

BUDGET

2019/20

Report to Council

7th March 2019



**NEWARK &
SHERWOOD
*DISTRICT COUNCIL***

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POLICY & FINANCE COMMITTEE

21 FEBRUARY 2019

REVENUE BUDGET - PROPOSED BUDGET 2019/20

1.0 Purpose of Report

1.1 To enable the Policy & Finance Committee to consider spending proposals and make recommendations to Council for the 2019/20 Budget.

2.0 Introduction

2.1 This report sets out details of the proposed budget for the Council for the financial year 2019/2020. The budget proposals were formulated in accordance with the framework set out in the Council's Constitution and the budget strategy report approved by the Policy & Finance Committee on 20 September 2018.

2.2 The level of discretionary fees and charges for services provided by the Council are considered as part of the budget process rather than being implemented piecemeal throughout the year. This is considered later in the report. The fees and charges will be included in the electronic budget book and circulated to all Members for the Council meeting on 7 March 2019.

2.3 The Local Government Finance Settlement ("the Settlement") provides key figures for Government Grant that forms a part of the Council's budget. The draft settlement was announced on 13 December 2018 and was confirmed by MHCLG on 29 January 2019.

2.4 Members will be aware that the Council is part of business rates pool with other Nottinghamshire Authorities. A projection of available resources under Business Rates Retention has been completed.

2.5 Overall Business Rates income is expected to rise by £1,262,100 due to an increase in rateable value in the rating list. There have been several large changes in the rating list during the current financial year, which has increased the rateable value of the rating list by almost £1.9m rateable value. The Council's external consultants advised that due to various building works on properties within the district £1,059,700 rateable value should be billed for, together with new properties amounting to £831,050 in rateable value. As these properties have come into the list during the 2018/19 financial year, there is expected to be a surplus on the collection fund account at year end of £1,875,969 of which £750,388 will be distributed to the Council during 2019/20.

2.6 The level of appeals provision brought forward on 1/4/2018 is £7,128,981. It is estimated that by 31 March 2019, £849,548 will have been charged to this provision due to reductions in rateable values as a result of businesses that have appealed the 2010 list rateable value. £1,998,049 is expected to be added to the appeals provision in respect of the appeals against the 2017 list bringing the overall balance to £8,277,482. This gives a balance of £4,020,270 in respect of claims against the 2010 list and £4,257,212 in respect of claims against the 2017 list.

2.7 This report has been prepared by the Resources Directorate in conjunction with the appropriate Committees and relevant budget holders.

2.8 In accordance with the Constitution, all Members, Directors and Business Unit Managers have been involved with the preparation of the budget.

3.0 Proposed Budget 2019/2020 - Finance Settlement Figures

3.1 The table below shows the figures for the years 2016/17 through to 2019/20. The key figure is the "Settlement Funding Assessment" which is part Revenue Support Grant and part retained Business Rates and forms the overall amount of funding receivable by the Council. It should be noted that funding for the Council Tax Support Scheme is no longer separately identifiable.

	2016/17	2017/18	2018/19	2019/20
	£'000	£'000	£'000	£'000
Revenue Support Grant	1,776,668	1,048,592	592,374	82,785
Retained Business Rates	3,365,803	3,434,519	3,537,702	3,618,775
Total Settlement Funding Assessment	5,142,471	4,483,111	4,130,076	3,701,560

3.2 The funding for 2019/20 is broadly consistent with that estimated and previously included in the Council's provisional estimates and no further savings need to be made as a result of the Settlement.

4.0 Council Tax Freeze Grant

4.1 There has been no announcement of a Council Tax Freeze Grant for 2019/20. The final grant payable for 2015/16 and grants for previous years have been consolidated into the NNDR/RSG settlement figures for Government Grant. It is not anticipated that this grant will be a feature of future budgets.

4.2 Where Councils do increase Council Tax, the Council Tax Requirement is used to determine the level which would trigger a referendum. MHCLG have now issued the criteria for triggering a referendum which has not changed from the 2018/19 principles in that relevant basic amount of council tax for 2019/20 is 3% or more, or the greater of 3% up to £5 more than its relevant basic amount of council tax for 2018/19. Both options would allow the level of Council Tax to be increased by up to 2.99% should Members consider this appropriate.

4.3 Once again, for Newark and Sherwood DC the relevant basic amount for each year includes Internal Drainage Board levies.

5.0 Proposed Budget 2019/2020 - General Principles

5.1 The draft settlement proposals for the last year of the four year settlement 2019/20 remain in line with the announcement in 2016/17 as a result of the Council accepting the 4 year settlement deal. There are also further proposals for the complete review of the local government finance system.

5.2 Reductions in Government grant are expected to continue and the Government are committed to phase out Revenue Support Grant but will continue to need Councils to contribute funding in order to meet the overall reductions in local government funding set in the Spending Review in 2016. Where this is the case the Government proposes to adjust the relevant Council's tariff or top up under the Business Rate retention scheme.

5.3 The appropriate bases agreed centrally and used in the preparation of the budget are:

- | | | |
|-----|---|---|
| (a) | Average Interest Rate
re External Debt | The Council does not currently have any General Fund borrowing. It is anticipated that during the course of the 2019/20 financial year, in order to deliver the actions in the Commercialisation Plan, it will need to borrow externally for General Fund related projects. |
| | | This will be on the basis of prudential borrowing and the cost will depend on the prevailing rates at the time the funding is needed. |
| (b) | Capital Financing
Charges | Capital financing decisions that are made to borrow in order to fund capital projects incur capital charges in the form of Minimum Revenue Provision (MRP). MRP is a charge to the taxpayer in order to fund the borrowing decisions taken in previous financial years. This charge is calculated by taking the value borrowed for each asset that has been funded by borrowing and apportioning a charge over the expected useful life of the asset. |
| (c) | Employers
Superannuation | The actuarial review carried out as at 31 st March 2016 increased the employers cost to 14.5% from 2017/18. This percentage covers future service only and the additional monetary amount (Line 9) is to cover historic deficits. This figure is reduced by a contribution from the HRA in respect of the pension earned by employees who transferred to NSH when the company was set up. |
| (d) | Employees | The budget has been prepared based on the effects of the new pay and grading structure applicable from 1 st April 2019 and 2% in future years to include pay, increments and all other salary costs. A vacancy provision of 3.5% of the total salary budget for 2019/20 has been made to allow for natural savings being made from posts remaining vacant before being filled. This amounts to £360,000 in 2019/20. |
| (e) | General Inflation | Inflation is added in as appropriate but offset by savings elsewhere. |
| (f) | Capital Charges | Under the Accounting Code of Practice, Local Authorities are required to show capital charges for the use of their assets based on the current market value. Members will appreciate however that these amounts have been included within the estimates to show the true cost of delivering local services and that they are required to be reversed at lines 25 and 26 to ensure that the overall Council Tax is not inflated. |

6.0 Proposed General Fund Budget 2019/2020 – Summary

6.1 The Council's annual general fund budget is shown in detail in the summary of district council budget requirements below. The overall position is summarised in Table 1:

TABLE 1	Estimate 2019/2020
	£
Total operating expenditure net of income	15,375,700
Less capital reversals	(2,355,950)
Net Service Expenditure	13,019,750
Other net Expenditure	<u>(1,040,560)</u>
Net Budget Requirement excluding Parishes	11,979,190

6.2 Post meetings at Committees during the January cycle there have been changes made to the budget based on a number of initiatives. The changes since the Committee reports are:

	Original Report	Proposed Budget
	£	£
Policy & Finance	4,039,480	3,984,490
Leisure & Environment	3,628,970	3,615,970
Homes & Communities	2,261,930	2,249,750
Economic Development	1,096,290	1,280,100
Total	11,026,670	11,130,310

6.3 The totals in the table above represent the Service budget total shown at line 5 of the summary of district council budget requirement less the capital charges and Revenue expenditure funded from Capital under Statute charges at lines 25 and 26.

6.4 The changes in the budget reflect:

- The recently approved Management restructure (this affects all Committee areas as various posts within the Council have been affected by this. A reapportionment of time has also been reflected due to the merging of previous functions into different Business Units)
- The purchase of the Buttermarket, and hence creating a revenue budget provision for the running of the Buttermarket
- The inclusion of a budget for a Town Centre study to inform the masterplan for Newark Town Centre. This will look to maximise the offer from within the town, to ensure the long term vibrancy of the town
- The creation of a budget to contribute to a County wide property Inspector team which will seek to increase the Rateable Values of properties within the District and County. This will then lead to an increase in Business Rates receipts.

7.0 Service Expenditure after Reversal of Capital Charges

7.1 Service and other operating expenditure after capital charges have been reversed (Lines 25 & 26) shows an increase of £818,540.

Line		2018/19	2019/20	Variance
5	Total service budgets	12,690,480	13,486,260	795,780
14	Other operating income & expenditure	1,751,800	1,889,440	137,640
25	Revenue Expenditure Funded from Capital Under Statute	(599,360)	(599,360)	0
26	Capital Charges	(1,645,710)	(1,756,590)	(110,880)
	TOTAL	12,197,210	13,019,750	822,540

7.2 The main reasons for the increase in service expenditure are highlighted below:

- Inflation on overall staff costs, including the pay award and all newly created positions amounts to £605k.
- An increase in relation to Development Management an allowance has been made for the costs associated with development control, enforcement, appeals and appraisals has been included, rather than an annual usage of reserves which amounts to £145k.
- The budget for the commission of a District Wide Housing Needs study, subject to Committee approval, estimated at £32k partly funded by contributions from the HRA and Planning Policy.
- An increase of £15k in relation to the devolution arrangements to Newark Town Council due to the Council Tax base growth being lower than the estimated within the devolution agreement.
- Brunel Drive Depot has been assessed by the Asset Management Business unit in relation to works needed on this property. This has led to an increase of £12k in R&R contributions necessary to effectively maintain this building.
- An assessment of current fuel prices has meant that an additional £61k is needed within the budget as prices are expected to continue to increase.
- £208k has been included for a Town Centre study to inform the masterplan for Newark Town Centre. This will look to maximise the offer from within the town, to ensure the long term vibrancy of the town.
- An allowance of £100k for repairs and maintenance has been included for repairs to Leisure Centres. This has been offset by income from A4T to reimburse all expenditure.
- Overall increases in Business Rates amount to £70k with major increases for Newark Lorry Park (£25k), Newark Beacon (£22k) and Heritage, Culture and Visitors (£25k) with minor variances on other properties.
- The leasing budget of £135k, within Transport costs, in relation to the vehicles leased for Newark and Sherwood Homes has been removed as the decision has been made to purchase these rather than lease.
- Catering increases of £35k relate to Newark Beacon of £23k and £15k Lorry Park (offset by an income budget of £15k) with a reduction of £3k for bar supplies at the Palace Theatre.
- Equipment and Furniture increases relate to the anticipated purchase of more bins £37k (offset by additional income of £20k) together with increases in contracts relating to hardware maintenance (£18k) within ICT and a £10k budget for the Newark Beacon.
- The increase in Communications is mainly due to the Newark Beacon.
- Castle House energy costs have risen by an expected £33k, Newark Beacon accounts for £7k of the increase, together with an increase of £11k at the Palace Theatre, the Buttermarket £5k and Brunel Drive £4k.

7.3 The additional pressures identified in 7.2 have been offset by savings identified below:

- The one off budget for Arkwood Developments Limited set up costs of £114k during 2018/19 has been removed.
- A one off budget for costs associated with the Income Management system of £35k has been removed.
- The decision to bring the Newark Beacon back in house has generated an additional anticipated net income of £131k.
- A target of £250k savings has been set for the second year of the commercialisation strategy.
- Additional income is forecast for Garden Waste in relation to both additional customers and the bringing back in house of the administration function from Rushcliffe. This amounts to £53k additional income.
- Waste disposal income has increased by £41k, this is based on current volumes of disposal.
- Vacancy savings target has increased by £40k in line with the 3.5% savings target.

7.4 Officers and Members continue to work closely to look for savings in the provision of services including the maximisation of income where possible.

