare (or part thereof) of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £11,432; and an additional £138 for each additional hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £150,000.</p> <p>(1A) where the application is for permission in principle £402 for each 0.1ha of the site area.</p>
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3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).

(2) in other cases:
 (a) where the area of gross floor space to be created by the development does not exceed 465 square metres, **£96**;
 (b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, **£462**;
 (c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, **£462** for the first 540 square metres, and an additional **£462** for each 75 square metres (or part thereof) in excess of 540 square metres; and
 (d) where the area of gross floor space to be created by the development exceeds 4215 square metres, **£22,859**; and an additional **£138** for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum in total of **£300,000**.

(2) in other cases:
 (a) where the area of gross floor space to be created by the development does not exceed 465 square metres, **£96**;
 (b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, **£462**;
 (c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, **£462** for the first 540 square metres, and an additional **£462** for each 75 square metres (or part thereof) in excess of 540 square metres; and
 (d) where the area of gross floor space to be created by the development exceeds 4215 square metres, **£22,859**; and an additional **£138** for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum in total of **£300,000**.

4. The erection of glasshouses on land used for the purposes of agriculture.	(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £96 ; (2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,580 .	(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £96 ; (2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,580 .
5. The erection, alteration or replacement of plant or machinery.	(1) Where the site area does not exceed 5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area; (2) Where the site area exceeds 5 hectares, £22,859 ; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £300,000 .	(1) Where the site area does not exceed 5 hectares, £462 for each 0.1 hectare (or part thereof) of the site area; (2) Where the site area exceeds 5 hectares, £22,859 ; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £300,000 .
6. The enlargement, improvement or other alteration of existing dwelling houses.	(1) Where the application relates to one dwellinghouse, £206 ; (2) Where the application relates to two or more dwellinghouses, £407 .	(1) Where the application relates to one dwellinghouse, £206 ; (2) Where the application relates to two or more dwellinghouses, £407 .
7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.	£206	£206
8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	£234	£234

<p>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £508 for each 0.1 hectare (or part thereof) of the site area; (2) where the site area exceeds 7.5 hectares, £38,070; and an additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares, subject to a maximum in total of £300,000.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £508 for each 0.1 hectare (or part thereof) of the site area; (2) where the site area exceeds 7.5 hectares, £38,070; and an additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares, subject to a maximum in total of £300,000.</p>
<p>10. A The carrying out of any operations (other than operations coming within category 9) for the winning and working of oil or natural gas.</p>	<p>Where the site area: (a) does not exceed 15 hectares, £257 for each 0.1 hectare of the site area, (b) exceeds 15 hectares, £38,520; and an additional £151 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000.</p>	<p>Where the site area: (a) does not exceed 15 hectares, £257 for each 0.1 hectare of the site area, (b) exceeds 15 hectares, £38,520; and an additional £151 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000.</p>

<p>11. The carrying out of any operations not coming within any of the above categories.</p>	<p>1. In the case of operations for the winning and working of minerals: (a) where the site area does not exceed 15 hectares, £234 for each 0.1 hectare (or part thereof) of the site area; (b) where the site area exceeds 15 hectares, £34,934; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £78,000; 2. In any other case, £234 for each 0.1 hectare (or part thereof) of the site area, subject to a maximum in total of £2,028.</p>	<p>1. In the case of operations for the winning and working of minerals: (a) where the site area does not exceed 15 hectares, £234 for each 0.1 hectare (or part thereof) of the site area; (b) where the site area exceeds 15 hectares, £34,934; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £78,000; 2. In any other case, £234 for each 0.1 hectare (or part thereof) of the site area, subject to a maximum in total of £2,028.</p>
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II. Uses of Land		
<p>1. The change of use of a building to use as one or more separate dwellinghouses.</p>	<p>1. Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses: (a) where the change of use is to use as 50 or fewer dwellinghouses, £462 for each additional dwellinghouse; (b) where the change of use is to use as more than 50 dwellinghouses, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000;</p>	<p>1. Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses: (a) where the change of use is to use as 50 or fewer dwellinghouses, £462 for each additional dwellinghouse; (b) where the change of use is to use as more than 50 dwellinghouses, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000;</p>
	<p>(2) in all other cases:</p>	<p>(2) in all other cases:</p>
	<p>(a) where the change of use is to use as 50 or fewer dwellinghouses, £462 for each dwellinghouse;</p>	<p>(a) where the change of use is to use as 50 or fewer dwellinghouses, £462 for each dwellinghouse;</p>
	<p>(b) where the change of use is to use as more than 50 dwellinghouses, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.</p>	<p>(b) where the change of use is to use as more than 50 dwellinghouses, £22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000.</p>

<p>2. The use of land for:</p> <p>a) the disposal of refuse or waste materials;</p> <p>b) the deposit of material remaining after minerals have been extracted from land; or</p> <p>c) the storage of minerals in the open.</p>	<p>(1) Where the site area does not exceed 15 hectares, £234 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) where the site area exceeds 15 hectares, £34,934; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £78,000.</p>	<p>(1) Where the site area does not exceed 15 hectares, £234 for each 0.1 hectare (or part thereof) of the site area;</p> <p>(2) where the site area exceeds 15 hectares, £34,934; and an additional £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £78,000.</p>
<p>3. The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).</p>	<p>£462</p>	<p>£462</p>
III. Scale of Fees in Respect of Applications for Consent to Display Advertisements		
<p>1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters:</p> <p>a) the nature of the business or other activity carried on the premises;</p> <p>b) the goods sold or the services provided on the premises; or</p> <p>c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.</p>	<p>£132</p>	<p>£132</p>
<p>2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.</p>	<p>£132</p>	<p>£132</p>
<p>3. All other advertisements.</p>	<p>£462</p>	<p>£462</p>

Lawful development certificate (LDC)		
LDC – Section 191(1)(a) or (b) application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out.	Same as Full for that use or operation	Same as Full for that use or operation
LDC – Section 191(1) (c) application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed	£234	£234
LDC – Section 192(1)(a) or (b) application for a certificate to state that a proposed use or development would be lawful.	Half the normal planning fee if submitting a new application for that use or operation.	Half the normal planning fee if submitting a new application for that use or operation.
Prior approval		
Construction of new dwellinghouses: 50 dwellinghouses or fewer	£334 for each dwellinghouse	£334 for each dwellinghouse
Construction of new dwellinghouses: More than 50 dwellinghouses	£16,525 + £100 for each dwellinghouse in excess of 50 Maximum fee of £300,000	£16,525 + £100 for each dwellinghouse in excess of 50 Maximum fee of £300,000
Additional storeys on a home	£96	£96
Enlargement of a dwellinghouse (which exceeds the limits in paragraph A.1(f) of Part 1 Class A of Schedule 2	£96	£96
Agricultural and Forestry buildings & operations	£96	£96
Demolition of buildings	£96	£96
Communications (previously referred to as ‘Telecommunications Code Systems Operators’)	£462	£462
Change of Use from Shops (Class A1), Professional and Financial Services (Class A2), Takeaways (Class A5), Betting Offices, Pay Day Loan Shops or Launderettes to Offices (Class B1a)	£96	£96
Change of Use of a building and any land within its curtilage from Business (Use Class B1), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) or Assembly and Leisure (Use Class D2) to a State Funded School or Registered Nursery	£96	£96
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School or Registered Nursery	£96	£96

Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible use within Shops (Use Class A1), Financial and Professional services (Use Class A2), Restaurants and Cafes (Use Class A3), Business (Use Class B1), Storage or Distribution (Use Class B8), Hotels (Use Class C1), or Assembly or Leisure (Use Class D2)	£96	£96
Change of Use of a building and any land within its curtilage from Offices (Use Class B1a) Use to Dwellinghouses (Use Class C3)	£96	£96
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)	£96; or £206 if it includes building operations in connection with the change of use	£96; or £206 if it includes building operations in connection with the change of use
Change of use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops, Launderette; or a mixed use combining one of these uses and use as a dwellinghouse to Dwellinghouses (Use Class C3)	£96; or £206 if it includes building operations in connection with the change of use	£96; or £206 if it includes building operations in connection with the change of use
Change of use of a building and any land within its curtilage from Light Industrial (Use Class B1c) to Dwellinghouses (Use Class C3)	£96	£96
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos (Sui Generis Uses) to Dwellinghouses (Use Class C3)	£96; or £206 if it includes building operations in connection with the change of use	£96; or £206 if it includes building operations in connection with the change of use
Change of Use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Use Class A3)	£96; or £206 if it includes building operations in connection with the change of use	£96; or £206 if it includes building operations in connection with the change of use
Change of Use of a building from Shops (Use Class A1) and Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Use Class D2)	£96	£96
Change of Use from Shops (Class A1), Professional and Financial Services (Class A2), Takeaways (Class A5), Betting Offices, Pay Day Loan Shops or Launderettes to Offices (Class B1a)	£96	£96

Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	£96	£96
Erection, extension or alteration of a university building	£96	£96
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use	£96	£96
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	£96	£96

Reserved matters		
Application for approval of reserved matters following outline approval	In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462	In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462
Approval/variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission	£234	£234
Request to discharge one or more planning conditions or for confirmation of compliance with one or more planning conditions. No charge is made for the following:- <ul style="list-style-type: none"> • Requests relating to Listed Building Consent • Requests relating to Tree Works Consent 	£34 per request for Householder otherwise £116 per request	£34 per request for Householder otherwise £116 per request
Application for a non-material amendment following a grant of planning permission or permission in principle		
Applications in respect of householder developments	£34	£34
Applications in respect of other developments	£234	£234
Hazardous substances consents		
For proposals involving the presence of a substance in excess of twice the controlled quantity	£400	£400
For applications where no one substance exceeds twice the controlled quantity	£250	£250
An application for the removal of conditions attached to a grant of consent or for the continuation of a consent upon partial change in ownership of the land	£200	£200
Certificates of Appropriate Alternative Development		
Applications in respect of certificates of appropriate alternative development	£234	£234

