

PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT)

Development Category	2020/21 charge	2021/22 charge
<p>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL New floor-space or change of use of 10,000 square metres or more (except where the proposal would provide 100 or more dwellings) or where the site area is 2 hectares or more. Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,490</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>	<p>Fixed charge of £1,540 - with an additional meeting if required.</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a greater amount of Officer input and/or review of statements by third parties to be agreed on a bespoke basis by the Business Manager, Planning Development</p>
<p>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p>£1,860</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>	<p>£1,920</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings, other officers in attendance or review of statements by third parties a bespoke fee will be agreed.</p>
<p>CATEGORY B – MAJOR DEVELOPMENT Residential development of between 50 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p>£1,400</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>	<p>£1,450</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.</p>
<p>CATEGORY C – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 11 and 49 dwellings (inclusive) dwellings or where</p>	<p>£1,000</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>	<p>£1,030</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter. Where additional</p>

the site area is 0.5 hectares up to less than 4 hectares		advice is required and/or review of statements by third parties a bespoke fee will be determined by the Business Manager - Planning Development.
CATEGORY D – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.	£560 This will cover a site visit, 1 hour meeting with the case officer and one letter.	£580 This will cover a site visit, 1 hour meeting with the case officer and one letter.
CATEGORY E – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT Examples include: 1 new dwelling. New floor space of less than 300 sqm or change of use (excluding change of use to 2 or more dwellings which falls within the above categories).	£198 This will cover a site visit, 1 hour meeting with the case officer and one letter.	£204 This will cover a site visit, 1 hour meeting with the case officer and one letter.
CATEGORY F – WIND TURBINES	£1,240 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.	£1,280 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed by the Business Manager, Planning Development
CATEGORY G – HOUSEHOLDER APPLICATIONS Works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-application categories above), or if the building represents heritage at risk (e.g. if on a risk register	£62 Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24 .	£64 This will cover a site visit by the case officer and one letter.

and/or in a Conservation Area at risk)		
CATEGORY H – REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.	£100	£105
CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES OR REQUIRES A FEE TO BE AGREED WITH THE BUSINESS MANAGER - PLANNING DEVELOPMENT	A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.	A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.
CATEGORY J - VARIATIONS/MODIFICATIONS TO SECTION 106 PLANNING OBLIGATIONS NOT SUBJECT TO AMENDMENT FOLLOWING SUBMISSION OF A NEW PLANNING APPLICATION i.e. those variations/modifications sought independently by a developer	N/A	£100
CATEGORY K - ADVICE ON PROPOSALS FOR WORKS TO TREES PROTECTED BY A TREE PRESERVATION ORDER OR WITHIN A CONSERVATION AREA	N/A	£50
CATEGORY L - FOLLOW-UP ADVICE This is based on an amendment to the scheme in an attempt to make it acceptable but does not include complete alterations to developments that require e.g. reconsultation(s).	N/A	Half of the fees applicable to Category I.
CATEGORY M - ANNUAL FEE FOR PRE-APPLICATION	N/A	£4,400

<p>ADVICE FOR MAJOR LANDOWNERS</p> <p>This will cover up to 4 meetings per annum with an Officer and provide advice on day-to-day operational proposals associated with the land holding. Site visits will be undertaken throughout the year as required by the proposals being discussed. Written advice will be provided as required following the meetings. Excluded from this fee would be matters such as development proposals of land for major housing developments which would be subject to the fees in the schedule above.</p>		
<p>CATEGORY N - ENQUIRIES SEEKING CONFIRMATION WHETHER PERMITTED DEVELOPMENT RIGHTS HAVE BEEN REMOVED FROM A PROPERTY/PIECE OF LAND</p>	N/A	£40
<p>Pre-application proposals presented by the applicant/developer prior to submission of a planning application or applications presented prior to determination.</p> <p>A few applications each year due to their scale and/or complex issues, for example, benefit from involving the community and Councillors. The case officer for these types of application will recommend to the developer/applicant that consultation is undertaken via a Developer Consultation Forum [will need a link once the document is finalised and on the website]. The fee is in addition to the fee levels above.</p>	N/A	£500 unless a Planning Performance Agreement has been entered into and includes this cost.
<p>Planning Policy documents</p>	<p>2020/21 charge</p>	<p>2021/22 charge</p>

Amended Core Strategy (Adopted March 2019)	N/A	£15
Allocations & Development Management DPD	N/A	£15
Policies Map (also known as the Proposals Map)	N/A	£22
Supplementary Planning Documents and Statement of Community Involvement	N/A	£0

Where charges are levied this is based on actual cost of document production.

Requests for Confirmation of Compliance with S106 Agreements	2020/21 charge	2021/22 charge
Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property	N/A	£36
Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property where conformation requires background request.	N/A	£36 + £36 per hour for every additional hour spent on the research.
Request for confirmation of compliance with a legal agreement associated with a planning permission through submission of details to demonstrate compliance where this is not specified in the legal agreement.	N/A	£100

The planning fees above are discretionary. These are set by Newark and Sherwood District Council. There are also statutory planning fees, based on 'The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012' (as amended). The full list of statutory planning fees can be found at:

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Planning Officer or Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

The fee for pre-application advice relating to a need for a disabled person will be exempt from the

above categories. Fees payable by Town/Parish Councils will be half the above sums.

Where follow-up advice is required an hourly rate will be charged, which shall first be agreed by and paid to the Local Planning Authority.

TERMS AND CONDITIONS

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made online at <https://www.newark-sherwooddc.gov.uk/pay/> or over the phone by telephoning 01636 650000.