8.0 Employee Plan 2018 -19

8.1 The Employee Budget for 2018/2019, produced early in 2019, predicted a full-time equivalents (FTE's) establishment of 354.67 FTE's at 31 March 2018. However the expected employee establishment for 2018/19 is now 353.09 FTE's.

8.2 The anticipated establishment at 31 March 2020, will increase to 354.09 with full establishment costs of £12.074m (2018/19: £11.430m).

9.0 Review of Fees and Charges

9.1 A number of charges for services administered by the local authority are set by statute and the timing and review is therefore prescribed by Central Government. There remain however, a number of services where the Council does have the ability to review and if necessary amend its charges or charging regime.

9.2 In accordance with the Council's Constitution, each service area should consider the level of fees and charges to be implemented in the following financial year as part of the overall process of service planning and budget formulation.

9.3 The proposals for the levels of fees and charges to be implemented from 1 April 2019 are available on the Members' Extranet. The total estimates for fees & charges included in the 2019/20 budget are £4.677m (2018/19 £4.446m). These will be included in the electronic budget book circulated to all members at Council on 7th March 2019.

9.4 Building Control Fees and Charges

9.4.1 Fees for Building Control are set by South Kesteven as part of the Building Control Partnership. Once they are set they will be advertised on the Council's web site.

- 9.5 Planning Pre-Application Advice: £872k (includes all planning fees)
- 9.5.1 The Council provides a comprehensive pre application advice service, which includes amongst other things consultation with key stakeholders. The aim of this service is to deliver wherever possible, timely, responsive, constructive and reliable advice so as to save significant resources by allowing an applicant not to pursue schemes which are unacceptable, or have to be modified once they've been submitted.
- 9.5.2 The scales of fees for pre-application advice are shown on pages 36 - 41.
- 9.5.3 The charges for street naming and numbering can be seen on pages 58 - 59.
- 9.6 Car Parking Fees and Charges: £806k + £384k Lorry Park
- 9.6.1 There are no proposals to increase car parking fees & charges.
- 9.6.2 The fixed charge for lorry parking also remains unchanged.
- 9.6.3 Car parking charges can be seen on pages 41 - 42.
- 9.7 Markets Fees and Charges: £10.4k
- 9.7.1 The Newark Riverside market charges are set out on page 43. There is a proposed increase of £1 on both the market stalls and the pitch per linear metre.
- 9.8 Culture Fees and Charges: £638k
- 9.8.1 Fees and charges for the Palace Theatre, National Civil War Centre, Resource Centre and Collections can be seen on pages 44 - 52.
- 9.9 Parks and Amenities Fees & Charges: £15.6k
- 9.9.1 Fees for hire of parks & playing fields and Newark Castle grounds and undercroft are shown on pages 56 - 57.
- 9.10 Licensing Fees – General: £120k
- 9.10.1 Pages 60 - 61 provides a list of the discretionary fees for all types of licensing functions under the responsibility of the Homes & Communities Committee – Safety, Hackney Carriage and Private Hire.
- 9.10.2 The discretionary fees under the Gambling Act 2005 are shown on pages 62 - 63.
- 9.10.3 Fees set by Statute under the Gambling Act 2005 are shown **on pages** 64 - 65 and fees set under the Licensing Act 2003 are shown on page 66.

9.11 Environmental Health Fees and Charges: £90k

9.11.1 The Environmental Health Service has a range of services, some statutory and some discretionary, for which it imposes a charge. All charges are reviewed each year and where possible are compared to the other Local Authorities in the region and to the private sector if they are in competition as a direct service provider.

9.11.2 The tables set out **on pages 68 - 72** shows the current level of charges for licences and the proposed increase for 2019/20. Private water supplies and other miscellaneous Environmental Health charges are also set out in this **schedule**.

9.11.3 Charges for the Dog Warden service (income £4k) are shown on page 73.

9.12 Trade Refuse Fees and Charges: £1.044m

9.12.1 Businesses within the district have to pay for the collection and disposal of the waste that they generate and the Council offers a competitive service. Costs, and therefore, charges are divided into collection and disposal, the latter of which is set by Nottinghamshire County Council as our Waste Disposal Authority.

9.12.2 Trade waste contract charges and charges for removal of bulky household waste are set out **on pages 74 - 75**. An allowance has been requested for the discretion of the Business Manager to adjust fees to be able to respond to customer and market demands.

9.13 Other Fees and Charges

9.13.1 Local Land Charges fees (£140k) can be seen **on pages 53 - 55**. There is no proposed increase to any of these charges.

9.13.2 Charges for advertising in the 'Voice' Magazine can be seen **on page 67** for which there is no anticipated increase. Public Conveniences charges (£1.5k) can be seen **on page 76** and the charges for recovery action taken on unpaid Council Tax and NNDR (£272k) can be seen on page 80.

9.13.3 Proposals for room hire charges at Castle House are shown on pages 77 - 78: £2.5k.

9.13.4 Street naming and numbering (£1.3k) can be seen **on pages 58 - 59**. There are no proposed increases to these fees.

9.13.5 Room hire charges at the Newark Beacon are shown on page 79.

10.0 Capital Financing net of Interest Payable and Receivable (Line 18)

10.1 The capital financing costs are the best estimate at the time of writing this report. Due to the nature and composition of these charges, they are subject to change on a regular basis. This reflects movements in the financial markets as well as changes to the predicted cashflow.

- 10.2 The Council is proposing to borrow money from PWLB in order to support its cash flow position. During the previous financial years, decisions regarding capital expenditure have been taken to utilise internal resources and maintain an under-borrowed position against its Capital Financing Requirement. This is not uncommon across the Local Government sector, at a time when budgets have been squeezed, but reserves have existed. The Council is proposing to utilise elements of its reserves in the shape of various projects such as the Modular Pool at Ollerton and the contribution to the Robin Hood Hotel. This has meant that cash backed by these reserves has been utilised meaning that there is a need to borrow money to ensure that the Council has cash at hand to service its day to day costs.
- 10.3 There is a decrease in Capital Financing costs, of £82,080 shown at line 15 in 2019/20. This represents the cost of capital financing decisions taken in previous years where there hasn't been capital resources available to fund the capital spend. The decrease reflects the revised methodology of calculating the minimum revenue provision in line with regulations.
- 10.4 The Council's Treasury Strategy is the subject of a separate report which is being considered by Audit and Accounts Committee prior to its submission to Council on 7 March 2019.
- 10.5 The investment income increase in 2019/20 reflects the proposals set out within the Councils' approved Investment Plan which was approved at this Committee 21 September 2017. Working within the approved Treasury Management Strategy, the Council expects to increase investment income by creating a broader portfolio of investment assets in order to generate further interest income. Advice from the Councils' external treasury consultants will be sought prior to the investment of any funds to ensure maximum scrutiny is taken on any decision making.

11.0 Contribution from/(to) Reserves (Line 27)

- 11.1 Each year the Section 151 Officer of a local authority is required under Section 26 of the Local Government Act 2005 to review the amount of reserves and provisions that the authority holds. This review is carried out primarily to ensure that reserves and provisions are not allowed to be 'run down' to an imprudent low level, taking into account their purpose and likely use. In undertaking this review it is also necessary to ensure that for the level of reserves do not exceed requirement. With this in mind, a review of reserves held by the Authority has been undertaken by the s151 officer, in consultation with senior management and political leadership of the Council.
- 11.2 The Council's earmarked reserves at 31 March 2017, at 31 December 2017, forecast to 31 March 2018 and forecast to 31 March 2019 are set out below.

	At 31 March 2018	Forecast at 31 March 2019	Forecast at 31 March 2020
	£	£	£
Council Reserves	20,759,097	21,677,215	11,340,109
Grant Reserves	1,030,414	488,678	420,675
Capital Reserves	8,798,784	8,054,913	7,859,914
Ring Fenced Reserves	140,215	140,215	140,215
Total Reserves	30,728,510	30,361,022	19,760,913

11.3 A full list of reserves is provided on page 82.

12.0 General Fund Balance

12.1 At its meeting in September 2017, Policy & Finance Committee approved a recommendation that the District Council should aim to maintain General Fund balances at 15% of Net Budget Requirement. Officers now recommend that a fixed amount of £1.500m would be a prudent balance to hold as the General Fund Balance in order to pay for exceptional items. By setting this as a fixed limit it reduces the burden of artificially having to amend this each year. This is then in line with the Councils' HRA which has a set fixed working balance. This balance will be kept under constant review to ensure the prudence of this value. This would potentially release £237k from the current balance of £1.737m (being the balance at the end of the 2017/18 financial year), which could be released into other reserves in order to fund Council priorities. In order to maintain the level of balances it is intended that other appropriate reserves will be used in the first instance to fund any one-off costs arising and balances will only be used when these reserves have been fully utilised.

13.0 Parish Precepts

13.1 Parish/Town councils are required to 'precept' for their net expenditure from the District Council's General Fund. Because of this, the amount of Parish Precepts forms part of the District Council Tax Requirement.

13.2 The Local Government Finance Act 2012 brought in changes to the way that Council Tax benefits are paid – now treating them as a discount. The Council Tax base now needs to take into account the Local Council Tax Support Scheme and this reduces the Council Tax Base. This impacts on all classes of local authority including town and parish councils as well as the District Council and major precepting authorities.

13.3 The precepts for parish/town councils are not fully known at this time. However tables including the actual parish precepts and grant funding will be circulated at the Council meeting on 7th March 2019.

14.0 Revenue Support Grant and Non-Domestic Rates (NDR) (Lines 19 to 21)

14.1 Under the NDR system, the Department of Communities and Local Government sets the rate in the pound payable. For 2019/20, the rate in the pound has been set at 50.4p (49.1p where Small Business Rate Relief applies).

14.2 For 2019/20, Newark & Sherwood District Council's retained business rates has been assessed as £3.619m and the Revenue Support Grant from central Government will be £83k, giving total funding of £3.702m. This does not include any additional revenue generated and retained by the Council, including any amount generated through the Nottinghamshire Business Rates Pool. An allowance for £610k has been included for renewable energy properties for which the Council retains 100% of the business rate income (£660k in 2018/19). The additional income relates to growth within the rateable value listing together with a reduction in the amounts to be put into the provision for appeals.

14.3 The Council is part of the Nottinghamshire business rate pool and an estimate of £1.756m has been made of the levy payable to the pool based on 2018/19 assumed growth. At this stage it is not possible to calculate how much of this growth will be returned to NSDC as this depends on the performance of all the other authorities within the pool. During 2017/18 this amounted to £461k.

14.4 As detailed in paragraph 2.6 the provision for NDR appeals reflects the risk of losses on appeals where the District Council's NDR base is made up of a small number of high value hereditaments such as Center Parcs and Knowhow.

14.5 In 2016/17 the government offered all authorities limited certainty of a four year settlement detailing the minimum amount of RSG they will receive each year from 2016/17 until 2019/20. Details of the Council's Efficiency Plan were submitted to government prior to the deadline of 14 October 2016, and it is available on the Council's website. <http://www.newark-sherwooddc.gov.uk/budgets/> It should be noted however, that for this Council, the certainty of funding only applies to Revenue Support Grant and Rural Services Delivery Grant, which in 2019/20 will only amount to a total of £121k. Confirmation of the 4 year funding was received from CLG on 16th November 2016.

15.0 Council Tax Requirement

15.1 The Newark & Sherwood District Council Annual Net Budget Requirement for 2019/20 is £11.979m as shown in Table 1 paragraph 6.1. This is offset by Government Grant of £121k in Revenue Support grant and Rural Services Delivery Grant and retained NDR of £5.128m. This leaves a net call on the Collection Fund before Parish Precepts are added of £6.730m (**Summary of district council budget requirement**, line 32).

16.0 Subjective Analysis

16.1 A subjective analysis showing the total service expenditure and income for 2019/2020 according to type is shown in the subjective summary.

17.0 Risk Assessment and Sensitivity

17.1 Under Section 25 of the Local Government Act 2004 the statutory Section 151 Officer, the Director of Resources, is charged with reporting on the robustness of the estimates made. This section fulfils that statutory requirement.