Concessions
Exemptions from payment: Details of when exemptions apply are set out within The Town and Country Planning (Fees for Applications, Deemed Applications and Site Visits) (England) Regulations (as amended) (https://www.legislation.gov.uk/uksi/2012/2920/contents/made). Additionally, exemptions for other types of application are detailed below.
For alterations, extensions, etc. to a dwelling house , where the alteration is for the benefit of a registered disabled person
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
Listed Building Consent
Planning applications for demolition of unlisted buildings within conservation areas.
Works to Trees covered by a Tree Preservation Order or in a Conservation Area
Hedgerow Removal
If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn, or the date of decision if granted or refused and NOT a duplicate application made by the same applicant within 28 days then a “free-go” exemption may be available. Applicants cannot benefit from more than one free-go per application site. This table (https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/574500/When_are_applications_eligible_for_a_free_go_.pdf) sets out the type of application which can benefit from a “free go” and the conditions and requirements to be eligible.
An application for a “free-go” needs to be received by 5pm no the working day it expires (e.g. if a decision notice is dated 12 March 2020 the “free-go” can be submitted up to and including 5pm on 12 March 2021).
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
There is no fee for a prior approval application where a planning application for the same site is submitted at the same time by or on behalf of the same person
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.
An application for a “free-go” needs to be received by 5pm no the working day it expires (e.g. if a decision notice is dated or the 12 March 2020 the “free-go” can be submitted up to and including 5pm on 12 March 2021).
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of The Town and Country Planning (Control of Advertisements) (England) Regulations 2007 dis-applying deemed consent under Regulation 6 to the advertisement in question
If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area

<p>If the application is for a Certificate of Lawfulness of Proposed Works to a listed building</p> <p>'Second application' exemption for applications for prior approval under Part 20 Construction of up to 2 storeys to create new flats on the topmost residential storey of a building which is an existing purpose-built, detached block of flats which are made by the same applicant, in respect of the same character or description of development on the same site or part of the same site and within 12 months of a determination of an earlier application (where a fee has previously been paid) under Part 20 or, in the case of an earlier application under Part 20 which was withdrawn, the date when that application was received by the local planning authority.</p>
<p>Reductions to payments</p>
<p>If the application is being made on behalf of a non-profit making sports club, society or other organisation for making a material change of use or works for playing fields not involving buildings then the fee is £462</p>
<p>If the application is being made on behalf of a parish or community council then the fee is 50% of the application fee (with the exception of submissions for discharge of conditions where the full fee is payable).</p>
<p>If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, the fee shall be:</p> <p>(a) the highest of the amounts calculated for each of the alternative proposals, plus</p> <p>(b) an amount equal to the sum of all the alternative proposal added together (excluding that calculated under (a)) divided by 2.</p>
<p>In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462.</p>
<p>If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50% of the fee due if a full planning application were submitted.</p>
<p>If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others.</p>
<p>Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (this does not apply if residential (dwellinghouses) are proposed).</p>

PLANNING (DISCRETIONARY)

Newark and Sherwood’s Planning Development and Planning Policy departments produces a variety of documents, many of which can be obtained free of charge, however on occasion we may need to charge for our documents and discretionary services on a cost-recovery basis to enable them to continue to be provided.

Pre Application Advice

Why Apply?

The pre-application phase of development management is part of a positive and proactive planning process. Engagement prior to a planning application being formally submitted can be critically important and should provide the applicant and the Council with the opportunity to gain a clear understanding of the objectives of and any constraints on development.

It also provides an opportunity for wider engagement, where appropriate, with other stakeholders, including the local community, which can deliver better outcomes for all parties.

We provide a comprehensive pre-application advice service. In order to provide a high quality and efficient service, which includes amongst other things consultation with key stakeholders, a service fee is required. Pre-application advice will:

- Identify and assess the prospective application against Council policies and standards;
- Where requested, arrange to attend a meeting with the prospective applicant (normally at the Council Offices);
- Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability; and
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

Qualification

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to formal public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Processing of Planning Applications Submitted After Advice Sought

The planning service will seek to process applications within the Department for Levelling Up, Housing and Communities (DLUHC) prescribed timescale. Applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable. Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

The pre-application advice application form may be found on our website.

If you have any queries regarding our pre-application advice service please visit our website (<https://www.newark-sherwooddc.gov.uk/pre-applicationadvice/>) or contact us by email at planning@nsdc.info or telephone 01636 650000.

Unless otherwise stated, the fees for this service are fixed and will include the following (**charges are inclusive of VAT**). Terms and conditions. Standard fees must be paid on submission of the request for advice.

Development Category	2022/23 Charge	2023/24 Charge
<p>CATEGORY A - PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL New floor-space or change of use of 10,000 square metres or more (except where the proposal would provide 100 or more dwellings) or where the site area is 2 hectares or more. Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,571 - with an additional meeting if required.</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a greater amount of Officer input and/or review of statements by third parties to be agreed on a bespoke basis by the Business Manager, Planning Development</p>	<p>Fixed charge of £1,650 - with an additional meeting if required.</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a greater amount of Officer input and/or review of statements by third parties to be agreed on a bespoke basis by the Business Manager, Planning Development</p>
<p>CATEGORY B – LARGE SCALE MAJOR DEVELOPMENT Residential development of 100 or more or other major development where the site area is 4 hectares or more.</p>	<p>£1,958</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings, other officers in attendance or review of statements by third parties a bespoke fee will be agreed.</p>	<p>£2,055</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings, other officers in attendance or review of statements by third parties a bespoke fee will be agreed.</p>
<p>CATEGORY C – MAJOR DEVELOPMENT Residential development of between 50 and 99 dwellings (inclusive) dwellings or other major developments where the site area is 0.5 hectares up to less than 4 hectares.</p>	<p>£1,479</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>	<p>£1,555</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>

<p>CATEGORY D – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 11 and 49 dwellings (inclusive) dwellings or other major developments where the site area is 0.5 hectares up to less than 4 hectares.</p>	<p>£1,030</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>	<p>£1,050</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>
<p>CATEGORY E – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.</p>	<p>£592</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£620</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p>CATEGORY F – ALL OTHER DEVELOPMENT AND CONSENTS NOT WITHIN ANY OTHER CATEGORY LISTED (EXCLUDING CATEGORY M) Examples include: 1 new dwelling. New floor space of less than 300 sqm or change of use (excluding change of use to 2 or more dwellings which falls within the above categories).</p>	<p>£208</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£220</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p>CATEGORY G – WIND TURBINES</p>	<p>£1,306</p> <p>This will cover a site visit, 2 hour meeting with the case officer and one letter.</p> <p>For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed by the Business Manager, Planning Development</p>	<p>£1,370</p> <p>This will cover a site visit, 2 hour meeting with the case officer and one letter.</p> <p>For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed by the Business Manager, Planning Development</p>

<p>CATEGORY H – HOUSEHOLDER APPLICATIONS Works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair or thermal upgrading advice (unless part of a redevelopment proposal – see pre-application categories above), or if the building is identified as represents heritage at risk (e.g. if on a recognised heritage at risk register and/or in a Conservation Area at risk and the proposals would demonstrably contribute to reducing or removing heritage at risk</p>	<p>£65 This will cover a site visit by the case officer and one letter.</p>	<p>£70 This will cover a site visit by the case officer and one letter.</p>
<p>CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES OR REQUIRES A FEE TO BE AGREED WITH THE BUSINESS MANAGER - PLANNING DEVELOPMENT</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.</p>
<p>CATEGORY J - ADVICE ON PROPOSALS FOR WORKS TO TREES PROTECTED BY A TREE PRESERVATION ORDER OR WITHIN A CONSERVATION AREA</p>	<p>£79</p>	<p>£80</p>
<p>CATEGORY K - FOLLOW-UP ADVICE This is based on an amendment to the scheme in an attempt to make it acceptable but does not include complete alterations to developments that require e.g. reconsultation(s).</p>	<p>Half of the above fees for categories A to H. Category will be calculated on a bespoke basis.</p>	<p>Half of the above fees for categories A to H. Category will be calculated on a bespoke basis.</p>
<p>CATEGORY L - ANNUAL FEE FOR PRE-APPLICATION ADVICE FOR MAJOR LANDOWNERS This will cover up to 4 meetings per annum with an Officer and provide advice on day-to-day operational proposals associated with the land holding. Site visits will be undertaken throughout the year as required by the proposals being discussed. Written advice will be provided as required following the meetings. Excluded from this fee would be matters such as development proposals of land for major housing developments which would be subject to the fees in the schedule above.</p>	<p>£4,490</p>	<p>£4,720</p>

<p>CATEGORY M - PRE-APPLICATION PROPOSALS PRESENTED BY THE APPLICANT/DEVELOPER PRIOR TO SUBMISSION OF A PLANNING APPLICATION OR APPLICATIONS PRESENTED PRIOR TO DETERMINATION A few applications each year due to their scale and/or complex issues, for example, benefit from involving the community and Councillors. The case officer for these types of application will recommend to the developer/applicant that consultation is undertaken via a Developer Consultation Forum.</p> <p>The fee is in addition to the fee levels above.</p>	<p>£510 unless a Planning Performance Agreement has been entered into and includes this cost.</p>	<p>£535 unless a Planning Performance Agreement has been entered into and includes this cost.</p>
<p>CATEGORY N - EMPTY PROPERTIES (DWELLINGHOUSES) Available, at the discretion of the Council, to empty property owners who are working with the Council to bring their property back into habitable use.</p>	<p>£0</p>	<p>£0</p>
<p>CATEGORY O - VARIATIONS OR MODIFICATIONS TO A SECTION 106 PLANNING OBLIGATION Applicable when the variation or modification is not required following submission of a new planning application, i.e. those variations/modifications sought independently by a developer.</p>	<p>£102</p>	<p>£110</p>