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https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf

Pre Application Advice

Prospective applicants seeking exemption or pre-application advice are required to complete either an 'Exemption' or a 'Request for Pre-application Advice' form which is available on our website <https://www.newark-sherwooddc.gov.uk/planningapplications/pre-applicationadvice/> and at our reception at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

Within 1 week of receiving a request for pre-application advice, the service will contact you to confirm:

- That your request for advice has been received;
- That the fee, if submitted with the form, is correct or if a fee has not been submitted with the form, what the fee is;
- Any additional information that is required before pre-application advice is offered; and the name of the planning case officer who will be providing the advice.
- Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.
- The target date for responding to a valid request will be 5 weeks, although this cannot always be guaranteed for more complex schemes.

The case officer will:

- Research the history of the site;
- Undertake an unaccompanied site visit (sometimes we may ask you or a representative to attend to gain access and to fact find);
- Consult with key statutory and non-statutory consultees where applicable;
- Identify and assess the prospective application against Council policies and standards;
- Where requested, arrange to attend a meeting with the prospective applicant (normally at the Council Offices, though via Microsoft Teams where not possible, such as in light of

COVID-19) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.

- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

QUALIFICATION

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS

The planning service will seek to process applications within the within the Ministry of Housing, Communities and Local Government (MHCLG) prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

CONTACT US

If you have any queries regarding the pre-application advice service please visit our website <https://www.newark-sherwooddc.gov.uk/planningapplications/pre-applicationadvice/> or contact us using planning@nsdc.info or telephone **01636 650000**.

CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Car Park charges are all inclusive of VAT)

Newark Car Parks	Duration	2020/21 charge	2021/22 charge
INNER TOWN - London Road - Balderton Gate - Town Wharf - Appletongate	30 minutes	£0.50	£0.50
	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-3 hours	£2.50	£2.50
	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
OUTER TOWN - Riverside (former Tolney Lane) - Riverside Arena - Livestock Market - Castle House	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-4 hours	£2.00	£2.00
	4-5 hours	£2.50	£2.50
	5 hours and above	£3.00	£3.00
	After 6pm (Evening Charge)	£1.00	£1.00
Dedicated Motorcycle Bay Newark: - London Road - Balderton Gate - Town Wharf - Appletongate - Riverside (former Tolney Lane) - Riverside Arena - Livestock Market	Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24 hour period.		
LORRY PARKING			
Lorry Parking - Fixed Charge		£16.50	£18.50
Lorry Parking (with meal voucher)		£20.50	£21.50
Coaches - (with meal voucher)		£5.00	£5.00
SEASON TICKETS			
INNER TOWN (Newark) (limited issue)	Per month	£84.00	£84.00
	Per quarter	£193.00	£193.00
	Per year (7 days per week)	£700.00	£700.00
OUTER TOWN (Newark) (limited issue)	Per month	£47.00	£47.00
	Per quarter	£123.00	£123.00
	Per year (Monday - Friday only)	£350.00	£350.00
	Per year (7 days per week)	£450.00	£450.00
CONTRACT CAR PARK RATES			

Barnby Gate	Per quarter	£208.00	£208.00
	Per annum	£800.00	£800.00
CONTRACT CAR PARK RATES			
The Palace	Per quarter		
	Per annum	£600.00	£600.00
CONTRACT CAR PARK RATES			
Pelham Street	Per annum	£500.00	£500.00
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are not subject to VAT)

DAY	ITEM	2020/21 charge	2021/22 charge
WEDNESDAY	MARKET STALL	£17.00	£17.00
	PITCH - PER LINEAR METRE	£6.00	£6.00

HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE

(The charges below are subject to VAT)

	2020/21 charge	2021/22 charge
<u>Theatre Hire:</u>		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre: 602 Seats</u>		
Per day with one performance – weekdays Commercial Hire	£1,836 (£1,530 + VAT)	£1,836 (£1,530 + VAT)
Per day with one performance - weekends Commercial Hire	£2,448 (£2,040 + VAT)	£2,448 (£2,040 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,366 (£2,805 + VAT)	£3,366 (£2,805 + VAT)
Per day with two performances - weekends Commercial Hire	£3,978 (£3,315 + VAT)	£3,978 (£3,315 + VAT)
Week Hire: Monday-Saturday	£11,322 (£9,435 + VAT)	£11,322 (£9,435 + VAT)
<u>Non-Profit Making/ Charity/ Local</u> <u>Available all year Monday-Friday + off-peak weekends</u> <u>(at our discretion but excluding autumn)</u> <u>Current Stalls - only hirers to be phased into new</u> <u>pricing structure over two years</u>		
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.		
Per day with one performance – weekdays Non Profit Making/Charity/Voluntary	£1,260 (£1,050 + VAT)	£1,260 (£1,050 + VAT)
Per day with one performance – weekends Non Profit Making/Charity/Voluntary	£1,860 (£1,550 + VAT)	£1,860 (£1,550 + VAT)
Per day with two performances – weekdays Non Profit Making/Charity/Voluntary	£1,920 (£1,600 + VAT)	£1,920 (£1,600 + VAT)
Per day with two performances – weekends Non Profit Making/Charity/Voluntary	£2,520 (£2,100 + VAT)	£2,520 (£2,100 + VAT)
Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,520 (£2,100 + VAT)	£2,520 (£2,100 + VAT)
<u>Theatre Hire : Supplementary Charges Per Hour</u> <u>(not including staffing)</u>		
Technical/Dress: Commercial Hires	£94.20 (£78.50 + VAT)	£94.20 (£78.50 + VAT)