17.2 In considering the overall level of budget proposed and the sensitivity of income and expenditure levels it should be noted that:-

- A 1% increase in Council Tax is equivalent to a sum of £67,300 net expenditure
- A £1 increase in Council Tax is equivalent to a sum of £38,770 net expenditure

17.3 As with all District Councils the costs of staffing make up a considerable part of the budget. As shown in paragraph 5.3 the budget has been prepared using the pay scales agreed with the trade unions for 2019/20. Future years budgets have been uplifted by 2%. To the extent that any future national agreement exceeds that figure the impact will need to be met from Council reserves. For every 1% increase in staffing costs a further £120,970 would require to be found from the Council's balances to the extent that other savings or staff reductions could not be made to offset the increase. It is not considered that this presents a significant risk for 2019/20.

- 17.4 A substantial part of the net budget is dependent on the buoyancy of income streams thus offsetting the expenditure falling to be met from the General Fund and hence Council Taxpayers. Account has been taken within the 2019/20 budget of the levels of income which are considered to be achievable. However, any significant under performance on income will give rise to a subsequent increase in the net expenditure in the year and therefore place an unbudgeted demand on the Council's revenue balances. A 1% drop in income from fees and charges across all service areas would be equivalent to an amount of £46,770 or a tax increase of £1.20 or 0.7%.
- 17.5 Income from most income streams is currently meeting budget targets. Areas of potential shortfalls are within the Asset Management Team, where an assessment of the time spent on capital projects has led to a reduction in the charge to capital against the budgeted income. An allowance for this has been made within the 2019/20 budget. Heritage, Culture and Visitors is also showing an under recovery of forecast income which is currently being contained by reducing expenditure. Allowances for this have also been made for the 2019/20 budget.
- 17.6 In 2019/20, it is essential that the incomes stream from all areas is monitored closely.
- 17.7 Within the 2019/20 budget it has been necessary to find savings in order to keep the level of expenditure (and hence Council Tax) to an acceptable level. Some of these items are highlighted in Section 7.3 above. In order to maintain the long-term financial stability of the budget and future viability of services it is essential that the savings projected in this budget are fully achieved.
- 17.8 At the time of constructing the budget a number of uncertainties exist which could cause significant variation to the projected levels of expenditure and income reflected within the budget. The most significant areas in addition to those identified as income above are:

17.8.1 Interest Rates

The Authority receives a significant amount of interest as reflected in line 17. It is proposed to borrow money during the course of the 2019/20 financial year, which will mean that interest will become payable from the General Fund as reflected in line 16. These amounts have been calculated taking into account various factors such as cash flow, level of capital receipts available, levels of anticipated balances and reserves, and the anticipated interest rates achievable during the year. To the extent that variations occur in the above areas, the level of interest paid and received in the year may fluctuate from that anticipated.

The impact of a 1% interest rates change is not significant in terms of the Council's overall budget.

17.8.2 General Inflation

Services are required to stand the impact of general inflation within their budget targets. Inflation rates were around 2.4% in September 2018.

Inflation puts further pressure on non-pay budgets and there is a risk that this will impact on the level of expenditure in 2019/20. It should be noted that the allowance for inflation covers

the period up to March 2020. At the time of writing this report the figure for CPI for January 2019 was not available; the figure for November 2018 was 2.3%.

17.8.3 National Living Wage

The National Living Wage (NLW) will increase to **£8.21** per hour from April 2019 for workers aged over 25.

The Council currently pay a non-contractual Living Wage supplement bringing all employees' hourly rates up to at least £8.75 per hour. In November 2018 the Living Wage Foundation raised its rate for workers outside of London to **£9.00** an hour, thereby keeping a significant gap between this voluntary scheme and the compulsory NLW. Now that the Council and the Trade Unions have reached agreement on the 2019/20 NJC pay scales, the necessity to pay the non-contractual living wage supplement has ceased because the lowest scale point will be in line with the Living Wage Foundation's rate of £9.00 per hour as referenced above.

17.8.4 Apprenticeship Scheme

In addition to the Apprenticeship Levy (Line 7) the Council will be required to fund additional apprentices within the organisation. It is anticipated to utilise the training reserve by £0.025m in order to fund apprentices employed by the Council.

17.8.5 Reserves and Provisions

As referred to at paragraph 11.1 above, in carrying out the statutory review of Reserves and Provisions now necessary under the Local Government Act 2005. The position is set out in paragraph 11.1 to 11.3 above.

17.9 Provisional Local Government Finance Settlement

- 17.9.1 The Provisional Local Government Finance Settlement was issued on 13 December 2018.
- 17.9.2 As the Council accepted the multi-year settlement during 2016/17 for 4 years, the levels of RSG and retained Business Rates were already known to this authority as stated at paragraph 3.1.
- 17.9.3 Council Tax Referendum principles have been amended to keep in line with inflation. This means that Councils have the ability to increase Council Tax Band D by the higher of £5 or 2.99%, prior to triggering a referendum rather than the higher of £5 or 1.99% previously.

D Lloyd
Leader of the Council

Sanjiv Kohli
Director of Resources
Deputy Chief Executive and s151
Officer

SUMMARY OF DISTRICT COUNCIL PRECEPT 2019/20

SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT

A	B	C	D
Committee	Estimate 2018/19 £	Estimate 2019/20 £	C-B More (Less) £
1 Economic Development Committee	1,412,360	1,656,350	243,990
2 Homes & Communities Committee	2,903,390	3,061,450	158,060
3 Leisure & Environment Committee	4,331,410	4,521,450	190,040
4 Policy & Finance Committee	4,043,320	4,247,010	203,690
5 Total Service Budgets	12,690,480	13,486,260	795,780
Other Operating Income & Expenditure			
6 Commercial Plan - target savings	(84,000)	(250,000)	(166,000)
Other Employee Expenses			
7 Apprenticeship Levy	42,000	42,000	0
8 Pensions - employers % contribution	0	0	0
9 Pensions - employers lump sum	1,069,760	1,101,580	31,820
10 Pensions - Pensions Act	245,410	249,620	4,210
11 Corporate Contingencies	0	200,000	200,000
12 Management Transitional Arrangements	(55,000)	0	55,000
13 Drainage Levy	533,630	546,240	12,610
14 Total other operating income & expenditure	1,751,800	1,889,440	137,640
Financing and Investment income & expenditure			
15 Capital Financing Cost	621,050	527,690	(93,360)
16 Interest Payable	0	93,170	93,170
17 Investment Interest received	(368,750)	(718,850)	(350,100)
18 Total Financing and Investment income & expenditure	252,300	(97,990)	(350,290)
Taxation and Non Specific Grant Income			
Revenue Support Grant			
19 Formula Grant	(592,370)	(82,780)	509,590
Rural Services Delivery Grant			
20 Rural Services Delivery Grant	0	(38,000)	(38,000)
Non Domestic Rates			
21 Retained NDR	(4,188,400)	(5,128,810)	(940,410)
Non Domestic Rates S31 Grant			
22 S31 Grants	(1,501,500)	(1,823,190)	(321,690)
23 New Homes Bonus	(1,491,090)	(1,580,160)	(89,070)
24 Total Taxation and Non Specific Grant Income	(7,773,360)	(8,652,940)	(879,580)
Contributions to/(from) Reserves and Balances			
Contributions to/(from) Unusable Reserves			
25 Revenue Expenditure Funded from Capital Under Statute	(599,360)	(599,360)	0
26 Capital Charges	(1,645,710)	(1,756,590)	(110,880)
Contributions to/(from) Usable Reserves			
27 Contributions to/(from) Usable Reserves	434,200	880,620	446,420
28 New Homes Bonus grant to reserves	1,491,090	1,580,160	89,070
29 Total Contributions to/from Reserves and Balances	(319,780)	104,830	424,610
30 Net Call on Collection Fund	6,601,440	6,729,600	128,160

BUDGET SUMMARY - SUBJECTIVE ANALYSIS OF OVERALL SERVICE EXPENDITURE

CODE	DESCRIPTION	2018/19	2019/20	More (Less)
		BASE BUDGET	BASE BUDGET	
111	SALARIES AND WAGES	9,189,100	9,700,230	511,130
112	OTHER SALARIES/WAGES PAYMENTS	31,390	56,440	25,050
113	NATIONAL INSURANCE	948,610	928,470	(20,140)
114	SUPERANNUATION	1,300,830	1,389,350	88,520
115	OTHER EMPLOYERS CONTRIBUTIONS	21,000	21,800	800
	EMPLOYEE SUB TOTAL	11,490,930	12,096,290	605,360
211	REPAIRS AND MAINTENANCE	268,170	466,150	197,980
212	ENERGY COSTS	195,070	254,950	59,880
213	RENT	160,890	157,470	(3,420)
214	RATES	331,530	401,230	69,700
215	WATER SERVICES	46,560	57,600	11,040
217	CLEANING AND DOMESTIC	9,350	6,780	(2,570)
219	CONTRIBUTION TO FUNDS	408,950	399,660	(9,290)
311	TRANSPORT	988,030	711,940	(276,090)
315	CAR ALLOWANCES	121,480	97,320	(24,160)
316	INSURANCE	76,490	62,720	(13,770)
234	WIRELESS MAINTENANCE	0	13,500	13,500
411	EQUIPMENT AND FURNITURE	259,030	323,350	64,320
412	MATERIALS	33,230	36,450	3,220
421	CATERING	70,820	105,910	35,090
431	CLOTHING AND UNIFORMS	25,060	25,730	670
441	GENERAL OFFICE EXPENSES	266,630	273,860	7,230
451	CONTRACTUAL	1,310,260	1,268,090	(42,170)
452	OTHER SERVICES	763,830	1,098,480	334,650
453	LEASING PREMIUMS	332,290	0	(332,290)
461	COMMUNICATIONS AND COMPUTING	783,220	842,950	59,730
471	STAFF	37,170	36,880	(290)
472	MEMBERS	247,350	257,990	10,640
473	CHAIRMAN	7,630	7,630	0
481	GRANTS	405,690	421,360	15,670
482	SUBSCRIPTIONS	49,860	54,560	4,700
491	INSURANCE	323,750	178,010	(145,740)
492	CONTRIBS TO FUNDS AND PROVISNS	208,520	184,600	(23,920)
493	PAYMENTS TO THIRD PARTIES	1,203,640	1,261,190	57,550
497	DISCOUNTS	10,160	6,960	(3,200)
611	HOUSING BENEFITS	24,475,000	21,196,850	(3,278,150)
612	OTHER TRANSFER PAYMENTS	83,000	87,940	4,940
821	CAPITAL CHARGE	2,245,070	2,355,950	110,880
	RUNNING EXPENSES SUB TOTAL	35,747,730	32,654,060	(3,093,670)
911	GOVERNMENT GRANTS	(24,628,500)	(21,353,930)	3,274,570
922	CONTRIBUTIONS FROM OTHER LAS	(220,570)	(211,460)	9,110
928	RECHARGE NON GF ACCOUNTS	(2,248,780)	(2,137,040)	111,740
929	OTHER GRANTS	(9,670)	(29,600)	(19,930)
931	SALES	(497,880)	(532,930)	(35,050)
932	FEES AND CHARGES	(4,026,490)	(4,287,550)	(261,060)
933	RENTS	(1,535,190)	(1,794,240)	(259,050)
934	LOAN REPAYMENTS	(180,000)	0	180,000
938	FEES AND CHARGES	(419,260)	(389,110)	30,150
939	OTHER RECEIPTS	(747,390)	(528,230)	219,160
941	INTEREST	(650)	0	650
958	RECHARGES - CAR PARKS	(27,520)	0	27,520
958	INT CHARGE FOR SERVICES (dog bins)	(6,280)	0	6,280
961	REVENUE APPROPRIATION ADJUST	0	0	0
	INCOME SUB TOTAL	(34,548,180)	(31,264,090)	3,284,090
	COMMITTEE TOTAL	12,690,480	13,486,260	795,780