<p>CATEGORY P – Listed Buildings and Conservation Areas For all proposals falling outside of Category H – Householder proposals.</p> <p>Development that requires listed building consent and/or planning permission for proposals that might affect the setting of a listed building and/or a conservation area or other type of recognised heritage asset.</p> <p>A fee DOES NOT apply to Listed Building projects comprising maintenance and repair advice unless part of a redevelopment proposal (see pre-application categories above), or if the building represents heritage at risk (e.g. if on a recognised heritage at risk register and/or is located within a Conservation Area at risk) and the proposals would demonstrably contribute to reducing or removing heritage at risk.</p>	<p>A meeting/consultation of no more than 1 hour will be provided free of charge.</p> <p>Thereafter, the fee to be paid will be dependent upon the amount of time that it will take to deal with the enquiry. Due to the bespoke nature of advice in relation to heritage assets, this will be calculated on a case-by-case basis. The fee will be advised and will be required to be paid prior to providing advice. The hourly rate will be those set out below.</p> <p>For heritage owners who are (a) on Universal Credit or similar; (b) owners of a High Street Heritage Action Zone (HAZ) scheme; or (c) owner of a Heritage at Risk property, advice will be provided without a charge. Evidence of Universal Credit (or similar) must be provided prior to a consultation/meeting.</p>	<p>For explicit enabling development or heritage cross-subsidy projects, a meeting/consultation of no more than 1 hour will be provided free of charge.</p> <p>Thereafter, the fee to be paid will be dependent upon the amount of time that it will take to deal with the enquiry. Due to the bespoke nature of advice in relation to heritage assets, this will be calculated on a case-by-case basis. The fee will be advised and will be required to be paid prior to providing advice. The hourly rate will be those set out below.</p> <p>For heritage owners who are (a) on Universal Credit or similar; (b) owners of a High Street Heritage Action Zone (HAZ) scheme; or (c) owner of a Heritage at Risk property, advice will be provided without a charge. Evidence of Universal Credit (or similar) must be provided prior to a consultation/meeting.</p>
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Development Category	2022/23 Charge	2023/24 Charge
Business Manager	£124.00	£130.00
Senior Planner / Planning Technical Support Manager	£85.50	£90.00
Tree/Landscape Officer	£79.00	£83.00
Conservation/Planning Officer	£74.00	£77.00
Trainee Planning Officer	£62.00	£65.00
Support Officer	£41.00	£43.00

Additional service	2022/23 Charge	2023/24 Charge
<p>Confirmation that Permitted Development rights have not been removed</p> <p>Not all properties benefit from permitted development (PD) rights. PD rights may have been removed by condition either in the original permission or any subsequent permissions or due to a property being in a designated area for example covered by an Article 4 Direction. The planning history and constraints/designations of the site will be checked and a response provided within 10 working days.</p>	Householder development £41.00 incl. VAT	Householder development £43.00 incl. VAT
<p>Confirmation that a planning Enforcement Notice has been complied with (including Listed Building, Breach of Condition etc.)</p> <p>Enforcement Notices are issued with requirements that must be undertaken as well as timescales for compliance. Should confirmation be required that these requirements have been met, a history check and/or site visit will be undertaken. A response will be provided within 10 working days.</p>	£120.00	£125.00
<p>Storage of Advertisements removed from Land following failure to comply with the Advertisement Regulations This fee is chargeable for any advertisement that is removed from Land by the Council and stored overnight.</p> <p>This charge is the fee payable per advertisement per night. Further information is provided within the Council's adopted Planning Enforcement Plan.</p>	£0.00	£20.00

Invalid Planning Application Charge

Applicants and Agents are encouraged to read the Validation guidance document which we have published on the Council's website (<https://www.newark-sherwooddc.gov.uk/validationchecklists/>) prior to submitting planning applications, as minor changes can happen between major revisions of the guidance. In order to reduce the costs associated with administering planning applications we encourage quality submissions. From 1 April, 2022, the service will be implementing a charge to recover the costs of handling invalid planning applications, due to a high number of invalid applications being handled by the authority which are returned to customers.

Following the first validation check, should an applicant or agent withdraw or fail to provide missing information within the relevant timescales as set out in the invalid letter, the service will mark the application as closed and return any fees, less the cost shown below (process cost-recovery):

10% of the fee, subject to a minimum of **£200** for Major Developments*;

10% of the fee, subject to a minimum of **£50** for Minor Developments*;

10% of the fee, subject to a minimum of **£25** for Other Developments (includes Householders and those applications which do not fall within the major, minor or other categories)*.

*Applications submitted as a variation of condition will be subject to **10%** of the fee

The major, minor and other categories of developments are those as set out within the Government's classification of development types (<https://www.gov.uk/government/publications/district-planning-matters-return-ps1-and-ps2>). What constitutes a major development is set out within the *Town and Country Planning (Development Management Procedure) (England) Order 2015* .

Fees for monitoring of planning obligations

We carefully monitor all Legal Agreements in a transparent manner to ensure that contributions are spent on their intended purpose and that the associated development contributes to the sustainability of the area.

Where schemes have been closely monitored the community contributions expected from the development have been secured. Additionally the transaction stages become easier when confirmation has been sought that compliance has been made with the obligations.

The fees for monitoring of planning obligations are:

Obligations	2022/23 Charge	2023/24 Charge
Financial Obligations	£240	£370
Physical Obligation	£66	£550
Biodiversity Net Gain		£1,350 per agreement

Legal Agreements / S106 Planning Obligations	2022/23 Charge	2023/24 Charge
Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property	£36	£75
Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property where conformation requires background request.	£36 + £36 per hour for every additional hour spent on the research.	£75 + £75 per hour for every additional hour spent on the research.
Request for confirmation of compliance with a legal agreement associated with a planning permission through submission of details to demonstrate compliance where this is not specified in the legal agreement.	£100	£100
Request for confirmation of compliance with S106 Agreements through submission of details to comply or for subsequent requests to confirm requirements have been met.	£150	£150

Community Infrastructure Levy (CIL)

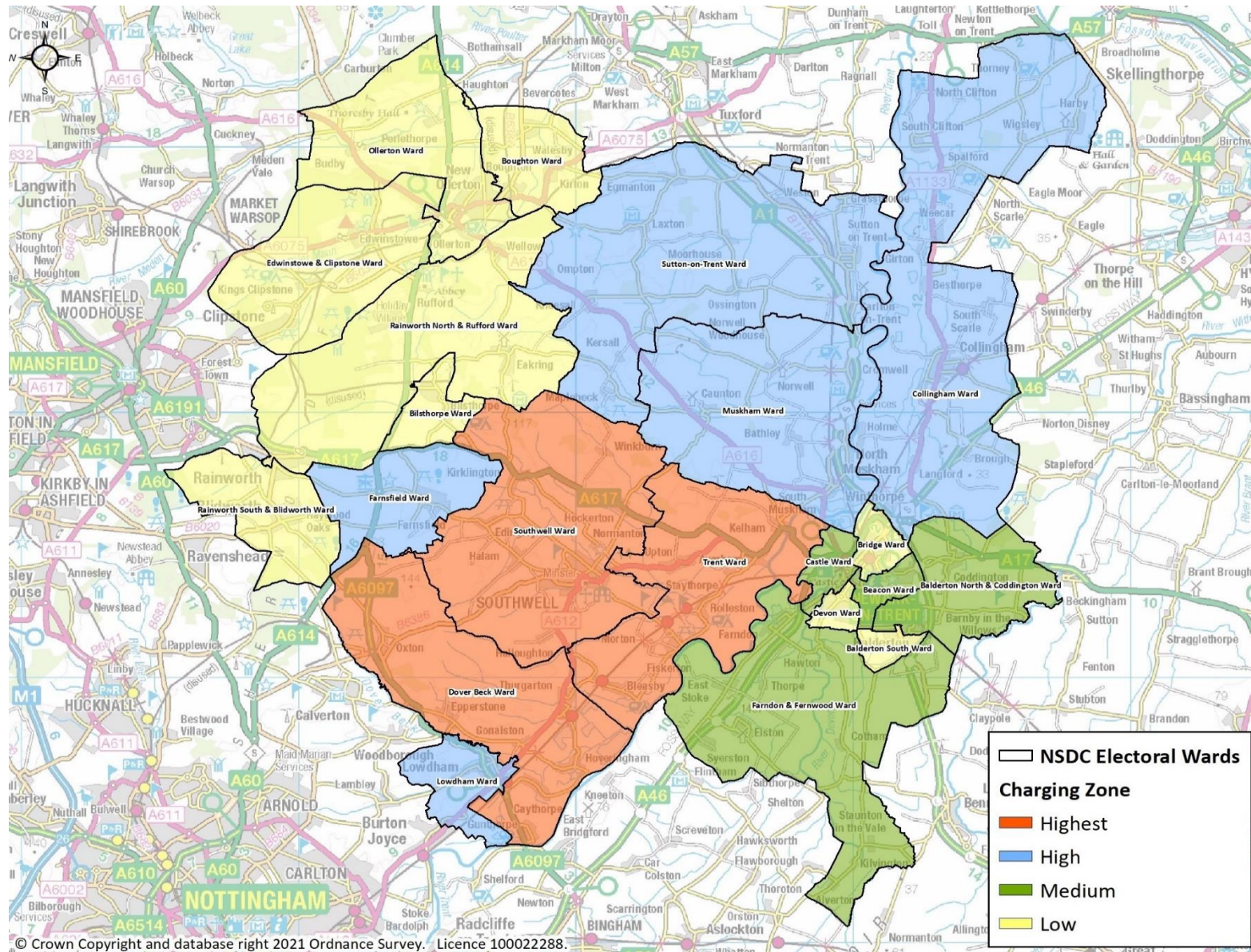
Development which creates new floorspace may be liable to pay CIL. This relates to full and reserved matters planning applications and Certificates of Lawfulness. This also includes development permitted by way of general consent (development which does not require submission of a planning application).