Non Profit Making/Charity/Voluntary	£79.80 (£66.50 + VAT)	£79.80 (£66.50 + VAT)
General Rehearsals: (No lights)		
Commercial Hires	£79.80 (£66.50 + VAT)	£79.80 (£66.50 + VAT)
Non Profit Making/Charity/Voluntary	£67.20 (£56.00 + VAT)	£67.20 (£56.00 + VAT)
Get In/Fit Up/ Get Out		
Commercial Hires	£27.00 (£22.50 + VAT)	£27.00 (£22.50 + VAT)
Non Profit Making/Charity/Voluntary	£23.40 (£19.50 + VAT)	£23.40 (£19.50 + VAT)
<u>Staffing Recharges : per hour</u>		
Technical Manager – weekdays*	£42.00 (£35.00 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager – weekends**	£48.00 (£40.00 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer – weekdays*	£32.40 (£27.00 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer – weekends**	£37.20 (£31.00 + VAT)	£37.20 (£31.00 + VAT)
Technical Assistant – weekdays*	£22.80 (£19.00 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant – weekends**	£27.60 (£23.00 + VAT)	£27.60 (£23.00 + VAT)

* Plus 20% on all rates for hours worked between 23:30 and 06:00 hours

** Plus 20% on all rates for hours worked between 23:30 and 06:00 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 23:30 and 06:00 hours

<u>Ticket Handling Fee</u>		
Per Ticket – applicable to all professional productions	£1.50 (£1.25 + VAT)	£1.50 (£1.25 + VAT)
Per Ticket – applicable to all amateur productions, dependent on overall ticket price	50p - £1.50 (41.67p - £1.25 + VAT)	50p - £1.50 (41.67p - £1.25 + VAT)
<u>Palace Membership Scheme</u> <i>(Charges not subject to VAT)</i>		
Single membership	£11.00	£11.00
Couple's membership	£18.00	£18.00
Junior membership	£8.00	£8.00
Family membership	£30.00	£30.00

National Civil War Centre – Newark Museum			
(Charges are inclusive of VAT, unless otherwise stated)			
Proposed Ticket Types	Notes	2020/21 charge	2021/22 charge
Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8.00	£8.00
Concession		£7.00	£7.00
Children 5-16		£4.00	£4.00
Children under 5		Free	Free
Family (up to 5)		£20.00	£20.00
Annual Pass - Adult		£15.95	£15.95
Annual Pass - Concession		£13.95	£13.95
Annual Pass - Children		£7.95	£7.95
Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked at least four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5 adult, £3 child	£5 adult, £3 child
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head
Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	£6/head
Coach Parking @ Lorry Park	Free of Charge (FOC)	FOC	FOC

Miscellaneous Charges

(Charges subject to VAT, unless otherwise stated)

	Notes	2020/21 charge	2021/22 charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers	£192 plus travel expenses (£160 + VAT)	£192 plus travel expenses (£160 + VAT)
Room Hire	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, e.g. for large scale conferences that also include the theatre auditorium.</p>		
Community Space <i>(Charges are not subject to VAT)</i>	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	Charity from £24/hr (£20 + VAT) Educational/ Training/Meeting: From £30/hr (£25 + VAT) Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)	Charity from £24/hr (£20 + VAT) Educational/ Training/Meeting: From £30/hr (£25 + VAT) Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)
Byron Room	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.	Charity from £24/hr (£20 + VAT) Educational/ Training/Meeting: From £30/hr (£25 + VAT) Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)	Charity from £24/hr (£20 + VAT) Educational/ Training/Meeting: From £30/hr (£25 + VAT) Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)
Workshop <i>(Charges are not subject to VAT)</i>	Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.	£15.50 - £25	£15.50 - £25

Tudor Hall	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	£102 , max 3 hr hire (£85 + VAT)	£102 , max 3 hr hire (£85 + VAT)
Hourly rate		Charity/Community £474 (£395 + VAT)	Charity/Community £474 (£395 + VAT)
Day rate for meetings		Corporate £714 (£595 + VAT)	Corporate £714 (£595 + VAT)
Event rate		£954 - £1,560 (£795 - £1,300 + VAT)	£954 - £1,560 (£795 - £1,300 + VAT)
Hire a costumed performer		£105 /evening	£105 /evening

Hire Location	Additional Information	2020/21 charge	2021/22 charge
In Hours – Guided tours	Occupancy: Max. 25 people	£6 /head, minimum 15, max 25	£6 /head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£5.50 £6.50 £9.00	£5.50 £6.50 £9.00
Microfiche Copies		£5.00 plus £2.00 admin (very rarely requested)	£5.00 plus £2.00 admin (very rarely requested)
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£5.00 – reflects time processing charges	£5.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges
Publication Commercial Organisations (Newspapers, Journals, magazines, TV, etc.)	There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not	£100.00 - per image	£100.00 - per image

Local Authority/Vol./Charitable Organisations	intended for publication.		
Corporate Products (annual reports, TV)	Cost per image is based on one use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.	£20.00 - per image	£20.00 - per image
Commercial products (cards, calendars, jigsaws etc.)		£100.00 - per image	£100.00 - per image
		£150.00 - per image	£150.00 - per image
Long Term Archaeological Storage at Museum Resource Centre	Cost is based on English Heritage Calculations. One off fees.	£160 per box	£160 per box

Other Income	Additional Information	2020/21 charge	2021/22 charge
Loans Box Fines	Late return of boxes	£16.00	£16.00
Out of District Schools Travel Expenses	Flat fee	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£20 per box for two weeks	£20 per box for two weeks
Education programme at NCWC	To be paid on day of visit by cash/cheque/card or by invoice Option to build bespoke package on request, price according to resource allocation and timescales. KS 5, HE and FE students to reflect bespoke nature of events and level of expertise required.	£4.50 per head – Half day (2 – 2.5 hr) visit	£4.50 per head – Half day (2 – 2.5 hr) visit
KS1 – KS3 students one facilitated activity, one self-led activity			
One facilitated activity, two self-led activities.		£7 per head – Full day visit	£7 per head – Full day visit
Two facilitated activities, one self-led activity		£6.00 per head for half day visit	£6.00 per head for half day visit
Key Stage 5, Further Education and Higher Education		£8 per head full day visit	£8 per head full day visit