COUNCIL TAX REQUIREMENT AND COUNCIL TAX 2019/20

	Estimate 2018/19 £	Estimate 2019/20 £	More (Less) £
NSDC Budget Requirement	11,382,210	11,979,190	596,980
Less Formula Grant	592,370	82,780	(509,590)
Less Rural Services Delivery Grant	0	38,000	38,000
Less Retained NDR (including growth)	4,188,400	5,128,810	940,410
NSDC Budget Requirement	6,601,440	6,729,600	128,160
Less Council Tax Surplus	76,640	0	(76,640)
To be collected through Council Tax	6,524,800	6,729,600	204,800
Tax Base	38,320.19	38,771.64	
Council Tax Level NSDC	170.27	173.57	
Parish Precepts	2,810,467.42	2,925,108.18	114,641
Average Parish Precept	73.34	75.44	
Overall NSDC + Parish Council Tax	243.61	249.01	

**SUMMARY OF DISTRICT COUNCIL
SERVICE BUDGETS
2019/20**

BUDGET SUMMARY
ECONOMIC DEVELOPMENT

CODE	DESCRIPTION	2018/19	2019/20	MORE (LESS)
		INITIAL BUDGET	BASE BUDGET	
A10105	NEWARK CASTLE/CASTLE GROUNDS	54,800	54,660	-140
A10108	RESOURCE CENTRE. MUSEUMS	24,430	23,540	-890
A10109	HERITAGE, CULTURE & VISITORS	630,470	670,040	39,570
A10813	LAND CHARGES	-63,130	-66,850	-3,720
A11314	LINCOLN ROAD SPORTS HALL	16,450	15,340	-1,110
A11331	PARKS AND PLAYING FIELDS	28,660	25,390	-3,270
A11334	PRIVATE ESTATES	23,460	8,880	-14,580
A11335	CLOSED CHURCHYARDS	4,950	4,990	40
A11336	VICAR WATER PARK	67,110	60,880	-6,230
A11337	COMMUNITY FACILITIES MGMT	46,650	46,400	-250
A11338	SCONCE & DEVON PARK	72,900	62,510	-10,390
A11573	PROMOTION OF TOURISM	138,980	246,220	107,240
A11574	SHERWOOD YOUTH HOSTEL	-19,050	-22,000	-2,950
A11578	TOWN CENTRE MANAGEMENT	0	269,450	269,450
A11601	GROWTH TECHNICAL SUPPORT	158,610	167,390	8,780
A11604	DEVELOPMENT MANAGEMENT	-32,410	122,360	154,770
A11605	PLANNING POLICY	251,580	254,630	3,050
A11606	BUILDING CONTROL	88,190	88,190	0
A11610	LOCAL DEVELOPMENT FRAMEWORK	54,120	54,120	0
A11611	COMMUNITY INFRASTRUCTURE LEVY	0	-130	-130
A11702	ENVIRONMENTAL SCHEMES	21,320	18,680	-2,640
A11810	NEWARK BUSINESS INNOVATION CEN	18,440	-112,220	-130,660
A11813	SUTTON ON TRENT WORKSHOPS	-32,480	-32,630	-150
A11814	CREWE CLOSE BLIDWORTH WORKSHOP	-41,910	-42,190	-280
A11815	BOUGHTON WORKSHOPS	-37,790	-39,860	-2,070
A11816	CHURCH FARM WORKSHOPS	-21,640	-22,760	-1,120
A11817	BILSTHORPE WORKSHOPS	-36,510	-42,750	-6,240
A11818	BURMA ROAD WORKSHOPS	-14,820	-14,930	-110
A11819	JUBILEE BRIDGE	0	8,820	8,820
A11820	BURMA ROAD, BLIDWORTH	1,170	1,170	0
A11821	CLIPSTONE WORKSHOPS	-31,750	-30,180	1,570
A11822	BOUGHTON ADVANCE FACTORY	-35,530	-39,900	-4,370
A11823	CLIPSTONE ADVANCED FACTORIES	-35,030	-36,150	-1,120
A11824	SHERWOOD FOREST CRAFT CENTRE	-16,900	-22,320	-5,420
A11826	CLIPSTONE HOLDING CENTRE	-10,460	-10,530	-70
A11828	LEACH WAY BLIDWORTH ADV	-35,230	-35,460	-230
A11835	BUTTERMARKET	0	41,050	41,050
A11842	DEVELOPMENT COSTS	50,000	50,000	0
A11843	DEVELOPMENT COMPANY	114,380	0	-114,380
A11851	ECONOMIC GROWTH	256,620	166,390	-90,230
A12001	PARKING SERVICES ADMIN	131,690	124,420	-7,270
A12011	SURFACE CAR PARKS NEWARK	-535,930	-617,800	-81,870
A12014	NEWARK LORRY PARK	-256,740	-286,150	-29,410
A12019	SURFACE CAR PARK OLLERTON	7,400	7,230	-170
A12211	RIVERSIDE ARENA MARKET	-6,500	-10,410	-3,910
A12401	OTHER PROPERTIES & WSHOP VOIDS	10,630	23,230	12,600
A12506	GROWTH INVESTMENT FUND	-118,200	-1,550	116,650
A15002	CREW LANE DEPOT	-17,580	-18,430	-850
A15023	GROUND MAINTENANCE	205,290	169,320	-35,970
	SUB TOTAL (without Capital Charges)	1,078,710	1,280,100	201,390
	Capital Recharges	333,650	376,250	42,600
	TOTAL (with Capital Charges)	1,412,360	1,656,350	243,990

BUDGET SUMMARY
ECONOMIC DEVELOPMENT SUBJECTIVE SUMMARY

CODE	DESCRIPTION	2018/19	2019/20	MORE (LESS)
		INITIAL BUDGET	BASE BUDGET	
111	SALARIES AND WAGES	2,161,470	2,444,720	283,250
113	NATIONAL INSURANCE	204,300	214,940	10,640
114	SUPERANNUATION	281,540	328,640	47,100
	EMPLOYEE SUB TOTAL	2,647,310	2,988,300	340,990
211	REPAIRS AND MAINTENANCE	111,070	219,380	108,310
212	ENERGY COSTS	128,470	151,800	23,330
213	RENT	142,090	135,880	-6,210
214	RATES	164,790	238,740	73,950
215	WATER SERVICES	23,030	32,930	9,900
217	CLEANING AND DOMESTIC	1,350	2,480	1,130
219	CONTRIBUTION TO FUNDS	185,170	207,170	22,000
311	TRANSPORT	85,780	0	-85,780
315	CAR ALLOWANCES	17,260	17,850	590
316	INSURANCE	12,250	0	-12,250
411	EQUIPMENT AND FURNITURE	15,170	24,270	9,100
412	MATERIALS	16,710	17,880	1,170
421	CATERING	60,220	95,400	35,180
431	CLOTHING AND UNIFORMS	6,860	6,760	-100
441	GENERAL OFFICE EXPENSES	147,660	158,130	10,470
451	CONTRACTUAL	537,440	521,000	-16,440
452	OTHER SERVICES	396,640	572,500	175,865
453	LEASING PREMIUMS	332,290	0	-332,290
461	COMMUNICATIONS AND COMPUTING	40,540	104,720	64,180
471	STAFF	12,410	12,320	-90
482	SUBSCRIPTIONS	5,380	6,830	1,450
491	INSURANCE	107,860	62,420	-45,440
492	CONTRIBS TO FUNDS AND PROVISNS	24,020	24,100	80
493	OTHER	577,720	628,850	51,130
497	DISCOUNTS	10,160	6,960	-3,200
821	CAPITAL CHARGE	333,650	376,250	42,600
	RUNNING EXPENSES SUB TOTAL	3,495,990	3,624,620	128,635
922	Contributions From Other Las	-34,830	-34,830	0
928	Recharge Non Gf Accounts	-279,060	-235,870	43,190
929	Other Grants	0	-21,590	-21,595
931	Sales	-293,110	-324,110	-31,000
932	Fees And Charges	-2,585,640	-2,731,970	-146,330
933	Rents	-947,190	-1,172,780	-225,590
934	Loan Repayments	-180,000	0	180,000
938	Fees And Charges	-255,140	-271,900	-16,760
939	Other Receipts	-155,970	-163,520	-7,550
	INCOME SUB TOTAL	-4,730,940	-4,956,570	-225,635
	COMMITTEE TOTAL	1,412,360	1,656,350	243,990

**BUDGET SUMMARY
HOMES & COMMUNITIES**

CODE	DESCRIPTION	2018/19 INITIAL BUDGET	2019/20 BASE BUDGET	MORE (LESS)
A10204	MISCELLANEOUS HOUSING (GF)	-650	0	650
A10212	PRIVATE SECTOR SPEECH CALL	-79,000	-80,610	-1,610
A10213	HOUSING OPTIONS	387,660	401,270	13,610
A10215	STRATEGIC HSG (WAS COMMUNITY)	67,790	80,730	12,940
A10802	ICT	492,430	525,510	33,080
A10804	PAYMENTS & RECEIPTS	3,820	-510	-4,330
A10809	CUSTOMER SERVICES	420,830	435,170	14,340
A10810	COMMUNICATIONS & CUST SERVICES	124,130	122,380	-1,750
A10814	LICENSING ADMIN	-51,670	-66,030	-14,360
A10816	COMMUNITY SAFETY	39,300	28,770	-10,530
A10823	ANTI-SOCIAL BEHAVIOUR	36,990	41,510	4,520
A10826	DOMESTIC VIOLENCE	30,080	32,190	2,110
A10834	SOUTHWELL LIBRARY SERVICE	1,960	1,600	-360
A11126	CCTV	93,840	128,570	34,730
A11607	ENERGY AND HOME SUPPORT	67,580	110,280	42,700
A11921	GRANTS AND CONCESSIONS	424,870	436,420	11,550
A11923	EMERGENCY PLANNING	60,290	52,500	-7,790
	SUB TOTAL (without Capital Charges)	2,120,250	2,249,750	129,500
	Capital Recharges	783,140	811,700	28,560
	TOTAL (with Capital Charges)	2,903,390	3,061,450	158,060

BUDGET SUMMARY
HOMES & COMMUNITIES SUBJECTIVE SUMMARY

CODE	DESCRIPTION	2018/19 INITIAL BUDGET	2019/20 BASE BUDGET	MORE (LESS)
111	SALARIES AND WAGES	1,655,060	1,726,730	71,670
113	NATIONAL INSURANCE	166,430	156,900	-9,530
114	SUPERANNUATION	218,670	230,960	12,290
	EMPLOYEE SUB TOTAL	2,040,160	2,114,590	74,430
213	RENT	17,600	20,390	2,790
219	CONTRIBUTION TO FUNDS	16,300	16,300	0
315	CAR ALLOWANCES	13,230	13,530	300
234	WIRELESS MAINTENANCE	0	13,500	13,500
411	EQUIPMENT AND FURNITURE	157,540	175,310	17,770
421	CATERING	100	0	-100
431	CLOTHING AND UNIFORMS	1,130	1,130	0
441	GENERAL OFFICE EXPENSES	29,040	35,780	6,740
451	CONTRACTUAL	5,100	9,100	4,000
452	OTHER SERVICES	66,930	89,040	22,110
461	COMMUNICATIONS AND COMPUTING	209,800	213,750	3,950
471	STAFF	3,940	3,450	-490
481	GRANTS	388,920	400,470	11,550
482	SUBSCRIPTIONS	3,240	2,820	-420
491	INSURANCE	55,370	27,290	-28,080
492	CONTRIBS TO FUNDS AND PROVISNS	184,500	160,500	-24,000
493	OTHER	129,310	129,410	100
612	OTHER TRANSFER PAYMENTS	83,000	87,940	4,940
821	CAPITAL CHARGE	783,140	811,700	28,560
	RUNNING EXPENSES SUB TOTAL	2,148,190	2,211,410	63,220
922	Contributions From Other Las	-21,440	-13,720	7,720
928	Recharge Non Gf Accounts	-713,710	-731,900	-18,190
929	Other Grants	-9,670	0	9,670
931	Sales	-119,770	-121,820	-2,050
932	Fees And Charges	-6,500	-36,600	-30,100
933	Rents	-196,600	-199,930	-3,330
938	Fees And Charges	-101,120	-46,210	54,910
939	Other Receipts	-110,500	-114,370	-3,870
941	Interest	-650	0	650
951	Recharges	-5,000	0	5,000
	INCOME SUB TOTAL	-1,284,960	-1,264,550	20,410
	COMMITTEE TOTAL	2,903,390	3,061,450	158,060