CIL is charged in pounds per square metre on net additional increase in internal floor space for qualifying development, in accordance with the provisions of the CIL Regulations 2010 (as amended).

It is the responsibility of the applicant to ensure that they comply with the CIL Regulations, including understanding how the CIL Regulations apply to a specific development proposal and submitting all relevant information. Further information, including our CIL Charging Schedule can be found on our website at <https://www.newark-sherwooddc.gov.uk/cil/>.

Development Type	Cost per Square Metre
Commercial	
Non- residential uses (except retail)	£0
Retail (A1-A5)	£100
Residential	
Apartments (All Zones)	£0
Housing Low Zone 1	£0
Housing Medium Zone 2	£45
Housing High Zone 3	£70
Housing Very High Zone 4	£100

Community Infrastructure Levy Zones - Residential



Policy Documents

Electronic pdf based documents can normally be obtained free from our website

Planning Policy documents	2022/23 Charge	2023/24 Charge
Amended Core Strategy (Adopted March 2019)	£15	£15
Allocations & Development Management DPD	£15	£15
Policies Map (also known as the Proposals Map)	£22	£22
Supplementary Planning Documents and Statement of Community Involvement	£0	£0

LAND CHARGES

Types of searches

Form LLC1

Form LLC1 consists of a search of the local land charges register and reveals if there are any outstanding charges such as financial ones where money is owed to the council when work has been carried out on the property or land.

It will also tell you if, for example, the property is a listed building, in a conservation or smoke control zone, conditional planning applications as well as if any trees on the property are protected by tree preservation orders.

We no longer provide a search of the local land charges register as the service was in 2021 migrated to HM Land Registry's national register. You are able to access the digital service through Portal, Business Gateway and on HM Land Registry's GOV.UK pages.

Form CON29 and CON29O

Form CON29 is a questionnaire and contains a series of standard questions covering information from various council departments. It contains Part 1 standard questions, known as CON29(R) revealing any road proposals or schemes, compulsory purchase orders, enforcement actions, building regulations or planning applications and formal/informal notices.

CON29O contains a series of further, optional questions and may be submitted as stand alone or with CON29. As with CON29, the questions cover various information from various council departments, including for example Houses in Multiple Occupation, Noise Abatement and Hazardous Substance Consents.

Most searches consist of both LLC1 and CON29, often referred to as a full search.

(Charges are inclusive of VAT where applicable)

Type of Search	Relevant Act or Order	2022/23 Charge	2023/24 Charge
LLC1 (Note: cannot charge VAT on this search)	<i>Local Land Charges Act 1975</i>	N/A	N/A
CON29 Residential Searches	<i>Local Land Charges Act 1975</i>	£106.32 incl. VAT	£112.00 incl. VAT
Full Search Residential	<i>Local Land Charges Act 1975</i>	N/A	N/A
CON29 Commercial Searches	<i>Local Land Charges Act 1975</i>	£140.58 incl. VAT	£148.00 incl. VAT
Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	<i>Local Land Charges Act 1975</i>	£47.52 incl. VAT	£50.00 incl. VAT
CON290 - optional questions (excludes requests for Q22) There is no charge for answering Q21 as we simply advise of the organisation(s) you should contact for further details	<i>Local Land Charges Act 1975</i>	£13.50 incl. VAT	£14.00 incl. VAT
Additional Written Enquiries	<i>Local Land Charges Act 1975</i>	£23.28 incl. VAT	£25.00 incl. VAT
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	<i>Local Land Charges Act 1975</i>	N/A	N/A

Additional Parcels - CON29 (additional cost to CON29 Commercial and Residential Search)	<i>Local Land Charges Act 1975</i>	£12.60 incl. VAT	£13.00 incl. VAT
Light Obstruction Notice – Registration Fee	<i>Rights of Light Act 1959</i>	£90.00 incl. VAT	£95.00 incl. VAT
Expedited Search – Quick return search (3 day turnaround) additional to CON29 commercial or residential searches	<i>Local Land Charges Act 1975</i>	£22.68 incl. VAT	£24.00 incl. VAT
Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations excluding Q22 (Q22.1 to Q22.3).			£71.00
Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations including Q22 (Q22.1 to Q22.3)			£114.00
Charge for withdrawn request for Q22 (Q22.1 to Q22.3) only			£46.00

CON29 Individual Requests	Residential 2022/23 Charge	Commercial 2022/23 Charge (includes VAT)	Residential 2023/24 Charge	Commercial 2023/24 Charge (includes VAT)
1.1 a-i	£19.02	£31.56	£19.97	£33.14

1.1 j-l	£13.02	£20.82	£13.67	£21.86
1.2	£8.94	£8.94	£9.39	£9.39
3.1	£2.10	£2.88	£3.02	£3.02
3.3	£3.78	£5.94	£3.97	£6.24
3.7	£3.78	£5.94	£3.97	£6.24
3.8	£2.10	£2.88	£3.02	£3.02
3.9	£2.10	£2.88	£3.02	£3.02
3.1	£11.04	£11.04	£11.59	£11.59
3.11	£2.10	£2.88	£3.02	£3.02
3.12	£5.82	£8.40	£6.11	£8.82
3.13	£3.78	£5.94	£3.97	£6.24
3.14	£3.78	£5.94	£3.97	£6.24
3.15	£6.84	£8.28	£7.18	£8.69

STREET NAMING & NUMBERING

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received after the approved scheme has been issued;
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street.

Proposed Fee Schedule:

(Charges are not subject to VAT)

Service	2022/23 Charge	2023/24 Charge
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£30.60	£33.00
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£91.80 admin fee plus £30.60 per plot* requiring renumbering/naming	£97.00 admin fee plus £33.00 per plot* requiring renumbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£91.80 admin fee plus £30.60 per property for up to 10 properties £15.00 for every additional property thereafter	£97.00 admin fee plus £33.00 per property for up to 10 properties £16.00 for every additional property thereafter
Rename or numbering of street where requested by Parish Council and/or residents including notification	£91.80 admin fee plus £30.60 per property for up to 10 properties affected by change £15.00 for every additional property thereafter affected by change	£97.00 admin fee plus £33.00 per property for up to 10 properties affected by change £16.00 for every additional property thereafter affected by change
Resubmission of renaming or numbering of street including notification following objection	£0.00	£0.00
Providing written confirmation of a single postal address		£27.00

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

HERITAGE & CULTURE*(The charges below are subject to VAT)*

	2022/23 Charge	2023/24 Charge
<u>Theatre Hire:</u>		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre: 602 Seats</u>		
Per day with one performance - week days Commercial Hire	£1,836 (£1,530 + VAT)	£1,908 (£1,590 + VAT)
Per day with one performance - weekends Commercial Hire	£2,448 (£2,040 + VAT)	£2,544 (£2,120 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,366 (£2,805 + VAT)	£3,498 (£2,915 + VAT)
Per day with two performances - weekends Commercial Hire	£3,978 (£3,315 + VAT)	£4140 (£3,450 + VAT)
Week Hire: Monday-Saturday	£11,322 (£9,435 + VAT)	£11,772 (£9,810 + VAT)

Non-Profit Making/Charity/Local		
Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)		
Current Stalls - only hirers to be phased into new pricing structure over two years		
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.		
Per day with one performance - weekdays Non Profit Making/Charity/Voluntary	£1,260 (£1,050 + VAT)	£1,284 (£1,070 + VAT)
Per day with one performance - weekends Non Profit Making/Charity/Voluntary	£1,860 (£1,550 + VAT)	£1,896 (£1,580 + VAT)
Per day with two performances - weekdays Non Profit Making/Charity/Voluntary	£1,920 (£1,600 + VAT)	£1,956 (£1,630 + VAT)
Per day with two performances - weekends Non Profit Making/Charity/Voluntary	£2,520 (£2,100 + VAT)	£2,568 (£2,140 + VAT)
Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,520 (£2,100 + VAT)	£2,568 (£2,140 + VAT)

Theatre Hire : Supplementary Charges Per Hour		
(not including staffing)		
Technical/Dress: Commercial Hires	£94.20 (£78.50 + VAT)	£94.20 (£81.50 + VAT)
Non Profit Making/Charity/Voluntary	£79.80 (£66.50 + VAT)	£80.40 (£67.00 + VAT)
General Rehearsals: (No lights) Commercial Hires	£79.80 (£66.50 + VAT)	£82.80 (£69.00 + VAT)
Non Profit Making/Charity/Voluntary	£67.20 (£56.00 + VAT)	£67.80 (£56.50 + VAT)
Get In/Fit Up/Get Out Commercial Hires	£27.00 (£22.50 + VAT)	£28.20 (£23.50 + VAT)
Non Profit Making/Charity/Voluntary	£23.40 (£19.50 + VAT)	£24.00 (£20.00 + VAT)

Staffing Recharges: per hour		
Technical Manager - weekdays*	£42.00 (£35.00 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager - weekends**	£48.00 (£40.00 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer - weekdays*	£32.40 (£27.00 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer - weekends**	£37.20 (£31.00 + VAT)	£37.20 (£31.00 + VAT)
Technical Assistant - weekdays*	£22.80 (£19.00 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant - weekends**	£27.60 (£23.00 + VAT)	£27.60 (£23.00 + VAT)
* Plus 20% on all rates for hours worked between 23:30 and 06:00 hours		
** Plus 20% on all rates for hours worked between 23:30 and 06:00 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 23:30 and 06:00 hours		
Ticket Handling Fee		
Per Ticket - applicable to all professional productions	£1.50 (£1.25 + VAT)	£1.50 (£1.25 + VAT)
Per Ticket - applicable to all amateur productions, dependent on overall ticket price	50p - £1.50 (41.67p - £1.25 + VAT)	50p - £1.50 (41.67p - £1.25 + VAT)
Palace Membership Scheme		
(Charges not subject to VAT)		
Single membership	£11.00	£11.00
Couple's membership	£18.00	£18.50
Junior membership	£8.00	£8.00
Family membership	£30.00	£30.00