NEWARK CASTLE

(Charges are inclusive of VAT where applicable)

Purpose		2020/21 charge	2021/22 charge
Guided Tours	Adult	£6.00	£6.00
	Senior	£5.00	£5.00
	Child	£3.00	£3.00
	Family	£16.00	£16.00
	Private, Out of Hours, Subject Specialist Tours (per person)	£10 - £15	£10 - £15
	Ghost Tour Commercial Hire	* see events below	* see events below
Hire of Gardens	Charity	£250 plus staffing, security and other ancillary charges	£250 plus staffing, security and other ancillary charges
Hire of Gardens	Commercial	£800 per day	£800 per day
Hire of Castle	For Events	£50 - £100 per hour plus staffing, security and other ancillary charges (dependant on number of spaces required)	£50 - £100 per hour plus staffing, security and other ancillary charges (dependant on number of spaces required)
Hire of Gardens for weddings <i>Additional charges may apply for equipment hire where necessary</i>	Bandstand October - March	£480 (Mon - Thurs) £528 (Fri & Sun) £576 (Sat)	£480 (Mon - Thurs) £528 (Fri & Sun) £576 (Sat)
	Bandstand April - September	£528 (Mon - Thurs) £576 (Fri & Sun) £624 (Sat)	£528 (Mon - Thurs) £576 (Fri & Sun) £624 (Sat)
	Undercroft October - March	£576 (Mon - Thurs) £633.60 (Fri & Sun) £691.20 (Sat)	£576 (Mon - Thurs) £633.60 (Fri & Sun) £691.20 (Sat)
	Undercroft April - September	£633.60 (Mon - Thurs) £691.20 (Fri & Sun) £748.80 (Sat)	£633.60 (Mon - Thurs) £691.20 (Fri & Sun) £748.80 (Sat)
Education programme <i>(prices will be uplifted dependant on development of professional service and associated resources)</i>	Half day visit per head	£3.25 - £4.50	£3.25 - £4.50
	Full day visit per head	£4.50 - £7.00	£4.50 - £7.00
<u>Charity/ Local</u>			
<u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u>			
<u>Current Stalls - only hirers to be phased into new pricing structure over two years</u>			

There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.

Use of Castle for commercial photography/filming		£0.00	£0.00
Use of Castle Gardens for wedding photographs - professional photographers only		£0.00	£0.00

LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of Search	Relevant Act or Order	2020/21 charge	2021/22 charge
LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£26.00	£26.00
Con29 Residential	Local Land Charges Act 1975	<p>£93.60</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <p>* Via East Midlands: £18.00 plus VAT; and * Notts County Council Rights of Way: £11.00 plus VAT</p>	£93.60
Full Search Residential	Local Land Charges Act 1975	<p>£119.60</p> <p>Includes cost of LLC1 (£26.00) and CON29 Residential (£93.60 includes VAT). VAT is only applicable on CON29 element.</p>	<p>£119.60</p> <p>Includes cost of LLC1 (£26.00) and CON29 Residential (£93.60 includes VAT). VAT is only applicable on CON29 element.</p>
Con29 Commercial	Local Land Charges Act 1975	<p>£127.20</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p>	£127.20

		* Via East Midlands: £18.00 plus VAT; and * Notts County Council Rights of Way: £11.00 plus VAT	
Optional Question Q22.1 (common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	£45.00 Please note, the charge includes charge from Nottinghamshire County Council of £32.50 plus VAT. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase.	£45.00
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NCC	Local Land Charges Act 1975	£13.20	£13.20
Written Enquiries	Local Land Charges Act 1975	£22.80	£22.80
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£6.50 (Note: cannot charge VAT on this search) No change as currently monitoring progress of transfer of LLC1 search to The Land Registry	£6.50 (Note: cannot charge VAT on this search) No change as currently monitoring progress of transfer of LLC1 search to The Land Registry
Additional Parcels CON29	Local Land Charges Act 1975	£12.36	£12.36
Personal Search	Local Land Charges Act 1975	NIL – undertaken by external body	NIL – undertaken by external body
Light Obstruction Notice –	Rights of Light Act 1959	£88.20	£88.20

Registration Fee for putting on local land charge			
Expedited Search – Quick return search (3 day turnaround) Can add VAT for Con 29 element	Local Land Charges Act 1975	£22.20	£22.20

CON29 Individual requests	Residential 2019/20 Charge	Commercial 2019/20 Charge	Residential 2020/21 Charge	Commercial 2020/21 Charge
1.1 a-i	£18.60	£30.90	£18.60	£30.90
1.1 j-l	£12.72	£20.40	£12.72	£20.40
1.2	£8.75	£8.75	£8.75	£8.75
3.1	£2.06	£2.78	£2.06	£2.78
3.3	£3.71	£5.77	£3.71	£5.77
3.7	£3.71	£5.77	£3.71	£5.77
3.8	£2.06	£2.78	£2.06	£2.78
3.9	£2.06	£2.78	£2.06	£2.78
3.1	£10.80	£10.80	£10.80	£10.80
3.11	£2.06	£2.78	£2.06	£2.78
3.12	£5.66	£8.24	£5.66	£8.24
3.13	£3.71	£5.77	£3.71	£5.77
3.14	£3.71	£5.77	£3.71	£5.77
3.15	£6.70	£6.70	£6.70	£6.70

PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Facility	Purpose		2020/21 charge	2021/22 charge
Parks & Playing Fields	Football Season (13 matches or more)	Seniors	£500.00	£500.00
		Juniors	£280.00	£280.00
		Mini Soccer	£150.00	£150.00
	Football Pitch (per match)	Seniors	£49.00	£49.00
		Juniors	£30.00	£30.00
		Mini Soccer	£20.00	£20.00
	Hire of Park - commercial use		£566 per day	£566 per day
	Hire of Park - charities		£103 but waived at the discretion of SLT	£103 but waived at the discretion of SLT
	Circuses		£381 per day	£381 per day
	Funfairs	Large Fair	£370 per day	£370 per day
		Small Fair	£283 per day	£283 per day
	Sponsorship	Bedding Displays	£800 per annum	£800 per annum
	Forest School Sessions		£5.00 per person	£5.00 per person
Outdoor Fitness Camps		£6.90 per session	£6.90 per session	
Lincoln Road Pavilion	Hire of Pavilion		£10.10 per hour	£10.10 per hour

STREET NAMING & NUMBERING CHARGES - LEISURE & ENVIRONMENT COMMITTEE

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- * Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received after the approved scheme has been issued;
- * House owners that wish to name, or alter the name, of their house; and
- * Renaming and/or renumbering of an existing street

Proposed Fee Schedule:

(Charges are not subject to VAT)

Service	2020/21 charge	2021/22 charge
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£30.00	£30.00
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£85.00 admin fee plus £30.00 per plot* requiring renumbering/naming	£90.00 admin fee plus £30.00 per plot* requiring renumbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£85.00 admin fee plus £30.00 per property for up to 10 properties £15.00 for every additional property thereafter	£90.00 admin fee plus £30.00 per property for up to 10 properties £15.00 for every additional property thereafter
Rename or numbering of street where requested by Parish Council and/or residents including notification	£85.00 admin fee plus £30.00 per property for up to 10 properties affected by change £15.00 for every additional property thereafter affected by change	£90.00 admin fee plus £30.00 per property for up to 10 properties affected by change £15.00 for every additional property thereafter affected by change

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

- 1. All requests must be completed on the appropriate form which is available on our website or from Customer Services.*
- 2. All fees must be paid prior to notification being sent.*
- 3. Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.*
- 4. Postal codes remain the responsibility of Royal Mail.*
- 5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.*
- 6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Councils street naming and numbering policy.*

7. Any queries or complaints should be directed through the corporate compliments, comments and complaints procedure.

LICENSING FEES – HOMES AND COMMUNITIES COMMITTEE

(Charges are inclusive of VAT where applicable)

Relevant Act or Order*		Duration	2020/21 charge	2021/22 charge
1. Hypnotism – Grant	Ref 001	Occasional for specific dates	£75.00	£75.00
2. Sex Establishment – Grant/Renewal	Ref 002	Up to 1 year	£3,540.00	£3,540.00
3. Vehicle Licences				
(a) Hackney Carriage	Ref 003	Annual	£235.00	£235.00
(b) Private Hire Vehicle	Ref 003	Annual	£185.00	£185.00
(c) Ambulance Vehicles	Ref 003	Annual	£115.00	£115.00
(d) Hackney Carriage/Private Hire Drivers	Ref 003	3 years or lesser depending on circumstances	£145.00 renewal £220.00 new applicants	£145.00 renewal £220.00 new applicants
(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	Per Year	£55.00	£55.00
(f) Ambulance Drivers	Ref 003	3 years or lesser depending on circumstances	£110 renewal £95 new applicants	£110 renewal £95 new applicants
(g) Ambulance Drivers over 65	Ref 003	Annual	£40.00	£40.00
(h) Private Hire Operators	Ref 003	5 years		
i) Basic			£350.00	£350.00
ii) plus per vehicle			£35.00	£35.00
(i) Ambulance Operators	Ref 003	5 years		
i) Basic			£350.00	£350.00
ii) plus per vehicle plates			£25.00	£25.00
(j) Knowledge Test	Ref 003	One-off	£40.00	£40.00
(k) Drivers Test	Ref 003	One-off	£40.00	£40.00
(l) Replacement Badge	Ref 003	One-off	£25.00	£25.00
(m) Replacement Plate	Ref 003		£45.00	£45.00
(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	One-off	£50.00	£50.00
(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundels)	Ref 003	One-off	£85.00	£85.00
(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundels)	Ref 003	One-off	£75.00	£75.00
(q) Temporary & Permanent Magnetic Roundels	Ref 003	One-off	£15.00	£15.00
(r) Additional stick on Roundels	Ref 003	One-off	£10.00	£10.00

There is no recommendation to increase fees in 2021/22 due to the economic crisis

GAMBLING ACT 2005 – DISCRETIONARY FEES - HOMES & COMMUNITIES COMMITTEE

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

A full review of these fees has been undertaken and bench marked against other authorities. A range of increases are proposed.