**BUDGET SUMMARY
LEISURE & ENVIRONMENT**

CODE	DESCRIPTION	2018/19 INITIAL BUDGET	2019/20 BASE BUDGET	MORE (LESS)
A10701	UPKEEP OF DYKES	6,250	6,440	190
A11002	DOMESTIC REFUSE COLLECTION	1,735,960	1,079,070	-656,890
A11101	PUBLIC CONVENIENCES	33,360	34,350	990
A11103	SEWERAGE WORKS	28,890	24,790	-4,100
A11104	STREET SWEEPING	566,790	509,760	-57,030
A11107	DOG CONTROL	44,510	44,440	-70
A11110	NATIONAL ASSISTANCE ACT BURIAL	3,500	3,570	70
A11135	ENVIRONMENTAL HEALTH	674,900	649,590	-25,310
A11136	NEIGHBOURHOOD WARDENS	0	107,520	107,520
A11137	BRUNEL DRIVE DEPOT ADMIN	54,210	54,810	600
A11305	SOUTHWELL LEISURE CENTRE	95,850	133,370	37,520
A11321	NEIGHBOURHOOD CENTRES	23,010	15,210	-7,800
A11339	NEWARK SPORTS HUB	7,200	1,950	-5,250
A11442	ARTS DEVELOPMENT	39,630	39,790	160
A11576	ACTIVE 4 TODAY	138,190	132,170	-6,020
A11583	COMMUNITY SPORTS & ARTS DEV	69,430	66,380	-3,050
A11731	STREET NAMING	40,910	24,980	-15,930
A12221	NEWARK LIVESTOCK MARKET	-200,000	-200,000	0
A15003	BRUNEL DRIVE DEPOT	103,960	117,560	13,600
A26901	VEHICLE POOL AND WORKSHOP	-86,670	768,930	855,600
A26910	VEHICLE POOL NSH	-1,490	0	1,490
C54789	VISIBLE	0	1,290	1,290
	SUB TOTAL (without Capital Charges)	3,378,390	3,615,970	237,580
	Capital Recharges	953,020	905,480	-47,540
	TOTAL (with Capital Charges)	4,331,410	4,521,450	190,040

BUDGET SUMMARY**LEISURE & ENVIRONMENT SUBJECTIVE SUMMARY**

CODE	DESCRIPTION	2018/19 INITIAL BUDGET	2019/20 BASE BUDGET	MORE (LESS)
111	SALARIES AND WAGES	2,495,030	2,666,180	171,150
113	NATIONAL INSURANCE	226,750	235,670	8,920
114	SUPERANNUATION	358,050	374,300	16,250
	EMPLOYEE SUB TOTAL	3,079,830	3,276,150	196,320
211	REPAIRS AND MAINTENANCE	45,970	28,330	-17,640
212	ENERGY COSTS	39,600	40,420	820
213	RENT	1,200	1,200	0
214	RATES	46,540	42,650	-3,890
215	WATER SERVICES	16,030	16,440	410
217	CLEANING AND DOMESTIC	1,000	800	-200
219	CONTRIBUTION TO FUNDS	92,330	64,800	-27,530
311	TRANSPORT	902,250	711,940	-190,310
315	CAR ALLOWANCES	27,800	21,420	-6,380
316	INSURANCE	64,240	62,720	-1,520
411	EQUIPMENT AND FURNITURE	80,570	118,020	37,450
412	MATERIALS	16,320	18,370	2,050
431	CLOTHING AND UNIFORMS	16,320	16,880	560
441	GENERAL OFFICE EXPENSES	4,890	5,080	190
451	CONTRACTUAL	381,840	349,310	-32,530
452	OTHER SERVICES	67,170	148,740	81,570
461	COMMUNICATIONS AND COMPUTING	3,410	3,050	-360
471	STAFF	1,230	1,240	10
481	GRANTS	16,770	16,890	120
491	INSURANCE	76,400	42,320	-34,080
493	OTHER	357,400	368,710	11,310
821	CAPITAL CHARGE	953,020	905,480	-47,540
	RUNNING EXPENSES SUB TOTAL	3,212,300	2,984,810	-227,490
928	Recharge Non Gf Accounts	-336,240	-220,490	115,750
929	Other Grants	0	-8,000	-8,000
931	Sales	-85,000	-85,000	0
932	Fees And Charges	-1,018,250	-1,152,770	-134,520
933	Rents	-200,000	-202,250	-2,250
938	Fees And Charges	-63,000	-71,000	-8,000
939	Other Receipts	-229,420	0	229,420
951	Recharges	-22,520	0	22,520
958	Int Charge For Services	-6,290	0	6,290
	INCOME SUB TOTAL	-1,960,720	-1,739,510	221,210
	COMMITTEE TOTAL	4,331,410	4,521,450	190,040

**BUDGET SUMMARY
POLICY & FINANCE**

CODE	DESCRIPTION	2018/19 INITIAL BUDGET	2019/20 BASE BUDGET	MORE (LESS)
A10601	ELECTORAL REGISTRATION	69,990	75,010	5,020
A10803	INTERNAL AUDIT	76,920	77,720	800
A10805	INCOME SECTION	26,220	29,170	2,950
A10806	BANK CHARGES	113,820	117,770	3,950
A10807	MORTGAGE ADMINISTRATION	-3,090	0	3,090
A10812	HUMAN RESOURCES	193,240	180,210	-13,030
A10818	COMMITTEE SECTION	218,840	217,450	-1,390
A10819	LEGAL SECTION	182,840	174,750	-8,090
A10832	CENTRAL TELEPHONES	48,150	47,000	-1,150
A10833	CENTRAL POSTAGES	39,780	40,570	790
A10841	CENTRAL PERSONNEL EXPENSES	111,390	136,430	25,040
A10842	OTHER EMPLOYEE EXPENSES	19,450	20,100	650
A10845	INFORMATION GOVERNANCE	72,340	71,140	-1,200
A10864	SENIOR LEADERSHIP TEAM	736,400	620,440	-115,960
A10895	FINANCIAL SERVICES	442,610	428,190	-14,420
A10896	ORGANISATIONAL DEVELOPMENT	165,290	180,720	15,430
A10897	PROCUREMENT	41,200	29,350	-11,850
A10898	ADMINISTRATION SERVICES	348,300	361,200	12,900
A10904	COUNCIL TAX	-21,210	67,020	88,230
A10905	RENT ALLOWANCES	25,500	4,370	-21,130
A10907	RENT REBATES	20,000	2,550	-17,450
A10908	HOUSING BENEFIT ADMIN	81,420	91,820	10,400
A11122	RISK MANAGEMENT	71,670	56,450	-15,220
A11831	CASTLE HOUSE	118,810	89,210	-29,600
A11832	OLLERTON HALL	15,000	9,490	-5,510
A11833	HAYSIDE COTTAGE LOWFIELD LANE	0	6,520	6,520
A11841	CORPORATE PROPERTY	229,150	343,420	114,270
A11844	COMMERCIALISATION & M'PROJECTS	67,610	180,900	113,290
A11901	MEMBERS EXPENSES	276,970	287,020	10,050
A11902	CIVIC EXPENSES	20,910	20,890	-20
A11911	OTHER FINANCIAL TRANSACTIONS	-320,000	-360,000	-40,000
A12301	ELECTION EXPENSES	33,440	33,440	0
A12510	DEMOCRATIC REPRESENTATION	500	500	0
A12512	ETHICAL GOVERNANCE & STANDARDS	300	300	0
A12520	CORPORATE MANAGEMENT	180,390	182,400	2,010
A15028	COMBINED SERVICE COSTS	125,680	135,240	9,560
A15029	CORPORATE PRINTERS	38,220	25,730	-12,490
	SUB TOTAL (without Capital Charges)	3,868,050	3,984,490	116,440
	Capital Recharges	175,270	262,520	87,250
	TOTAL (with Capital Charges)	4,043,320	4,247,010	203,690

BUDGET SUMMARY
POLICY & FINANCE SUBJECTIVE SUMMARY

CODE	DESCRIPTION	2018/19	2019/20	MORE (LESS)
		INITIAL BUDGET	BASE BUDGET	
111	SALARIES AND WAGES	2,877,540	2,862,600	-14,940
112	OTHER SALARIES/WAGES PAYMENTS	31,390	56,440	25,050
113	NATIONAL INSURANCE	351,130	320,960	-30,170
114	SUPERANNUATION	442,570	455,450	12,880
115	OTHER EMPLOYERS CONTRIBUTIONS	21,000	21,800	800
	EMPLOYEE SUB TOTAL	3,723,630	3,717,250	-6,380
211	REPAIRS AND MAINTENANCE	111,130	218,440	107,310
212	ENERGY COSTS	27,000	62,730	35,730
214	RATES	120,200	119,840	-360
215	WATER SERVICES	7,500	8,230	730
217	CLEANING AND DOMESTIC	7,000	3,500	-3,500
219	CONTRIBUTION TO FUNDS	115,150	111,390	-3,760
315	CAR ALLOWANCES	63,190	44,520	-18,670
411	EQUIPMENT AND FURNITURE	5,750	5,750	0
412	MATERIALS	200	200	0
421	CATERING	10,500	10,510	10
431	CLOTHING AND UNIFORMS	750	960	210
441	GENERAL OFFICE EXPENSES	85,040	74,870	-10,170
451	CONTRACTUAL	385,880	388,680	2,800
452	OTHER SERVICES	233,090	288,190	55,100
461	COMMUNICATIONS AND COMPUTING	529,470	521,430	-8,040
471	STAFF	19,590	19,870	280
472	MEMBERS	247,350	257,990	10,640
473	CHAIRMAN	7,630	7,630	0
481	GRANTS	0	4,000	4,000
482	SUBSCRIPTIONS	41,240	44,910	3,670
491	INSURANCE	84,120	45,980	-38,140
493	OTHER	139,210	134,220	-4,990
611	HOUSING BENEFITS	24,475,000	21,196,850	-3,278,150
821	CAPITAL CHARGE	175,270	262,520	87,250
	RUNNING EXPENSES SUB TOTAL	26,891,260	23,833,210	-3,058,050
911	Government Grants	-24,628,500	-21,353,930	3,274,570
922	Contributions From Other Las	-164,300	-162,910	1,390
928	Recharge Non Gf Accounts	-919,770	-948,780	-29,010
931	Sales	0	-2,000	-2,000
932	Fees And Charges	-416,100	-366,210	49,890
933	Rents	-191,400	-219,280	-27,880
939	Other Receipts	-251,500	-250,340	1,160
	INCOME SUB TOTAL	-26,571,570	-23,303,450	3,268,120
	COMMITTEE TOTAL	4,043,320	4,247,010	203,690

CAPITAL PROGRAMME

2019/20 to 2022/23

CAPITAL PROGRAMME 2019/20 - 2022/23									
		For Information only							
	SCHEME	External Funding	Total Scheme Cost	Actual Spend Pre 2018/19	2018/19 Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget
GENERAL FUND									
TC1000	New Council Offices	68,500	7,676,128	7,371,531	7,575	297,022			
TC3131	Extension to London Road Car Park		115,000		15,000	100,000			
TC3134	Works to SFACC		250,000		50,000	200,000			
TC3135	Works to Buttermarket		250,000		50,000	200,000			
	RESOURCES	68,500	8,291,128	7,371,531	122,575	797,022	0	0	0
TA1216	Modular Pool		2,500,000			2,500,000			
TA1217	Southwell Leisure Centre Improvements		1,500,000				1,500,000		
TA1218	Leisure Equipment Purchase		760,000						760,000
TA3286	Information Technology Investment		1,942,270		191,270	625,000	84,000	427,000	615,000
TB2250	Vehicles & Plant (NSH)		667,000		667,000				
TB2253	Vehicles & Plant (NSDC)		6,555,070	3,116,625	434,845	1,674,000	843,000	462,600	24,000
TF3221	Southwell Flood Mitigation	233,421	453,421			453,421			
TF3222	Lowdham Flood Alleviation	140,000	200,000			200,000			
TF3227	Homeless Hostel		3,000,000			1,000,000	2,000,000		
TF6011	Private Sector Disabled Facilities Grants	3,813,898	4,413,256	1,315,824	700,000	599,358	599,358	599,358	599,358
TB6159	CCTV Replacement Programme		160,000			66,000	48,000	46,000	
	COMMUNITIES & ENVIRONMENT	4,187,319	22,151,017	4,432,449	1,993,115	7,117,779	5,074,358	1,534,958	1,998,358
TA3053	Museum Improvements		750,000	288,236	161,764	300,000			
TB3154	Castle Gatehouse Project	3,094,600	4,195,600	12,354	183,246		4,000,000		
TE3268	Southern Link Road Contribution	9,114,779	9,519,215	1,019,215		2,833,333	2,833,333	2,833,333	
	GROWTH	12,209,379	14,464,815	1,319,805	345,010	3,133,333	6,833,333	2,833,333	0
TG1001	Investment in Arkwood Developments		4,000,000			4,000,000			
	CAPITAL INVESTMENT	0	4,000,000	0	0	4,000,000	0	0	0
	TOTAL GENERAL FUND	16,465,198	48,906,960	13,123,785	2,460,700	15,048,134	11,907,691	4,368,291	1,998,358