National Civil War Centre – Newark Museum			
Proposed Ticket Types	Notes	2022/23 Charge	2023/24 Charge
Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8.00	£8.00
Concession		£7.00	£7.00
Children 5-16		£4.00	£4.00
Children under 5		Free	Free
Family (up to 5)		£20.00	£20.00
Annual Pass - Adult		£15.95	£15.95
Annual Pass - Concession		£13.95	£13.95
Annual Pass - Children		£7.95	£7.95

Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked at least four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head , min 10, max per session 20	£5/head , min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5 adult, £3 child	£5 adult, £3 child
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head
Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	£6/head
Coach Parking @ Lorry Park	FOC	FOC	FOC

Miscellaneous Charges

(Charges subject to VAT, unless otherwise stated)

	Notes	2022/23 Charge	2023/24 Charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers	£192 plus travel expenses (£160 + VAT)	£198 plus travel expenses (£165 + VAT)

<p>Room Hire</p>	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, eg for large scale conferences that also include the theatre auditorium.</p>		
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<p>Community Space</p>	<p>Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>
<p>Byron Room</p>	<p>Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>	<p><u>Community Hire:</u> From £0/hr (limited hours)</p> <p><u>Charity:</u> From £24/hr (£20 + VAT)</p> <p><u>Educational/ Training/Meeting:</u> From £30/hr (£25 + VAT)</p> <p><u>Event Rate:</u> £44.40 - £62.40/hr (£37 - £52 + VAT)</p>

<p>Workshop <i>(Charges are not subject to VAT)</i></p>	<p>Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.</p>	<p>£15.50 - £25</p>	<p>£15.50 - £25</p>
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Tudor Hall	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	<u>Hourly rate:</u> £102 , max 3 hr hire (£85 + VAT) <u>Day rate for meetings:</u> Charity/Community £474 (£395 + VAT) Corporate £714 (£595 + VAT) <u>Event rate:</u> £954 - £1,560 (£795 - £1,300 + VAT)	<u>Hourly rate:</u> £102 , max 3 hr hire (£85 + VAT) <u>Day rate for meetings:</u> Charity/Community £474 (£395 + VAT) Corporate £714 (£595 + VAT) <u>Event rate:</u> £954 - £1,560 (£795 - £1,300 + VAT)
Hire a costumed performer		£105 /evening	£110 /evening

Hire Location	Additional Information	2022/23 Charge	2023/24 Charge
In Hours – Guided tours	Occupancy: Max. 25 people	£6/head, minimum 15, max 25	£6/head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£7.50 £8.50 £11.00	£7.50 £8.50 £11.00
Microfiche Copies		£20.00 plus £10.00 admin	£20.00 plus £10.00 admin
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£15.00 – reflects time processing charges	£16.00 – reflects time processing charges

<p>Publication</p>	<p>There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.</p> <p>Cost per image is based on one use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.</p>	<p>Commercial Organisations (Newspapers, Journals, magazines, TV, etc.): £150.00 - per image</p> <p>Local Authority, Voluntary or Charitable Organisations: £25.00 - per image</p> <p>Corporate Products (annual reports, TV): £150.00 - per image</p> <p>Commercial products (cards, calendars, jigsaws etc.): £150.00 - per image</p>	<p>Commercial Organisations (Newspapers, Journals, magazines, TV, etc.): £150.00 - per image</p> <p>Local Authority, Voluntary or Charitable Organisations: £25.00 - per image</p> <p>Corporate Products (annual reports, TV): £150.00 - per image</p> <p>Commercial products (cards, calendars, jigsaws etc.): £150.00 - per image</p>
<p>Long Term Archaeological Storage at Museum Resource Centre</p>	<p>Cost is based on English Heritage Calculations. One off fees.</p>	<p>£250 per box</p>	<p>£250 per box</p>

Other Income (Charges are inclusive of VAT)	Additional Information	2022/23 Charge	2023/24 Charge
Loans Box Fines	Late return of boxes	£16.00	£16.50
Out of District Schools Travel Expenses	Flat fee	Price by request - We will consider outreach for schools on a case by case basis and price accordingly.	Price by request - We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£20 per box for two weeks	£25 per box for two weeks
Education programme at NCWC	<p>To be paid on day of visit by cash/cheque/card or by invoice</p> <p>Option to build bespoke package on request, price according to resource allocation and timescales.</p> <p>KS5, HE and FE students to reflect bespoke nature of events and level of expertise required.</p>	<p><u>KS1-KS3 students</u> One facilitated activity, one self-led activity: £4.50 per head - Half day (2 - 2.5 hr) visit</p> <p>One facilitated activity, two self-led activities: £7 per head - Full day visit</p> <p>Two facilitated activities, one self-led activity: £6.00 per head for half day visit</p> <p><u>KS5, FE and HE</u> £8 per head full day visit</p>	<p><u>KS1-KS3 students</u> One facilitated activity, one self-led activity: £4.50 per head - Half day (2 - 2.5 hr) visit</p> <p>One facilitated activity, two self-led activities: £7 per head - Full day visit</p> <p>Two facilitated activities, one self-led activity: £6.00 per head for half day visit</p> <p><u>KS5, FE and HE</u> £8 per head full day visit</p>

NEWARK CASTLE*(Charges are inclusive of VAT where applicable)*

Purpose		2022/23 Charge	2023/24 Charge
Guided Tours	Adult	£6.00	£6.00
	Senior	£5.00	£5.00
	Child	£3.00	£3.00
	Family	£16.00	£16.00
	Private, Out of Hours, Subject Specialist Tours (per person)	£10 - £15	£10 - £15
	Ghost Tour Commercial Hire	* see events below	* see events below
Hire of Gardens	Charity	£250 plus staffing, security and other anciliary charges	£250 plus staffing, security and other anciliary charges
Hire of Gardens	Commercial	£800 per day	£830 per day
Hire of Castle	For Events	£50 - £100 per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)	£50 - £110 per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)

Hire of Gardens for weddings <i>Additional charges may apply for equipment hire where necessary</i>	Bandstand October - March	£480 (Mon - Thurs) £528 (Fri & Sun) £576 (Sat)	£500 (Mon - Thurs) £550 (Fri & Sun) £600 (Sat)
	Bandstand April - September	£528 (Mon - Thurs) £576 (Fri & Sun) £624 (Sat)	£550 (Mon - Thurs) £600 (Fri & Sun) £650 (Sat)
	Undercroft October - March	£576 (Mon - Thurs) £633.60 (Fri & Sun) £691.20 (Sat)	£600.00 (Mon - Thurs) £658 (Fri & Sun) £715.00 (Sat)
	Undercroft April - September	£633.60 (Mon - Thurs) £691.20 (Fri & Sun) £748.80 (Sat)	£658.00 (Mon - Thurs) £715.00 (Fri & Sun) £775.00 (Sat)
Education programme <i>(prices will be uplifted dependant on development of professional service and associated resources)</i>	Half day visit per head	£3.25 - £4.50	£3.25 - £5.00
	Full day visit per head	£4.50 - £7.00	£4.50 - £7.50
Charity/Local			
Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)			
Current Stalls - only hirers to be phased into new pricing structure over two years			
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.			
Use of Castle for commercial photography/filming		£0.00	£0.00
Use of Castle Gardens for wedding photographs - professional photographers only		£0.00	£0.00

GAMBLING ACT 2005 (STATUTORY)*(Charges are inclusive of VAT where applicable)*

Permit		2022/23 Charge	2023/24 Charge
Family Entertainment Centre	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Prize Gaming Permits	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Gaming Machines in Alcohol Licensed Premises	Notification of up to 2 machines	£50.00	£50.00
	Gaming machine permit for more than 2 - existing operator	£100.00	£100.00
	Gaming machine permit for more than 2 - new operator	£150.00	£150.00
	Variation (number of category)	£100.00	£100.00
	Transfer	£25.00	£25.00
	Annual fee	£50.00	£50.00
	Change of name	£25.00	£25.00
	Copy of permit	£15.00	£15.00
Club Gaming and Club Machine Permits	Existing Operators (transition)	£100.00	£100.00
	New Application	£200.00	£200.00
	Renewal	£200.00	£200.00
	Variation	£100.00	£100.00
	Annual Fee	£50.00	£50.00
	Copy of Permit	£15.00	£15.00
Temporary use notice		£100.00	£100.00
Small society Lottery	Exempt Lotteries – Registration Fee	£40.00	£40.00
	Exempt Lotteries – Annual Fee	£20.00	£20.00

GAMBLING ACT 2005 (DISCRETIONARY)

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

(Charges are inclusive of VAT where applicable)

Activity	Application type	2022/23 Charge	2023/24 Charge
BINGO	New application	£1,200.00	£1,260.00
	Application for reinstatement of licence	£800.00	£840.00
	Application for provisional statement	£1,200.00	£1,260.00
	Application to convert provisional statement	£650.00	£680.00
	Application to Vary licence	£1,000.00	£1,050.00
	Application to transfer licence	£150.00	£160.00
	Notification of Change	£60.00	£65.00
	Copy of Licence	£50.00	£60.00
	Annual Fee	£530.00	£540.00
ADULT GAMING CENTRE	New application	£950.00	£1,260.00
	Application for reinstatement of licence	£500.00	£840.00
	Application for provisional statement	£1,200.00	£1,260.00
	Application to convert provisional statement	£650.00	£680.00
	Application to Vary licence	£830.00	£1,050.00
	Application to transfer licence	£150.00	£160.00
	Notification of Change	£60.00	£65.00
	Copy of Licence	£50.00	£65.00
ADULT GAMING CENTRE	Annual Fee	£530.00	£540.00
FAMILY ENTERTAINMENT CENTRE	New application	£950.00	£950.00
	Application for reinstatement of licence	£500.00	£500.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to Vary licence	£830.00	£830.00
	Application to transfer licence	£100.00	£100.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00