(Charges are inclusive of VAT where applicable)

		2020/21 charge	2021/22 charge
BINGO	New application	£1,200.00	£1,200.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£1,000.00	£1,000.00
	Application to transfer licence	£150.00	£150.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
	Annual Fee	£520.00	£520.00
ADULT GAMING CENTRE	New application	£950.00	£950.00
	Application for reinstatement of licence	£500.00	£500.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£830.00	£830.00
	Application to transfer licence	£150.00	£150.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
ADULT GAMING CENTRE	Annual Fee	£520.00	£520.00
FAMILY ENTERTAINMENT CENTRE	New application	£950.00	£950.00
	Application for reinstatement of licence	£500.00	£500.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£830.00	£830.00
	Application to transfer licence	£100.00	£100.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
	Annual Fee	£530.00	£530.00
BETTING PREMISES (excl. tracks)	New application	£1,000.00	£1,000.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£1,100.00	£1,100.00

	Application to transfer licence	£150.00	£150.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
	Annual Fee	£530.00	£530.00
BETTING ON TRACK	New application	£1,000.00	£1,000.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
BETTING ON TRACK	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£1,100.00	£1,100.00
	Application to transfer licence	£150.00	£150.00
	Notification of Change	£60.00	£60.00
	Copy of Licence	£50.00	£50.00
	Annual Fee	£530.00	£530.00

GAMBLING ACT 2005 - FEES SET BY STATUTE - HOMES & COMMUNITIES COMMITTEE

(Charges are inclusive of VAT where applicable)

Permit		2020/21 charge	2021/22 charge
Family Entertainment Centre	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Prize Gaming Permits	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Gaming Machines in Alcohol Licensed Premises	Notification of up to 2 machines	£50.00	£50.00
	Gaming machine permit for more than 2 – existing operator	£100.00	£100.00
	Gaming machine permit for more than 2 – new operator	£150.00	£150.00
	Variation (number of category)	£100.00	£100.00
	Transfer	£25.00	£25.00
	Annual fee	£50.00	£50.00
	Change of name	£25.00	£25.00
	Copy of permit	£15.00	£15.00
Club Gaming and Club Machine Permits	Existing Operators (transition)	£100.00	£100.00
	New Application	£200.00	£200.00
	Renewal	£200.00	£200.00
	Variation	£100.00	£100.00
	Annual Fee	£50.00	£50.00
	Copy of Permit	£15.00	£15.00
Temporary use notice		£100.00	£100.00
Small society Lottery	Exempt Lotteries – Registration Fee	£40.00	£40.00
	Exempt Lotteries – Annual Fee	£20.00	£20.00

LICENSING ACT 2003 – FEES SET BY STATUTE - HOMES & COMMUNITIES COMMITTEE

(Charges below are not subject to VAT)

Type of licence	Comments	2020/21 charge	2021/22 charge
Premises licence – Application	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Annual Fee	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – additional fee for large events	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Full Variation	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Minor Variation		£89.00	£89.00
Personal Licence		£37.00	£37.00
Temporary event Notice		£21.00	£21.00

There are currently no proposals by the Government to increase these fees in 2021/22

ADVERTISING RATES FOR VOICE MAGAZINE - HOMES & COMMUNITIES COMMITTEE

(Charges are inclusive of VAT)

Size	2020/21 charge	2021/22 charge
Full page (210mm wide x 295mm deep)	£1,335.60	N/A
½ page (210mm wide x 147.5mm deep)	£801.60	N/A
¼ page	£466.80	N/A
Back (Full page dimensions)	£1,639.20	N/A

ENVIRONMENTAL HEALTH FEES AND CHARGES - LEISURE & ENVIRONMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of licence	Relevant act or order*	Notes	Duration	2020/21 charge	2021/22 charge
1. Animal Boarding Establishments	Ref 004	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£220	£220
Renewal				£220	£220
2. Home Boarding	Ref 004	The fees has been amended to now charge for each application at the full price when related to a franchise	Annual	£175	£175
Renewal				£175	£175
Dog Day Care		Domestic House based Compliance & Inspection Fee	Annual	£165 £50	£165 £50
Renewal				£200	£200
3. Dangerous Wild Animals	Ref 005	The fees have been calculated on a full cost recovery basis	Annual	£230 + vet fees	£230 + vet fees
4. Dog Breeding	Ref 006	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£195	£195
Renewal				£195 £80	£195 £80
5. Riding Establishments	Ref 007	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£210	£210
Renewal				£210 £100	£210 £100
6. Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi-permanent tattooing	Ref 002	The fees have been calculated on a full cost recovery basis	Annual		

Person				£125	£125
Premises		Where the premises already hold a licence the charge is £120 per additional treatment		£120	£120
7. Massage & Special Treatment	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£180	£180
Renewal				£155	£155
No massage (just sunbeds)				£170	£170
Renewal				£130	£130
8. Lasers	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
New				£525	£525
Renewal				£195	£195
Transfer				£240	£240
9. Zoos	Ref 009	The fees have been calculated on a full cost recovery basis			
Initial Inspection			First licence valid for 4 years	£550	£550
Renewal			Renewal valid for 6 years	£400	£400
Periodic 3 year inspection				£400	£400
Transfer				£200	£200
10. Pet Shops Pet Animals Act 1951	Ref 010	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£190	£190
Renewal				£190	£190
		Compliance & Inspection Fee		£80	£80
11. Re-rating of Animal licence establishment	Ref 010	New Fee	Annual	£175	£175
12. Transfer of Animal licence establishment	Ref 010	New Fee	Annual	£175	£175
13. Variation of Animal licence establishment	Ref 010	New Fee	Annual	£75	£75
14. High Hedges	Ref 011	The fees have been calculated on a full	One Off		

1st stage		cost recovery basis. Prices include VAT		£240	£250
2nd stage				£400	£420
15. Licence Application for House in Multiple Occupation Single application Multiple applications at same time Variation of licence	Ref 012	The fees have been calculated on a full cost recovery basis	One off	£730 £550 £50	£750 £570 £55
16. Scrap Metal Dealer Site Licence Collectors Licence	Ref 013	The fees have been calculated on a full cost recovery basis	Three years	£380 £160	£390 £165
17. Mobile Homes Act 2014 Application fee Plus, per additional unit Annual Fee Transfer/amendment of licence Depositing Site rules	Ref 014	To reflect the variation in the cost of processing the application depending on the size of the site. Depends on total number of pitches		£365 £9 £9 per pitch. £170 £140	£380 £10 £10 per pitch. £175 £145