CAPITAL PROGRAMME 2019/20 - 2022/23									
SCHEME	External Funding	For Information only				2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget
		Total Scheme Cost	Actual Spend Pre 2018/19	2018/19 Forecast					
HOUSING REVENUE ACCOUNT									
PROPERTY INVESTMENT PROGRAMME									
S91100	Roof Replacements		2,160,000		432,000	432,000	432,000	432,000	432,000
S91200	Kitchen & Bathroom Conversions		8,100,000		1,620,000	1,620,000	1,620,000	1,620,000	1,620,000
S91300	External Fabric		1,620,000		324,000	324,000	324,000	324,000	324,000
S91400	Doors & Windows		918,000		183,600	183,600	183,600	183,600	183,600
S91500	Other Structural		270,000		54,000	54,000	54,000	54,000	54,000
S91511	Walls Re-Rendering		270,000		54,000	54,000	54,000	54,000	54,000
S93100	Electrical		3,240,000		648,000	648,000	648,000	648,000	648,000
S93205	Carbon Monoxide Detectors		540,000					270,000	270,000
S93500	Heating		2,970,000		594,000	594,000	594,000	594,000	594,000
S93600	Energy Efficiency		825,000		177,000	162,000	162,000	162,000	162,000
S95100	Garages, Footpaths, Walkways		405,000		81,000	81,000	81,000	81,000	81,000
S95109	Garages		135,000		27,000	27,000	27,000	27,000	27,000
S95200	Environmental Works		810,000		162,000	162,000	162,000	162,000	162,000
S95250	Communal Lighting		108,000		21,600	21,600	21,600	21,600	21,600
S95252	Flood Defence Systems		54,000		10,800	10,800	10,800	10,800	10,800
S95253	Play Areas		108,000		21,600	21,600	21,600	21,600	21,600
S95254	Estate Remodelling		336,000		55,200	70,200	70,200	70,200	70,200
S97100	Asbestos		324,000		108,000	54,000	54,000	54,000	54,000
S97200	Fire Safety		270,000		54,000	54,000	54,000	54,000	54,000
S97300	Dda Improvements		108,000		21,600	21,600	21,600	21,600	21,600
S97400	Disabled Adaptations		2,200,000		472,000	432,000	432,000	432,000	432,000
S97500	Legionella		97,200		32,400	32,400	32,400		
S99100	Property Investment Contingency		230,000		14,000	54,000	54,000	54,000	54,000
	SUB TOTAL PROPERTY INVESTMENT	0	26,098,200	0	5,167,800	5,113,800	5,113,800	5,351,400	5,351,400
AFFORDABLE HOUSING									
SA1013	25 supported dwellings - Bilsthorpe	1,558,845	2,386,915	2,344,614	42,301				
SA1015	Affordable Rural Housing Grant		250,000	250,000					
SA1016	Site A - Wolfit Avenue, Balderton	229,011	313,344	287,161	26,183				
SA1017	Site B - Wolfit Avenue, Balderton	273,619	357,952	333,022	24,930				
SA1018	Coronation Street/Grove View Rd, Balderton	68,351	728,351	682,233	46,118				
SA1019	Lilac Close	560,544	747,544	695,065	52,479				
SA1020	Second Avenue, Edwinstowe	356,145	493,203	446,651	46,553				
SA1023	Bowbridge Road	5,325,000	8,841,734	7,911,142	930,592				
SA1030	HRA Site Development		400,000	387,034	12,966				
SA1031	Site Acquisition (Incl RTB)		1,411,029		811,029	600,000			
SA1034	Former ASRA Properties Purchase		588,971		588,971				
SA1041	Phase 1 Cluster 1, Newark	1,270,993	2,163,867	1,709,027	454,840				
SA1042	Phase 1 Cluster 2, Farndon HCA	675,319	2,147,636	1,039,437	1,108,199				
SA1043	Phase 1 Cluster 2, Farndon 1-4-1		206,745	136,911	69,834				
SA1044	Phase 1 Cluster 3, West	2,085,280	2,472,892	319,171	2,153,721				
SA1045	Phase 1 Cluster 4, Collingham	441,950	1,381,105	153,575	1,227,530				
SA1046	Phase 1 Cluster 5, Balderton	470,920	1,501,978	303,379	1,198,600				
SA1047	New Build Programme Contingency		609,864	70,482	183,556	355,826			
SA1048	Ollerton Extra Care Scheme		7,600,000			2,386,500	5,213,500		
SA1050	Phase 2 Cluster 1 - Coddington		1,168,073		817,651	350,422			
SA1051	Phase 2 Cluster 1 - 1-4-1 Coddington		1,096,111		767,278	328,833			
SA1052	Phase 2 Cluster 2 - Southwell		523,841		366,689	157,152			
SA1053	Phase 2 Cluster 3 - Hawtonville		1,935,334		1,160,248	775,086			
SA1054	Phase 2 Cluster 3 - 1-4-1 Hawtonville		1,159,855		811,899	347,956			
SA1055	Phase 2 Cluster 4 - Sherwood		1,410,960		987,672	423,288			
SA1060	Phase 3		8,000,000			5,600,000	2,400,000		
SA1070	Phase 4		8,400,000				5,880,000	2,520,000	
SA1080	Phase 5		9,700,000					6,790,000	2,910,000
	SUB TOTAL AFFORDABLE HOUSING	13,315,977	67,997,304	17,068,903	13,889,839	11,325,063	13,493,500	9,310,000	2,910,000
	TOTAL HOUSING REVENUE ACCOUNT	13,315,977	94,095,504	17,068,903	19,057,639	16,438,863	18,607,300	14,661,400	8,261,400

PARISH PRECEPTS
2018/19 and 2019/20

PARISH PRECEPTS AND STATISTICS

Part of the Council's area, being the Parishes of:-	Local Tax Base	Precept 2018/19	Precept 2019/20
		£	£
1 Alverton	23.96	-	-
2 Averham	*	*	*
3 Balderton	3,036.53	267,330.00	279,520.00
4 Barnby in the Willows	104.25	2,900.00	3,000.00
5 Bathley	117.22	1,405.95	1,434.10
6 Besthorpe	80.68	6,300.00	6,615.00
7 Bilsthorpe	902.19	65,058.66	69,095.00
8 Bleasby	381.64	10,924.00	17,658.00
9 Blidworth	1,096.13	75,522.00	75,522.00
10 Bulcote	137.71	6,000.00	7,000.00
11 Carlton-on-Trent	92.27	3,009.00	3,200.00
12 Caunton	205.92	5,250.00	5,250.00
13 Caythorpe	142.66	2,000.00	2,000.00
14 Clipstone	1,353.92	127,545.30	130,620.00
15 Coddington	551.92	14,900.00	15,400.00
16 Collingham	1,109.89	40,600.00	41,209.00
17 Cotham	40.89	-	-
18 Cromwell	101.38	850.00	1,050.00
19 Eakring	184.63	3,691.00	3,697.00
20 East Stoke	****	****	****
21 Edingley	187.80	4,000.00	5,000.00
22 Edwinstowe	1,699.43	115,729.00	116,988.76
23 Egmanton	129.00	1,800.00	2,000.00
24 Elston	276.31	18,000.00	18,000.00
25 Epperstone	271.16	8,404.47	10,951.00
26 Farndon	806.95	52,530.00	53,843.00
27 Farnsfield	1,232.85	75,000.00	75,000.00
28 Fiskerton-cum-Morton	409.76	7,300.00	7,400.00
29 Girton	52.47	1,149.00	1,149.00
30 Gonalston	51.48	-	-
31 Grassthorpe	25.74	-	-
32 Gunthorpe	312.74	17,600.00	18,304.00
33 Halam	191.96	8,200.00	8,200.00
34 Halloughton	38.81	400.00	400.00
35 Harby	118.40	3,966.40	4,462.20
36 Hawton	33.96	1,250.00	1,250.00
37 Hockerton	83.75	3,000.00	3,000.00
38 Holme	38.71	-	-
39 Hoveringham	170.58	12,344.80	12,592.00
40 Kelham	*	*	*
41 Kersall	**	**	**
42 Kilvington	13.86	-	-
43 Kirklington	168.00	6,000.00	6,100.00
44 Kirton	115.24	6,000.00	6,000.00
45 Kneesall	**	**	**
46 Langford	***	-	-
47 Laxton & Moorhouse	110.58	4,600.00	4,600.00
48 Lowdham	997.42	70,593.00	77,240.00
49 Lyndhurst	5.64	-	-
50 Maplebeck	47.32	-	-
51 Meering	-	-	-
52 Newark	8,358.87	896,025.00	927,429.00
53 North Clifton	72.76	1,750.00	1,787.00

PARISH PRECEPTS AND STATISTICS

Part of the Council's area, being the Parishes of:-	Local Tax Base	Precept 2018/19	Precept 2019/20
		£	£
54 North Muskham	398.67	16,270.00	16,270.00
55 Norwell	212.26	4,841.00	6,175.00
56 Ollerton and Boughton	2,768.14	347,467.00	373,561.00
57 Ompton	**	**	**
58 Ossington	40.00	-	-
59 Oxtun	274.53	10,000.00	10,000.00
60 Perlethorpe-cum-Budby	72.96	1,600.00	1,600.00
61 Rainworth	1,830.11	62,500.00	62,500.00
62 Rolleston	156.02	6,250.00	6,250.00
63 Rufford	232.65	4,000.00	4,000.00
64 South Clifton	121.87	1,500.00	2,000.00
65 South Muskham	194.04	10,075.00	11,334.00
66 South Scarle	88.90	4,474.00	4,640.00
67 Southwell	2,872.58	210,232.00	216,500.00
68 Spalford	34.85	-	-
69 Staunton	27.62	-	-
70 Staythorpe	*	*	*
71 Sutton-on-Trent	495.59	23,057.00	24,210.00
72 Syerston	91.87	710.00	1,000.00
73 Thorney	92.86	2,140.00	2,200.00
74 Thorpe	****	-	-
75 Thurgarton	233.05	6,900.00	7,935.00
76 Upton	190.38	6,632.00	6,758.00
77 Walesby	422.53	36,750.00	38,250.00
78 Wellow	191.27	5,500.00	5,690.28
79 Weston	135.43	3,750.00	4,125.00
80 Wigsley	45.24	-	-
81 Winkburn	33.76	-	-
82 Winthorpe	***	***	***
83 Fernwood	926.14	70,317.00	69,507.00
84 Kings Clipstone	119.89	9,500.00	9,500.00
Parishes joint for Precept purposes			
* Averham, Kelham, Staythorpe	239.47	3,270.00	3,332.00
** Kneesall, Kersall, Ompton	132.56	2,235.84	2,235.84
*** Winthorpe, Langford	325.32	8,569.00	8,569.00
**** East Stoke, Thorpe	85.74	3,000.00	3,000.00
TOTAL			
	38,771.64	2,810,467.42	2,925,108.18