	Annual Fee	£530.00	£540.00
BETTING PREMISES (excl. tracks)	New application	£1,000.00	£1,000.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to Vary licence	£1,100.00	£1,100.00
	Application to transfer licence	£150.00	£150.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
	Annual Fee	£530.00	£540.00
	BETTING ON TRACK	New application	£1,000.00
Application for reinstatement of licence		£800.00	£800.00
Application for provisional statement		£1,200.00	£1,200.00
BETTING ON TRACK	Application to convert provisional statement	£650.00	£650.00
	Application to Vary licence	£1,100.00	£1,100.00
	Application to transfer licence	£150.00	£150.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
	Annual Fee	£530.00	£540.00

LICENSING*(Charges are inclusive of VAT where applicable)*

Relevant Act or Order*		Duration	2022/23 Charge	2023/24 Charge
1. Hypnotism - Grant	Ref 001	Occasional for specific dates	£85.00	£85.00
2. Sex Establishment - Grant/Renewal	Ref 002	Up to 1 year	£3,540.00	£3,600.00
3. Vehicle Licences				
(a) Hackney Carriage	Ref 003	Annual	£235.00	£235.00
(b) Private Hire Vehicle	Ref 003	Annual	£185.00	£185.00
(c) Ambulance Vehicles	Ref 003	Annual	£115.00	£125.00
(d) Hackney Carriage/Private Hire Drivers	Ref 003	3 years or lesser depending on circumstances	£145.00 renewal £220.00 new applicants	£150.00 renewal £230.00 new applicants
(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	Per Year	£55.00	£55.00
(f) Ambulance Drivers	Ref 003	3 years or lesser depending on circumstances	£110 renewal £95 new applicants	£120 renewal £100 new applicants
(g) Ambulance Drivers over 65	Ref 003	Annual	£40.00	£40.00
(h) Private Hire Operators	Ref 003	5 years *		
(i) Basic			£350.00	£365.00
(ii) plus per vehicle			£35.00	£35.00
(i) Ambulance Operators	Ref 003	5 years *		
(i) Basic			£350.00	£365.00
(ii) plus per vehicle Plates			£25.00	£35.00
(j) Knowledge Test	Ref 003	One-off	£40.00	£45.00
(k) Drivers Test	Ref 003	One-off	£40.00	£45.00
(l) Replacement Badge	Ref 003	One-off	£25.00	£25.00
(m) Replacement Plate	Ref 003		£45.00	£50.00
(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	One-off	£50.00	£55.00

(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundals)	Ref 003	One-off	£85.00	£85.00
(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundals)	Ref 003	One-off	£75.00	£75.00
(q) Temporary & Permanent Magnetic Roundels	Ref 003	One-off	£15.00	£15.00
(r) Additional stick on Roundels	Ref 003	One-off	£10.00	£10.00
4. Vehicle test				
(a) Without MOT		Biannual (once every six months)	£50.00	£50.00
(b) With MOT			£60.00	£60.00

LICENSING ACT 2003 (STATUTORY)*(Charges below are not subject to VAT)*

Type of licence	Comments	2022/23 Charge	2023/24 Charge
Premises licence - Application	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Annual Fee	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence - additional fee for large events	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence - Full Variation	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence - Minor Variation		£89.00	£89.00
Personal Licence		£37.00	£37.00
Temporary event Notice		£21.00	£21.00

ENVIRONMENTAL HEALTH*(Charges are inclusive of VAT where applicable)*

Type of licence	Relevant act (Notes)	Duration	2022/23 Charge	2023/24 Charge
1. Animal Boarding Establishments	Ref 004 The fees have been calculated on a full cost recovery basis	Annual		
Initial			£225	£250
Renewal			£225	£250
2. Home Boarding	Ref 004 The fees has been amended to now charge for each application at the full price when related to a franchise	Annual	£170	£200
Renewal			£180	£200
Dog Day Care	Domestic House based	Annual	£170	£175
Renewal	Compliance & Inspection Fee		£55	£55
			£205	£220
3. Dangerous Wild Animals	Ref 005 The fees have been calculated on a full cost recovery basis	Annual	£235 + Vet Fees	£250 + Vet Fees
4. Dog Breeding	Ref 006 The fees have been calculated on a full cost recovery basis	Annual		
Initial			£299	£220
Renewal			£200	£220
	Compliance & Inspection Fee		£85	£110
5. Riding Establishments	Ref 007 The fees have been calculated on a full cost recovery basis	Annual		
Initial			£215	£220
Renewal			£215	£220
	Compliance & Inspection Fee		£105	£110
6. Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi-permanent tattooing	Ref 002 The fees have been calculated on a full cost recovery basis	Annual		
Person			£125	£135

Premises		Where the premises already hold a licence the charge is £125 per additional treatment		£125	£125
7. Massage & Special Treatment	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£195	£200
Renewal				£155	£160
No massage (just sunbeds)				£170	£175
Renewal				£130	£135
8. Lasers:	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
New				£525	£540
Renewal				£195	£200
Transfer				£240	£245
9. Zoos	Ref 009	The fees have been calculated on a full cost recovery basis			
Initial Inspection			First licence valid for 4 years	£550	£560
Renewal			Renewal valid for 6 years	£400	£430
Periodic 3 year inspection				£400	£415
Transfer				£200	£210
10. Pet Shops Pet Animals Act 1951	Ref 010	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£195	£200
Renewal				£195	£200
		Compliance & Inspection Fee		£85	£90
11. Re-rating of Animal licence establishment	Ref 010	New Fee	Annual	£185	£190

12. Transfer of Animal licence establishment	Ref 010	New Fee	Annual	£180	£190
13. Variation of Animal licence establishment	Ref 010	New Fee	Annual	£80	£80
14. High Hedges	Ref 011	The fees have been calculated on a full cost recovery basis. Prices include VAT	One Off		
1st stage				£250	£250
2nd stage				£420	£420
15. Licence Application for House in Multiple Occupation	Ref 012	The fees have been calculated on a full cost recovery basis	One off		
Single application				£750	£750
Multiple applications at same time				£570	£570
Variation of licence				£60	£55
16. Scrap Metal Dealer	Ref 013	The fees have been calculated on a full cost recovery basis	Three years		
Site Licence				£390	£390
Collectors Licence				£165	£165
17. Mobile Homes Act 2014	Ref 014	To reflect the variation in the cost of processing the application depending on the size of the site.			
Application fee				£380	£400
Plus, per additional unit		Depends on total number of pitches		£10	£10
Annual Fee				£10 per pitch	£10 per pitch
Transfer/amendment of licence				£175	£180
Depositing Site rules				£145	£150
Fit and Proper person application fee		New fee with effect from 01/04/2022		£300	£300

CERTIFICATES, AUTHORISATION AND REGISTER COPIES

TYPE	Notes	2022/23 Charge	2023/24 Charge
Health & Purity Certificate		£36.00	£40.00
Foot & Mouth Health Certificate		N/A	N/A

Condemnation Certificate		£260.00	£280.00
Environmental Site Reports	Prices include VAT		
Home Buyer Version		£125.00	£140.00
Detailed version		£370.00	£400.00
Housing immigration check		£130.00	£150.00

PRIVATE WATER SUPPLIES

Activity	Notes	2022/23 Charge	2023/24 Charge
Risk Assessment	Guidance on fees is provided by the Drinking Water Inspectorate	Hourly rate x time spent	Hourly rate x time spent
Sampling		£50.00	£60.00
Investigation		Hourly rate	Hourly rate
Domestic Supplies (Reg 10)		£25.00	£25.00
Check Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs
Audit Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs

***Relevant act/ Order References**Ref 001 - *Hypnotism Act 1952*Ref 002 - *Local Government (Miscellaneous Provisions) Act 1982*Ref 003 - *Local Government (Miscellaneous Provisions) Act 1976*Ref 004 - *Animal Boarding Establishments Act 1963*Ref 005 - *Dangerous Wild Animals 1976*Ref 006 - *Dog Breeding and Sale of Dogs (Welfare) Act 1999*

Ref 007 - *Riding Establishments Acts 1964 and amended 1970*

Ref 008 - *Nottinghamshire County Council Act 1985*

Ref 009 - *Zoos Licensing Act 1981*

Ref 010 - *Pet Animal Act 1951*

Ref 011 - *Anti-social Behaviour Act 2003*

Ref 012 - *Housing Act 2004*

Ref 013 - *Scrap Metal Dealers Act 2013*

DOG WARDEN*(Prices are not subject to VAT)*

STRAY DOGS:	Duration	2022/23 Charge	2023/24 Charge
This includes Government fee, Local Authority charge, and kennelling costs. Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.	1 Day	£83.00	£83.00
	2 Days	£91.00	£91.00
	3 Days	£99.00	£99.00
	4 days	£107.00	£107.00
	5 Days	£115.00	£115.00
	6 Days	£123.00	£123.00
	7 Days	£131.00	£131.00

NOTE: No increase is proposed. Owners need to be encouraged to reclaim their dogs. Benchmarking with neighbouring authorities shows that these figures are slightly above average.