CERTIFICATES, AUTHORISATION AND REGISTER COPIES

TYPE	Notes	2020/21 charge	2021/22 charge
Health & Purity Certificate		£35.00	£36.00
Foot & Mouth Health Certificate		£200.00	N/A
Condemnation Certificate		£250.00	£260.00
Environmental Site Reports	<i>Prices include VAT</i>		
Home Buyer Version		£120.00	£125.00
Detailed version		£360.00	£370.00
Housing immigration check		£110.00	£120.00

PRIVATE WATER SUPPLIES

Activity	Notes	2020/21 charge	2021/22 charge
Risk Assessment	Guidance on fees is provided by the	Hourly rate x time spent	Hourly rate x time spent

	Drinking Water Inspectorate		
Sampling		£50.00	£50.00
Investigation		Hourly rate + analysis costs	Hourly rate
Domestic Supplies (Reg 10)		£25.00	£25.00
Check Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs
Audit Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs

***Relevant act/ Order References**

Ref 001 - Hypnotism Act 1952

Ref 002 - Local Government (Miscellaneous Provisions) Act 1982

Ref 003 - Local Government (Miscellaneous Provisions) Act 1976

Ref 004 - Animal Boarding Establishments Act 1963

Ref 005 - Dangerous Wild Animals 1976

Ref 006 - Dog Breeding and Sale of Dogs (Welfare) Act 1999

Ref 007 - Riding Establishments Acts 1964 and amended 1970

Ref 008 - Nottinghamshire County Council Act 1985

Ref 009 - Zoos Licensing Act 1981

Ref 010 - Pet Animal Act 1951

Ref 011 - Anti Social Behaviour Act 2003

Ref 012 - Housing Act 2004

Ref 013 - Scrap Metal dealers Act 2013

DOG WARDEN - LEISURE & ENVIRONMENT COMMITTEE

(Prices are not subject to VAT)

STRAY DOGS:	Duration	2020/21 charge	2021/22 charge
This includes Government fee, Local Authority charge, and kennelling costs.	1 Day	£83.00	£83.00
	2 Days	£91.00	£91.00
	3 Days	£99.00	£99.00
	4 days	£107.00	£107.00
Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.	5 Days	£115.00	£115.00
	6 Days	£123.00	£123.00
	7 Days	£131.00	£131.00

NOTE: No increase is proposed. Owners need to be encouraged to reclaim their dogs. Benchmarking with neighbouring authorities shows that these figures are slightly above average.

TRADE WASTE CONTRACT CHARGES - LEISURE & ENVIRONMENT COMMITTEE

A 10% DISCOUNT IS GIVEN FOR EACH ADDITIONAL BIN PER SITE PER COLLECTION

(Prices include VAT where applicable)

Trade Waste, Recycling and Garden Bins				
We have set figures for these services and have used a disposal cost provided by Nottinghamshire County Council (disposal authority).				
REFUSE				
Bin Size	Collection: 2020/21 charge	Disposal: 2020/21 charge	Collection: 2021/22 charge	Disposal: 2021/22 charge
140L	£2.21	£1.44	£2.28	£1.44
240L	£2.73	£2.47	£2.81	£2.47
360L	£3.35	£3.71	£3.45	£3.71
660L	£4.89	£6.80	£5.04	£6.80
1100L	£7.21	£11.33	£7.43	£11.33
Pre-Paid Sacks	£1.75	£0.62	£1.80	£0.62
Clinical	£2.16	£7.55	£2.22	£7.90
RECYCLING				
Bin Size	Collection: 2020/21 charge	Disposal: 2020/21 charge	Collection: 2021/22 charge	Disposal: 2021/22 charge
140L	£2.21	£0.34	£2.28	£0.35
240L	£2.73	£0.58	£2.81	£0.61
360L	£3.35	£0.87	£3.45	£0.91
660L	£4.89	£1.59	£5.04	£1.67
1100L	£7.21	£2.65	£7.43	£2.79
Pre-Paid Sacks	N/A	N/A	N/A	N/A
Clinical	N/A	N/A	N/A	N/A
Trade Waste contract charges		2020/21 charge	2021/22 charge	
Alteration Fee		£37.00	£38.00	
Lockable Bin		£37.00	N/A	
Access Fee (Maximum)		5 – 10% of total cost dependent on site	5 – 10% of total cost dependent on site	
Domestic Garden Bins		2020/21 charge	2021/22 charge	
Price per bin		£35.00	£35.00	
Cost of bin for new properties		2020/21 charge	2021/22 charge	
Bin Size				
140L		£32.00	£32.00	
240L		£32.00	£32.00	
360L		£48.00	£48.00	
660L		£258.00	£258.00	

1100L		£284.00	£284.00
Developer's delivery charge (per load)		£60.00	£60.00
Bulky Waste Charges			
		2020/21 charge	2021/22 charge
Domestic Bulky Waste			
	First Item	£13.00	£13.00
	Subsequent item	£7.00	£7.00
Electrical Items			
	First Item	£13.00	£13.00
	Subsequent item	£7.00	£7.00
Large Items which are not covered by the above charges		£62 per hour	£62 per hour
Commercial Fridges			
		2020/21 charge	2021/22 charge
Per Unit		£90.64	£93.36
Collection and Transport		£113.30	£116.70
Cleansing Services Hours			
		2020/21 charge	2021/22 charge
1 hour		£64.00	£64.00
1.5 hours		£96.00	£96.00
2 hours		£128.00	£128.00
3 hours		£192.00	£192.00
4 hours		£256.00	£256.00
5 hours		£320.00	£320.00
Emptying bins (cost per empty of bin)			
		2020/21 charge	2021/22 charge
Litter bins		£0.80	£0.80
Dog Bins		£2.00	£2.00
Vehicle Workshop Services			
		2020/21 charge	2021/22 charge
MOT's		N/A	£45.00
Air Conditioning re-gas		N/A	£50.00
External Servicing of vehicles		N/A	£45 per hour

NOTE: The Business Manager has an element of flexibility to adjust the fees and charges to respond to customer and market demands. This is at the discretion of the Business Manager, who will be mindful that costs must be covered.