COUNCIL TAX
2018/19 and 2019/20

Part of the Council's area, being the Parishes of:-	Precept 2019/20	Local Tax Base 2019/20	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£		£	£	£	£	£	£	£	£
Basic Level of Tax			1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
District Average			1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
1 Alverton	-	23.96	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
2 Averham	*	*	1,308.45	1,526.53	1,744.59	1,962.67	2,398.81	2,834.97	3,271.12	3,925.34
3 Balderton	279,520.00	3,036.53	1,360.54	1,587.30	1,814.05	2,040.81	2,494.32	2,947.84	3,401.35	4,081.62
4 Barnby in the Willows	3,000.00	104.25	1,318.36	1,538.09	1,757.81	1,977.54	2,416.99	2,856.45	3,295.90	3,955.08
5 Bathley	1,434.10	117.22	1,307.33	1,525.22	1,743.10	1,960.99	2,396.76	2,832.55	3,268.32	3,921.98
6 Besthorpe	6,615.00	80.68	1,353.83	1,579.48	1,805.10	2,030.75	2,482.02	2,933.31	3,384.58	4,061.50
7 Bilsthorpe	69,095.00	902.19	1,350.23	1,575.28	1,800.30	2,025.35	2,475.42	2,925.51	3,375.58	4,050.70
8 Bleasby	17,658.00	381.64	1,330.02	1,551.70	1,773.35	1,995.03	2,438.36	2,881.72	3,325.05	3,990.06
9 Blidworth	75,522.00	1,096.13	1,345.11	1,569.30	1,793.47	2,017.66	2,466.02	2,914.40	3,362.77	4,035.32
10 Bulcote	7,000.00	137.71	1,333.06	1,555.24	1,777.41	1,999.59	2,443.94	2,888.30	3,332.65	3,999.18
11 Carlton-on-Trent	3,200.00	92.27	1,322.29	1,542.68	1,763.05	1,983.44	2,424.20	2,864.98	3,305.73	3,966.88
12 Caunton	5,250.00	205.92	1,316.17	1,535.54	1,754.89	1,974.26	2,412.98	2,851.72	3,290.43	3,948.52
13 Caythorpe	2,000.00	142.66	1,308.52	1,526.61	1,744.69	1,962.78	2,398.95	2,835.13	3,271.30	3,925.56
14 Clipstone	130,620.00	1,353.92	1,363.49	1,590.75	1,817.98	2,045.24	2,499.73	2,954.24	3,408.73	4,090.48
15 Coddington	15,400.00	551.92	1,317.77	1,537.41	1,757.02	1,976.66	2,415.91	2,855.18	3,294.43	3,953.32
16 Collingham	41,209.00	1,109.89	1,323.93	1,544.59	1,765.23	1,985.89	2,427.19	2,868.51	3,309.82	3,971.78
17 Cotham	-	40.89	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
18 Cromwell	1,050.00	101.38	1,306.08	1,523.77	1,741.43	1,959.12	2,394.47	2,829.85	3,265.20	3,918.24
19 Eakring	3,697.00	184.63	1,312.52	1,531.28	1,750.02	1,968.78	2,406.28	2,843.80	3,281.30	3,937.56
20 East Stoke	****	****	1,322.50	1,542.92	1,763.33	1,983.75	2,424.58	2,865.42	3,306.25	3,967.50
21 Edingley	5,000.00	187.80	1,316.92	1,536.41	1,755.89	1,975.38	2,414.35	2,853.33	3,292.30	3,950.76
22 Edwinstowe	116,988.76	1,699.43	1,345.07	1,569.25	1,793.42	2,017.60	2,465.95	2,914.32	3,362.67	4,035.20
23 Egmanton	2,000.00	129.00	1,309.51	1,527.76	1,746.00	1,964.26	2,400.76	2,837.27	3,273.77	3,928.52
24 Elston	18,000.00	276.31	1,342.60	1,566.37	1,790.13	2,013.90	2,461.43	2,908.97	3,356.50	4,027.80
25 Epperstone	10,951.00	271.16	1,326.10	1,547.12	1,768.13	1,989.15	2,431.18	2,873.22	3,315.25	3,978.30
26 Farnold	53,843.00	806.95	1,343.65	1,567.60	1,791.53	2,015.48	2,463.36	2,911.26	3,359.13	4,030.96
27 Farnsfield	75,000.00	1,232.85	1,339.73	1,563.02	1,786.30	2,009.59	2,456.16	2,902.75	3,349.32	4,019.18
28 Fiskerton-cum-Morton	7,400.00	409.76	1,311.21	1,529.76	1,748.28	1,966.82	2,403.88	2,840.97	3,278.03	3,933.64
29 Girtton	1,149.00	52.47	1,313.77	1,532.74	1,751.69	1,970.66	2,408.58	2,846.52	3,284.43	3,941.32
30 Gonalston	-	51.48	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
31 Grassthorpe	-	25.74	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
32 Gunthorpe	18,304.00	312.74	1,338.19	1,561.23	1,784.25	2,007.29	2,453.35	2,899.43	3,345.48	4,014.58
33 Halam	8,200.00	191.96	1,327.65	1,548.94	1,770.20	1,991.48	2,434.02	2,876.59	3,319.13	3,982.96
34 Halloughton	400.00	38.81	1,306.05	1,523.73	1,741.39	1,959.07	2,394.41	2,829.77	3,265.12	3,918.14
35 Harby	4,462.20	118.40	1,324.30	1,545.02	1,765.73	1,986.45	2,427.88	2,869.32	3,310.75	3,972.90
36 Hawton	1,250.00	33.96	1,323.71	1,544.34	1,764.94	1,985.57	2,426.80	2,868.05	3,309.28	3,971.14
37 Hockerton	3,000.00	83.75	1,323.05	1,543.57	1,764.06	1,984.58	2,425.59	2,866.62	3,307.63	3,969.16
38 Holme	-	38.71	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
39 Hoveringham	12,592.00	170.58	1,348.39	1,573.12	1,797.84	2,022.58	2,472.04	2,921.51	3,370.97	4,045.16
40 Kelham	*	*	1,308.45	1,526.53	1,744.59	1,962.67	2,398.81	2,834.97	3,271.12	3,925.34
41 Kersall	**	**	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
42 Kilvington	-	13.86	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
43 Kirklington	6,100.00	168.00	1,323.38	1,543.95	1,764.50	1,985.07	2,426.19	2,867.33	3,308.45	3,970.14
44 Kirton	6,000.00	115.24	1,333.89	1,556.21	1,778.51	2,000.83	2,445.45	2,890.09	3,334.72	4,001.66
45 Kneesall	**	**	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
46 Langford	***	***	1,316.73	1,536.20	1,755.64	1,975.10	2,414.00	2,852.93	3,291.83	3,950.20
47 Laxton & Moorhouse	4,600.00	110.58	1,326.91	1,548.06	1,769.20	1,990.36	2,432.66	2,874.97	3,317.27	3,980.72
48 Lowdham	77,240.00	997.42	1,350.80	1,575.94	1,801.06	2,026.20	2,476.46	2,926.74	3,370.00	4,052.40
49 Lyndhurst	-	5.64	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
50 Maplebeck	-	47.32	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
51 Meerling	-	-	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
52 Newark	927,429.00	8,358.87	1,373.14	1,602.00	1,830.85	2,059.71	2,517.42	2,975.14	3,432.85	4,119.42
53 North Clifton	1,787.00	72.76	1,315.55	1,534.81	1,754.06	1,973.32	2,411.83	2,850.36	3,288.87	3,946.64
54 North Muskham	16,270.00	398.67	1,326.38	1,547.45	1,768.50	1,989.57	2,431.69	2,873.83	3,315.95	3,979.14
55 Norwell	6,175.00	212.26	1,318.57	1,538.33	1,758.08	1,977.85	2,417.37	2,856.90	3,296.42	3,955.70
56 Ollerton and Boughton	373,561.00	2,768.14	1,389.14	1,620.67	1,852.18	2,083.71	2,546.75	3,009.81	3,472.85	4,167.42
57 Ompton	**	**	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
58 Ossington	-	40.00	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
59 Oxton	10,000.00	274.53	1,323.46	1,544.04	1,764.61	1,985.19	2,426.34	2,867.50	3,308.65	3,970.38
60 Perlethorpe-cum-Budby	1,600.00	72.96	1,313.79	1,532.77	1,751.72	1,970.69	2,408.61	2,846.56	3,284.48	3,941.38
61 Rainworth	62,500.00	1,830.11	1,321.94	1,542.27	1,762.58	1,982.91	2,423.55	2,864.21	3,304.85	3,965.82
62 Rolleston	6,250.00	156.02	1,325.88	1,546.87	1,767.83	1,988.82	2,430.77	2,872.75	3,314.70	3,977.64
63 Rufford	4,000.00	232.65	1,310.63	1,529.08	1,747.50	1,965.95	2,402.82	2,839.71	3,276.58	3,931.90
64 South Clifton	2,000.00	121.87	1,310.11	1,528.47	1,746.81	1,965.17	2,401.87	2,838.59	3,275.28	3,930.34
65 South Muskham	11,334.00	194.04	1,338.11	1,561.14	1,784.14	2,007.17	2,450.20	2,899.25	3,345.28	4,014.34
66 South Scarle	4,640.00	88.90	1,333.97	1,556.30	1,778.62	2,000.95	2,445.60	2,890.27	3,334.92	4,001.90
67 Southwell	216,500.00	2,872.58	1,349.42	1,574.33	1,799.22	2,024.13	2,473.93	2,923.75	3,373.55	4,048.26
68 Spalford	-	34.85	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
69 Staunton	-	27.62	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
70 Staythorpe	*	*	1,308.45	1,526.53	1,744.59	1,962.67	2,398.81	2,834.97	3,271.12	3,925.34
71 Sutton-on-Trent	24,210.00	495.59	1,331.74	1,553.70	1,775.65	1,997.61	2,441.52	2,885.44	3,329.35	3,995.22
72 Syerston	1,000.00	91.87	1,306.43	1,524.17	1,741.90	1,959.64	2,395.11	2,830.60	3,266.07	3,919.28
73 Thorney	2,200.00	92.86	1,314.97	1,534.13	1,753.28	1,972.45	2,410.77	2,849.10	3,287.42	3,944.90
74 Thorpe	****	****	1,322.50	1,542.92	1,763.33	1,983.75	2,424.58	2,865.42	3,306.25	3,967.50
75 Thurgarton	7,935.00	233.05	1,321.87	1,542.19	1,762.49	1,982.81	2,423.43	2,864.07	3,304.68	3,965.62
76 Upton	6,758.00	190.38	1,322.84	1,543.32	1,763.78	1,984.26	2,425.20	2,866.16	3,307.10	3,968.52
77 Walesby	38,250.00	422.53	1,359.53	1,586.12	1,812.70	2,039.29	2,492.46	2,945.65	3,388.82	4,078.58
78 Wellow	5,690.28	191.27	1,319.01	1						

**SUMMARY OF
FEES & CHARGES
From 1st APRIL 2019**

PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT)

Development Category	2018/19 charge	2019/20 charge
<p>DO I NEED PLANNING PERMISSION REQUESTS EXEMPTION 1 – DOMESTIC DWELLINGS/ HOUSEHOLDER ENQUIRIES</p> <p>To obtain a view from the Authority as to whether planning permission is required for an extension to a dwelling or the erection of a building or structure within the garden area (this could include but not be exclusive of a detached garage, erection of fencing, erection of decking, etc.)</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>
<p>EXEMPTION 2 – COMMERCIAL ENQUIRIES</p> <p>To obtain a view from the Authority as to whether planning permission is required for a development proposal (which could include an extension, alteration to an elevation, change in levels) or a change of use</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>	<p>Fixed Charge of £60</p> <p>This would cover one letter</p>
<p>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL</p> <p>New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more.</p> <p>Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,440</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Growth and Development</p>	<p>Fixed charge of £1,440</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Growth and Development</p>
<p>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT</p> <p>Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p>£1,800</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring</p>	<p>£1,800</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring</p>

	more regular meetings a bespoke fee will be agreed.	more regular meetings a bespoke fee will be agreed.
CATEGORY B – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 10 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares	£960 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter	£960 This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter
CATEGORY C – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 9 dwellings or where the site area is below 0.5 hectares.	£540 This will cover a site visit, 1 hour meeting with the case officer and one letter.	£540 This will cover a site visit, 1 hour meeting with the case officer and one letter.
CATEGORY D – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT Examples include: 1 new dwelling. New floor space or change of use of less than 300 sqm Advert Consent.	£192 This will cover a site visit, 1 hour meeting with the case officer and one letter.	£192 This will cover a site visit, 1 hour meeting with the case officer and one letter.
CATEGORY E – WIND TURBINES	£1,200 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.	£1,200 This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.
CATEGORY F – HOUSE HOLDER APPLICATIONS works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk	£60 Unless an exemption has advised that planning permissions	£60 Unless an exemption has advised that planning permissions

(e.g. if on a risk register and/or in a Conservation Area at risk)	required. In which case advice on likely acceptability can be obtained for £24	required. In which case advice on likely acceptability can be obtained for £24
CATEGORY G – REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.	£97	£97
CATEGORY H – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES	A bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.	A bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

Where follow-up advice is required an hourly rate will be charged, which shall firstly be agreed by and paid to the Local Planning Authority.