WASTE & RECYCLING

A 10% DISCOUNT IS GIVEN FOR EACH ADDITIONAL BIN PER SITE PER COLLECTION

(Prices include VAT where applicable)

Trade Waste, Recycling and Garden Bins					
We have set figures for these services and have used a disposal cost provided by Nottinghamshire County Council (disposal authority).					
REFUSE					
Bin Size	2022/23 Collection Charge	2022/23 Disposal Charge	2023/24 Collection Charge	2023/24 Disposal Charge	
140L	£2.35	£1.49	£2.50	£1.65	
240L	£3.00	£2.56	£3.15	£2.83	
360L	£3.80	£3.83	£3.95	£4.24	
660L	£5.75	£7.03	£5.90	£7.78	
1100L	£8.60	£11.72	£8.80	£12.96	
Pre-Paid Sacks	£1.85	£0.64	£2.00	£0.71	
Clinical	£2.35	£8.00	£2.50	£9.00	
RECYCLING					
Bin Size	2022/23 Collection Charge	2022/23 Disposal Charge	2023/24 Collection Charge	2023/24 Disposal Charge	
140L	£2.35	£0.37	£2.50	£0.41	
240L	£3.00	£0.64	£3.15	£0.70	
360L	£3.80	£0.96	£3.95	£1.05	
660L	£5.75	£1.76	£5.90	£1.93	
1100L	£8.60	£2.93	£8.80	£3.22	
Pre-Paid Sacks	N/A	N/A	N/A	N/A	
Clinical	N/A	N/A	N/A	N/A	
Trade Waste contract charges					
		2022/23 Charge		2023/24 Charge	
Alteration Fee		£42.00		£44.00	
Lockable Bin		N/A		N/A	

Access Fee (Maximum)	5 – 10% of total cost dependent on site	5 – 10% of total cost dependent on site
Domestic Garden Bins		
	2022/23 Charge	2023/24 Charge
Price per bin	£35.00	£35.00
Cost of bin for new properties		
Bin Size	2022/23 Charge	2023/24 Charge
140L	£32.00	£34.00
240L	£32.00	£34.00
360L	£48.00	£50.00
660L	£300.00	£310.00
1100L	£320.00	£330.00
Developers delivery charge (per load)	£65.00	£70.00
Bulky Waste Charges		
	2022/23 Charge	2023/24 Charge
Domestic Bulky Waste		
First Item	£13.00	£13.00
Subsequent item	£7.00	£7.00
Electrical Items		
First Item	£13.00	£13.00
Subsequent item	£7.00	£7.00
Large Items which are not covered by the above charges	£62 per hour	£70 per hour
Commercial Fridges		
	2022/23 Charge	2023/24 Charge
Per Unit	£95.22	£105.00
Collection and Transport	£98.33	£108.00
Cleansing Services Hours		
	2022/23 Charge	2023/24 Charge
1 hour	£65.00	£70.00
1.5 hours	£97.50	£105.00
2 hours	£130.00	£140.00
3 hours	£195.00	£210.00

4 hours	£260.00	£280.00
5 hours	£325.00	£350.00
Emptying bins (cost per empty of bin)		
	2022/23 Charge	2023/24 Charge
Litter bins	£1.00	£1.10
Dog Bins	£2.00	£2.20
Vehicle Workshop Services		
	2022/23 Charge	2023/24 Charge
MOT's	£45.00	£45.00
Air Conditioning re-gas	£60.00	£60.00
External Servicing of vehicles	£45 per hour	£45 per hour

NOTE: The Business Manager has an element of flexibility to adjust the fees and charges to respond to customer and market demands. This is at the discretion of the Business Manager, who will be mindful that costs must be covered.

NOTE: The HSE is changing the regulations on the collection of some bulky items which means we have to significantly change the way in which we collect it. This is still in the planning phase but may result in significant increases on the collection costs which may have to be passed onto the customers.

PARKS & AMENITIES*(Charges are inclusive of VAT where applicable)*

Facility	Purpose	2022/23 Charge	2023/24 Charge	
Parks & Playing Fields	Football Season (13 matches or more)*	Seniors	£510.00	£510.00
		Juniors	£286.00	£286.00
		Mini Soccer	£153.00	£153.00
	Football Pitch (per match)*	Seniors	£52.00	£52.00
		Juniors	£32.00	£32.00
		Mini Soccer	£22.00	£22.00
	Hire of Park	Commercial use	N/A	N/A
		Charities (can be waived by SLT)	£100 per day	£100 per day
	Circuses		N/A	N/A
	Funfairs	Large Fair	N/A	N/A
		Small Fair	N/A	N/A
	Sponsorship	Bedding Displays	£816 per annum	£816 per annum
	Forest School Sessions	Ranger-led	£10.00 per session	£10.00 per session
		Self-led	£3.00 per person	£3.00 per person
	Outdoor Fitness Camps		N/A	N/A
	Commercial fitness & skills sessions inc. football training	Weekly	£25.00 per session	£25.00 per session
		Annual	£300.00	£300.00
	Events	Ticketed	£100 + 15% of ticket sales	£100 + 15% of ticket sales
		Non-ticketed	£400.00	£400.00
	School sessions	Ranger-led: annual	£100.00	£100.00
Ranger-led: one-off		£25.00	£25.00	
Schools-led: annual		£40.00	£40.00	
Schools-led: one-off		£10.00	£10.00	
Hire of Football Changing Rooms*	Without showers	£11.00	£11.00	
	With showers	£15.00	£15.00	
Provision of memorial trees	Per tree	£20.00	£20.00	
Lincoln Road Pavilion	Hire of Pavilion	£11.00 per hour	£11.00 per hour	

*charges for where a current agreement doesn't exist

PUBLIC CONVENIENCES

Public Convenience	2022/23 Charge	2023/24 Charge
Gilstrap Centre	20p	20p

CAR PARKS

(Car Park charges are all inclusive of VAT)

Newark Car Parks	Duration	2022/23 Charge	2023/24 Charge
INNER TOWN London Road Balderton Gate Town Wharf Appletongate	30 minutes	£0.50	£0.50
	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-3 hours	£2.50	£2.50
	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
OUTER TOWN Riverside (former Tolney Lane) Riverside Arena Castle House	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-4 hours	£2.00	£2.00
	4-5 hours	£3.00	£3.00
	5 hours and above	£3.50	£3.50
	After 6pm (Evening Charge)	£1.00	£1.00
Dedicated Motorcycle Bay Newark: London Road Balderton Gate Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.		
LORRY PARKING			
	Lorry Parking - Fixed Charge	£19.50	£20.50
	Lorry Parking (with meal voucher)	£22.50	£23.50
	Coaches - (with meal voucher)	£5.00	£5.00

DELETE

SEASON TICKETS			
INNER TOWN (Newark) (limited issue)	Per month	£84.00	£90.00
	Per quarter	£193.00	£200.00
	Per year (7 days per week)	£700.00	£740.00
OUTER TOWN (Newark) (limited issue)	Per month	£54.00	£60.00
	Per quarter	£124.00	£130.00
	Per year (Monday - Friday only)	£350.00	£370.00
	Per year (7 days per week)	£450.00	£470.00
CONTRACT CAR PARK RATES			
Barnby Gate	Per quarter	£208.00	£220.00
	Per annum	£800.00	£840.00
The Palace	Per annum	£650.00	£680.00
Pelham Street	Per annum	£550.00	£580.00
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply

RIVERSIDE MARKET*(Charges are not subject to VAT)*

DAY	ITEM	2022/23 Charge	2023/24 Charge
WEDNESDAY	MARKET STALL	£17.00	N/A
	PITCH - PER LINEAR METRE	£6.00	N/A

CASTLE HOUSE - CIVIC SUITE HIRE & PARTNERS' DESK USAGE*(Prices are exclusive of VAT)*

No Webcasting			
Room	Duration	2022/23 Charge	2023/24 Charge
G2	Hourly charge	£15.00	£16.00
G3	Hourly charge	£15.00	£16.00
Civic 1	Hourly charge	£25.00	£26.00
Civic 2	Hourly charge	£25.00	£26.00
Civic 3	Hourly charge	£15.00	£16.00
Civic 4	Hourly charge	£15.00	£16.00
Civic 1 + 2	Hourly charge	£40.00	£42.00
Civic 3 + 4	Hourly charge	£25.00	£26.00
Civic 2+3+4	Hourly charge	£40.00	£42.00
Civic 1+2+3+4	Hourly charge	£65.00	£68.00
Desk Charge	Per Desk	Various	Various

NEWARK BEACON*(Prices are inclusive of VAT)*

Room	Seating Capacity	Duration	2022/23 Charge	2023/24 Charge
Cafferata Suite	Maximum capacity 70 (theatre style)	Full day	£252.00	£264.00
		Half day	£156.00	£164.40
		Hourly rate	£42.00	£44.40
Trent Suite	Maximum capacity 10	Full day	N/A	N/A
		Half day	N/A	N/A
		Hourly rate	N/A	N/A
Gresham	Maximum 20 (10 during COVID-19)	Full day	£132.00	£139.20
		Half day	£84.00	£87.60
		Hourly rate	£24.00	£25.20
Friary	Maximum 16 (8 during COVID-19)	Full day	£132.00	£139.20
		Half day	£84.00	£87.60
		Hourly rate	£24.00	£25.20
11C (or other office depending on occupancy)	Maximum 4 (2 during COVID-19)	Full day	£84.00	£87.60
		Half day	£30.00	£32.40
		Hourly rate	£12.00	£13.20

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Senior Leadership Team, with final approval by the Section 151 Officer

NON-PAYMENT OF COUNCIL TAX/NNDR

Council Tax	2022/23 Charge	2023/24 Charge
Summons	£80	£80
Liability Order	With summons	With summons

NNDR	2022/23 Charge	2023/24 Charge
Summons	£100	£100
Liability Order	With summons	With summons

The level of costs to have to be justified to the court and there is case law against raising to a level that is deemed excessive.

TEMPORARY ACCOMMODATION

These charges are in relation to Northgate, Newark; Alexander Lodge, Newark; and Wellow Green, Ollerton.