PUBLIC CONVENIENCE CHARGES - LEISURE & ENVIRONMENT COMMITTEE

Public Convenience	2020/21 charge	2021/22 charge
Gilstrap Centre	20p	20p

CASTLE HOUSE - CIVIC SUITE HIRE CHARGES & PARTNERS DESK CHARGES - POLICY & FINANCE COMMITTEE

(Prices are exclusive of VAT)

No Webcasting			
Room	Duration	2020/21 charge	2021/22 charge
G2	Hourly charge	£15.00	£15.00
G3	Hourly charge	£15.00	£15.00
Civic 1	Hourly charge	£25.00	£25.00
Civic 2	Hourly charge	£25.00	£25.00
Civic 3	Hourly charge	£15.00	£15.00
Civic 4	Hourly charge	£15.00	£15.00
Civic 1 + 2	Hourly charge	£40.00	£40.00
Civic 3 + 4	Hourly charge	£25.00	£25.00
Civic 2+3+4	Hourly charge	£40.00	£40.00
Civic 1+2+3+4	Hourly charge	£65.00	£65.00
Desk Charge	Per Desk	£4,420	£4,420

NEWARK BEACON - ECONOMIC DEVELOPMENT COMMITTEE*(Prices are inclusive of VAT)*

Room	Seating Capacity	Duration	2020/21 charge	2021/22 charge
Cafferata Suite	Maximum capacity 70 (theatre style)	Full Day	£258.00	£252.00
		Half Day	£159.60	£187.20
		Hourly rate	£43.20	£50.40
Trent Suite	Maximum capacity 10	Full Day	£85.40	N/A
		Half Day	£67.20	N/A
		Hourly rate	£19.20	N/A
Gresham	Maximum 20 (10 during COVID-19)	Full Day	N/A	£132.00
		Half Day	N/A	£84.00
		Hourly rate	N/A	£24.00
Friary	Maximum 16 (8 during COVID-19)	Full Day	N/A	£132.00
		Half Day	N/A	£84.00
		Hourly rate	N/A	£24.00
11C (or other office depending on occupancy)	Maximum 4 (2 during COVID-19)	Full Day	N/A	£84.00
		Half Day	N/A	£42.00
		Hourly rate	N/A	£12.00

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Senior Leadership Team, with final approval by the Section 151 Officer

NON PAYMENT OF COUNCIL TAX/NNDR - POLICY & FINANCE COMMITTEE

Council Tax	2020/21 charge	2021/22 charge
Summons	£80	£80
Liability Order	With summons	With summons

National Non-Domestic Rates (NNDR) (Business Rates)	2020/21 charge	2021/22 charge
Summons	£100	£100
Liability Order	With summons	With Summons

The level of costs to have to be justified to the court and there is case law against raising to a level that is deemed excessive.

TEMPORARY ACCOMMODATION - HOMES & COMMUNITIES COMMITTEE

Seven Hills, Newark and Wellow Green, Ollerton	2020/21 charge	2021/22 charge
Hostel Service Charge	£31.31 per week	£31.78 per week
Hostel Support Charge (non-Housing Benefit (HB))	£4.29 per week	£4.35 per week

PRIVATE SECTOR CARELINE SERVICE - HOMES & COMMUNITIES COMMITTEE

Product	2020/21 charge	2021/22 charge
Lifeline - Provision of a dispersed alarm, pendant. - 24 hours a day 365 days a year monitoring of lifeline. - Provision of advice and or contact of next of kin or emergency service if required on receipt of call	£4.25 per week	£4.30 per week
Lifeline installation fee	£25.00 one-off	£25.00 one-off
Keysafe	£40.00 one-off	£40.00 one-off

Product	2020/21 charge	2021/22 charge
Safer Homes package - Provision of a dispersed alarm, pendant, smoke detector, carbon monoxide (CO) monitor and keysafe. - 24 hours a day 365 days a year monitoring of lifeline. - Provision of advice and or contact of next of kin or emergency service if required on receipt of call	£5.50 per week	£5.60 per week
Safer Homes package installation fee	£35.00 one-off	£35.00 one-off

Product	2020/21 charge	2021/22 charge
Sensor monitoring To receive this service tenants must also subscribe to the lifeline service. The sensors available are:		
i. Additional sensor ii. Smoke alarms iii. Carbon monoxide alarms iv. Flood alerts v. Bed sensors vi. Panic alarms vii. Fall detectors	£2.50 for two to five sensors, per week	£2.50 for two to five sensors, per week
Sensor monitoring installation fee: existing customers	£0.00	£0.00
Sensor monitoring installation fee: new customers	£35.00 one-off	£35.00 one-off

Product	2020/21 charge	2021/22 charge
Welfare calls To receive this service tenants must also subscribe to the lifeline service.		
- 5 x 5 minute calls per week made to the customer on agreed days between the hours of 6am and 8pm within a mutually agreed 1 hour time slot. - Ensure the welfare of the customer, provide advice and or contact of next of kin or emergency service if required.	£4.25 per week	£4.30 per week