Charge	2022/23 Charge	2023/24 Charge
Wellow Green Hostel Service Charge	£33.08 per week	£34.73 per week
Wellow Green Hostel Support Charge (non-Housing Benefit (HB))	£4.52 per week	£4.75 per week
Northgate Hostel Service Charge	£107.88 per week	£113.27 per week
Northgate Support Charge and Ineligible Services (non-Housing Benefit (HB))	£16.93 per week	£17.77 per week
Alexander Lodge Service Charge - proposed charge for when services opens 2023/24		£136.01 per week
Alexander Lodge Support Charge and Ineligible Services (non-Housing Benefit (HB)) - proposed charge for when services opens 2023/24		£17.38 per week

PRIVATE SECTOR CARELINE SERVICE

Product	2022/23 Charge	2023/24 Charge
Lifeline - Provision of a dispersed alarm, pendant. - 24 hours a day 365 days a year monitoring of lifeline. - Provision of advice and or contact of next of kin or emergency service if required on receipt of call	£4.43 per week	£4.50 per week
Lifeline installation fee	£25.00 one-off	£15.00 one-off
Digital Provision	N/A	£1.00 per week
Keysafe	£40.00 one-off	40.00 one-off

Product	2022/23 Charge	2023/24 Charge
Sensor monitoring To receive this service tenants must also subscribe to the lifeline service. The sensors available are: i. Additional sensor ii. Smoke alarms iii. Carbon monoxide alarms iv. Flood alerts v. Bed sensors vi. Panic alarms vii. Fall detectors	£2.63 for two to five sensors, per week	£1.50 for two to five sensors, per week
Sensor monitoring installation fee (per visit)	£35.00	£0.00

Product	2022/23 Charge	2023/24 Charge
Welfare calls To receive this service tenants must also subscribe to the lifeline service. - 5 x 5 minute calls per week made to the customer on agreed days between the hours of 7am and 7pm within a mutually agreed 1 hour time slot. - Ensure the welfare of the customer, provide advice and or contact of next of kin or emergency service if required.	£4.43 per week	£4.50 per week

<p>Welfare calls To receive this service tenants must also subscribe to the lifeline service.</p> <p>- 5 x 5 minute calls per week made to the customer on agreed days between the hours of 7am and 7pm within a mutually agreed 1 hour time slot.</p> <p>- Ensure the welfare of the customer, provide advice and or contact of next of kin or emergency service if required.</p>	£4.43 per week	£4.50 per week
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GENERAL STATISTICS

2023/24

General Fund Revenue Reserves	Actual Balance at 31st March 2022	Estimated Balance at 31st March 2023	Estimated Balance at 31st March 2024	Estimated Balance at 31st March 2025	Estimated Balance at 31st March 2026
Council Funds					
Investment Realisation Fund	(90,935)	(0)	(0)	(0)	(0)
Election Expenses Fund	(76,783)	(47,783)	(47,783)	(47,783)	(47,783)
Insurance Fund Excesses & Self Insured	(183,669)	(90,000)	(90,000)	(90,000)	(90,000)
Insurance Risk Management Fund	(76,666)	0	0	0	0
Repairs And Renewals Fund	(2,400,744)	(2,334,173)	(2,334,173)	(2,334,173)	(2,334,173)
Building Control Surplus	(75,429)	(75,429)	(75,429)	(75,429)	(75,429)
Museum Purchases Fund	(39,784)	(39,784)	(39,784)	(39,784)	(39,784)
Training Provision	(190,452)	(200,000)	(200,000)	(200,000)	(200,000)
Community Safety Fund	(141,737)	(141,737)	(141,737)	(141,737)	(141,737)
Restructuring And Pay	(141,200)	0	0	0	0
Court Costs	(58,959)	0	0	0	0
Change Management/Capital Fund	(13,097,010)	(13,715,553)	(9,212,930)	(3,506,930)	(3,506,930)
Planning Costs Fund	(201,140)	(201,140)	(201,140)	(201,140)	(201,140)
Homelessness Fund	(306,472)	(433,612)	(666,152)	(866,152)	(1,066,152)
Revenue Grants Unapplied	(619,269)	(494,269)	(494,269)	(494,269)	(494,269)
Fuel And Energy Reserve	(62,142)	(0)	(0)	(0)	(0)
Refuse Bin Purchase	(15,000)	0	0	0	0
Energy & Home Support Reserve	(103,171)	(103,171)	(103,171)	(103,171)	(103,171)
Growth And Prosperity Fund	(127,366)	(127,366)	(127,366)	(127,366)	(127,366)
Emergency Planning Reserve	(42,651)	0	0	0	0
Other Earmarked Reserves	(25,774)	0	0	0	0
CSG/Enforcement Reserve	(46,910)	(30,910)	(30,910)	(30,910)	(30,910)
Management Carry Forwards	(992,524)	(310,841)	(310,841)	(310,841)	(310,841)
Flood Defence Reserve	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
NNDR Volatility Reserve	(793,348)	(500,000)	(500,000)	(500,000)	(500,000)
Community Initiative Fund	(154,045)	(157,368)	(157,368)	(157,368)	(157,368)
MTFP Reserve	(5,587,314)	(5,626,084)	(6,821,084)	(8,465,084)	(4,325,084)
Asset Maintenance Fund	(500,000)	(166,500)	(166,500)	(166,500)	(166,500)
Capital Project Feasibility Fund	(347,287)	(313,816)	(313,816)	(313,816)	(313,816)
Community Engagement	(220,110)	(0)	(0)	(0)	(0)
COVID Pressures	(186,250)	0	0	0	0
Collection Fund Budget	(6,249,736)	0	0	0	0
COVID Compliance Reserve	(198,233)	(0)	(0)	(0)	(0)
Theatre Centenary Legacy	(14,744)	(14,744)	(14,744)	(14,744)	(14,744)
Community Lottery Fund	(7,052)	(7,052)	(7,052)	(7,052)	(7,052)
Gen Fund Balance Brought forward	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Capital					
Capital Financing Provison	(1,076,108)	571,729	1,325,900	1,406,300	1,456,700
General Fund Capital Receipts	(1,216,829)	(711,380)	(38,141)	(3,657,141)	(1,945,476)
GF Grants and Contributions Unapplied	(13,040,291)	(13,040,291)	(13,040,291)	(13,040,291)	(13,040,291)
TOTAL	(50,457,136)	(40,061,275)	(35,558,782)	(35,235,382)	(29,533,317)
Mansfield Crematorium	(144,801)	(144,801)	(144,801)	(144,801)	(144,801)
GRAND TOTAL	(50,601,937)	(40,206,076)	(35,703,584)	(35,380,184)	(29,678,118)

General Fund Revenue Reserves	Actual Balance at 31st March 2022	Estimated Balance at 31st March 2023	Estimated Balance at 31st March 2024	Estimated Balance at 31st March 2025	Estimated Balance at 31st March 2026
Council Funds					
Investment Realisation Fund	(90,935)	(0)	(0)	(0)	(0)
Election Expenses Fund	(76,783)	(47,783)	(47,783)	(47,783)	(47,783)
Insurance Fund Excesses & Self Insured	(183,669)	(90,000)	(90,000)	(90,000)	(90,000)
Insurance Risk Management Fund	(76,666)	0	0	0	0
Repairs And Renewals Fund	(2,400,744)	(2,501,744)	(2,436,744)	(2,516,744)	(2,426,744)
Building Control Surplus	(75,429)	(35,453)	(3,978)	24,167	53,500
Museum Purchases Fund	(39,784)	(39,784)	(39,784)	(39,784)	(39,784)
Training Provision	(190,452)	(244,000)	(244,000)	(244,000)	(244,000)
Community Safety Fund	(141,737)	(97,632)	(52,204)	(5,414)	(5,414)
Restructuring And Pay	(141,200)	0	0	0	0
Court Costs	(58,959)	0	0	0	0
Change Management/Capital Fund	(13,097,010)	(13,715,553)	(9,212,930)	(3,506,930)	(3,506,930)
Planning Costs Fund	(201,140)	(201,140)	(201,140)	(201,140)	(201,140)
Homelessness Fund	(306,472)	(400,242)	(632,782)	(832,782)	(1,032,782)
Revenue Grants Unapplied	(619,269)	(484,599)	(484,599)	(484,599)	(484,599)
Fuel And Energy Reserve	(62,142)	(0)	(0)	(0)	(0)
Refuse Bin Purchase	(15,000)	0	0	0	0
Energy & Home Support Reserve	(103,171)	(103,171)	(103,171)	(103,171)	(103,171)
Growth And Prosperity Fund	(127,366)	(127,366)	0	0	0
Emergency Planning Reserve	(42,651)	0	0	0	0
Other Earmarked Reserves	(25,774)	0	0	0	0
CSG/Enforcement Reserve	(46,910)	(30,910)	(30,910)	(30,910)	(30,910)
Management Carry Forwards	(992,524)	(310,841)	(250,841)	(250,841)	(250,841)
Flood Defence Reserve	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
NNDR Volatility Reserve	(793,348)	(500,000)	(500,000)	(500,000)	(500,000)
Community Initiative Fund	(154,045)	(100,888)	(100,888)	(100,888)	(100,888)
MTFP Reserve	(5,587,314)	(5,626,084)	(6,821,084)	(8,465,084)	(4,325,084)
Asset Maintenance Fund	(500,000)	(500,000)	(166,500)	(166,500)	(166,500)
Capital Project Feasibility Fund	(347,287)	(313,816)	(237,143)	(160,470)	(160,470)
Community Engagement	(220,110)	(106,876)	(0)	(0)	(0)
COVID Pressures	(186,250)	0	0	0	0
Collection Fund Budget	(6,249,736)	0	0	0	0
COVID Compliance Reserve	(198,233)	(0)	(0)	(0)	(0)
Theatre Centenary Legacy	(14,744)	(14,744)	(14,744)	(14,744)	(14,744)
Community Lottery Fund	(7,052)	(1,052)	(1,052)	(1,052)	(1,052)
Gen Fund Balance Brought forward	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Capital					
Capital Financing Provison	(1,076,108)	(214,700)	(40,029)	(29)	(29)
General Fund Capital Receipts	(1,216,829)	(994,128)	(240,889)	(659,889)	(4,597,824)
GF Grants and Contributions Unapplied	(13,040,291)	(13,040,291)	(13,040,291)	(13,040,291)	(13,040,291)
TOTAL	(50,457,136)	(41,592,797)	(36,743,487)	(33,188,879)	(33,067,481)
Mansfield Crematorium	(144,801)	(144,801)	(144,801)	(144,801)	(144,801)
GRAND TOTAL	(50,601,937)	(41,737,599)	(36,888,288)	(33,333,680)	(33,212,282)