TERMS AND CONDITIONS

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made online at www.newark-sherwooddc.gov.uk/pay/ or over the phone by telephoning 01636 650000.

SERVICE STANDARDS AND SUBMISSION REQUIREMENTS

Exemptions (Do I need Planning Permission Requests)

Prospective applicants seeking advice as to whether planning permission is required for either a house extension or household development in a garden are required to complete an Exemption Form 1. Those seeking guidance for commercial proposals in terms of establishing

whether planning permission is required should complete an Exemption Form 2. Both forms are available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

All Exemption requests will be responded to wherever possible within 21 days. You will receive acknowledgement of your request for the advice within 1 week of a valid request, unless you are informed otherwise. The Council will advise you if your request is invalid, explaining the reasons why and allowing you time to submit any missing information. Please note that in circumstances where any missing information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.

Pre Application Advice

Prospective applicants seeking exemption or pre-application advice are required to complete either an 'Exemption' or a 'Request for Pre-application Advice' form which is available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at our reception at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

Within 1 week of receiving a request for pre-application advice, the service will contact you to confirm:

- That your request for advice has been received;
- That the fee, if submitted with the form, is correct or if a fee has not been submitted with the form, what the fee is;
- Any additional information that is required before pre-application advice is offered; and the name of the planning case officer who will be providing the advice.
- Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.
- The target date for responding to a valid request will be 5 weeks, although this cannot always be guaranteed for more complex schemes.

The case officer will:

Research the history of the site;

- Undertake an unaccompanied site visit (sometimes we may ask you or a representative to attend to gain access and to fact find);
- Consult with key statutory and non-statutory consultees where applicable;

- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

QUALIFICATION

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

CONTACT US

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using planning@nsdc.info or telephone 01636 650000.

CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Car Park charges are all inclusive of VAT)

NEWARK CAR PARKS	Duration	2018/19 Charge	2019/20 Charge
INNER TOWN	30 min	£0.50	£0.50
London Road	1 hour	£1.00	£1.00
Balderton Gate	2 hours	£1.50	£1.50
Town Wharf	2-3 hours	£2.50	£2.50
Appletongate	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
OUTER TOWN	1 hour	£1.00	£1.00
Riverside (former Tolney Lane)	2 hours	£1.50	£1.50
Riverside Arena	2-4 hours	£2.00	£2.00
Livestock Market	4-5 hours	£2.50	£2.50
Castle House	5 hours and above	£3.00	3.00
	After 6pm (Evening Charge)	£1.00	£1.00
Dedicated Motorcycle Bay Newark: London Road Balderton Gate, Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	<p>Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice</p> <p>Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.</p>		
LORRY PARKING			
Lorry Parking – Fixed Charge		£14.50	£14.50
Lorry Parking (with meal voucher)		£17.50	£17.50
SEASON TICKETS			
INNER TOWN (Newark)	Per month	£84	£84

(limited issue)			
	Per quarter	£193	£193
	Per year (7 days per week)	£700	£700
OUTER TOWN (Newark) (limited issue)	Per month	£47	£47
	Per quarter	£123	£123
	Per year (Monday – Friday only)	£350	£350
	Per year (7 days per week)	£450 *	£450 *
CONTRACT CAR PARK RATES			
Barnby Gate	Per quarter	£208	£208
	Per annum	£800	£800
CONTRACT CAR PARK RATES			
The Palace	Per quarter	£208	
	Per annum	£800	£600 (This car park is currently underutilised so it is proposed to reduce the price to attract additional users.)
CONTRACT CAR PARK RATES			
Pelham Street	Per annum	£500	£500
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are not subject to VAT)

DAY	ITEM	2018/19 CHARGE	2019/20 CHARGE
WEDNESDAY	MARKET STALL	£16	£17
	PITCH – PER LINEAR METRE	£5	£6

HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE

(The charges below are subject to VAT)

	2018/19 Charge	2019/20 Charge
<u>Theatre Hire:</u>		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre : 602 Seats</u>		
Per day with one performance – week days Commercial Hire	£1,836 (£1,530 + VAT)	£1,836 (£1,530 + VAT)
Per day with one performance - weekends Commercial Hire	£2,448 (£2,040 + VAT)	£2,448 (£2,040 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,366 (£2,805 + VAT)	£3,366 (£2,805 + VAT)
Per day with two performances - weekends Commercial Hire	£3,978 (£3,315 + VAT)	£3,978 (£3,315 + VAT)
Week Hire: Monday-Saturday	£11,322 (£9,435 + VAT)	£11,322 (£9,435 + VAT)
<u>Non-Profit Making/ Charity/ Local</u> <u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u> <u>Current Stalls - only hirers to be phased into new pricing structure over two years</u>		
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.		
Per day with one performance – week days Non Profit Making/Charity/Voluntary	£1,200 (£1,000 + VAT)	£1,260 (£1,050 + VAT)
Per day with one performance – weekends Non Profit Making/Charity/Voluntary	£1,800 (£1,500 + VAT)	£1,860 (£1,550 + VAT)
Per day with two performances – week days Non Profit Making/Charity/Voluntary	£1,800 (£1,500 + VAT)	£1,920 (£1,600 + VAT)

Per day with two performances – weekends Non Profit Making/Charity/Voluntary	£2,400 (£2,000 + VAT)	£2,520 (£2,100 + VAT)
Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,400 (£2,000 + VAT)	£2,520 (£2,100 + VAT)
<u>Theatre Hire : Supplementary Charges Per Hour</u> <u>(not including staffing)</u>		
Technical/Dress: Commercial Hires	£93.60 (£78.00 + VAT)	£94.20 (£78.50 + VAT)
Non Profit Making/Charity/Voluntary	£79.20 (£66.00 + VAT)	£79.80 (£66.50 + VAT)
General Rehearsals: (No lights) Commercial Hires	£79.20 (£66.00 + VAT)	£79.80 (£66.50 + VAT)
Non Profit Making/Charity/Voluntary	£66.60 (£55.50 + VAT)	£67.20 (£56.00 + VAT)
Get In/Fit Up/ Get Out Commercial Hires	£26.40 (£22.00 + VAT)	£27.00 (£22.50 + VAT)
Non Profit Making/Charity/Voluntary	£22.80 (£19.00 + VAT)	£23.40 (£19.50 + VAT)
<u>Staffing Recharges : per hour</u>		
Technical Manager – week days*	£41.40 (£34.50 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager - weekends**	£47.40 (£39.50 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer – week days*	£31.80 (£26.50 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer - weekends**	£36.60 (£30.50 + VAT)	£37.20 (£31.00 + VAT)
Technical Assistant – week days*	£22.20 (£18.50 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant - weekends**	£27.00 (£22.50 + VAT)	£27.60 (£23.00 + VAT)

- * Plus 20% on all rates for hours worked between 2330 and 0600 hours
- ** Plus 20% on all rates for hours worked between 2330 and 0600 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 2330 and 0600 hours

<u>Room Hire : Per Hour</u>		
The Workshop (<i>Charge is exempt from VAT</i>) Non-Profit Making/Charity/Community	£15.50	See Room Hire in below 'Miscellaneous Charges'
<u>Room Hire: Commercial : Per Hour</u> Byron Lounge: Meetings per day Byron Lounge: Meetings half day	£30 (£25 + VAT)	See Room Hire in below 'Miscellaneous Charges'
Flexibility to discount package deals on repeat bookings and block bookings or where a room hire is part of a theatre hire deal. Flexibility to offer rooms at a discounted rate to local and community users at times when the rooms would otherwise be unused, but being mindful that costs must be covered.		
<u>Ticket Handling Fee</u>		
Per Ticket – applicable to all professional productions	£1.80 (£1.50 + VAT)	£1.80 (£1.50 + VAT)
Per Ticket – applicable to all amateur productions, dependent on overall ticket price	60p - £1.80 (50p - £1.50 + VAT)	60p - £1.80 (50p - £1.50 + VAT)
<u>Palace Membership Scheme</u> <i>(Charges not subject to VAT)</i>		
Single membership	£11	£11
Couple's membership	£18	£18
Junior membership	£8	£8
Family membership	£30	£30

National Civil War Centre – Newark Museum <i>(Charges are inclusive of VAT, unless otherwise stated)</i>			
Proposed Ticket Types	Notes	2018/19 Charge	2019/20 Charge
Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8	£8
Concession		£7	£7
Children 5-16		£4	£4
Children under 5		Free	Free
Annual Pass – Adult		£15.75	£15.95
Annual Pass - Concession		£13.75	£13.95
Annual Pass – Children		£7.75	£7.95
Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked <u>at least</u> four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5, £3 child (£3, £1 child if purchased with NCWC entry)	£5, £3 child (£3, £1 child if purchased with NCWC entry)
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head

	of client meetings, is extensive/labour intensive or involves additional staffing.	<i>Learning and Participation plans, then it will be discussed.</i>	
		Event Rate: £42 - £60/hr (£35 - £50 + VAT)	Event Rate: £44.40 - £62.40/ph (£37 - £52 + VAT)
Workshop <i>(Charges are not subject to VAT)</i>	Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.	£15.50 - £25	£15.50 - £25
Tudor Hall Hourly rate Day rate for meetings Event rate	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	£102 , max 4 hr hire (£85 + VAT) £474 (£395 + VAT) £954 - £1,440 (£795 – £1200 + VAT)	£102 , max 3 hr hire (£85 + VAT) £474 (£395 + VAT) £954 - £1,560 (£795 - £1,300 + VAT)
Hire a costumed performer	.	£100 /evening	£105 /evening

Hire Location	Additional Information	2018/19 Charge	2019/20 Charge
In Hours – Guided tours	Occupancy : Max. 25 people	£6/head , minimum 15, max 25	£6/head , minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£5.50 £6.50 £9.00	£5.50 £6.50 £9.00
Microfiche Copies		£5.00 plus £2.00 admin(very rarely requested)	£5.00 plus £2.00 admin(very rarely requested)
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£5.00 – reflects time processing charges	£5.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges

Publication			
Commercial Organisations (Newspapers, Journals, magazines, TV, etc.)	There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.	£100.00 - per image	£100.00 - per image
Local Authority/Vol./Charitable Organisations		£20.00 - per image	£20.00 - per image
Corporate Products (annual reports, TV)		£100.00 - per image	£100.00 - per image
Commercial products (cards, calendars, jigsaws etc.)		£150.00 - per image	£150.00 - per image
	Cost per image is based on <u>one</u> use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.		
Long Term Archaeological Storage at Museum Resource Centre	Cost is based on English Heritage Calculations. One off fees.	£160 per box	£160 per box

Other Income (Charges are inclusive of VAT)	Additional Information	2018/19	2019/20
Loans Box Fines	Late return of boxes	£16	£16
Out of District Schools Travel Expenses	Flat fee	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£15 per box for two weeks	£20 per box for two weeks
Education programme at			

<p>NCWC</p> <p>KS1 – KS3 students one facilitated activity, one self-led activity</p> <p>One facilitated activity, two self-led activities.</p> <p>Two facilitated activities, one self-led activity</p> <p>KS 5, FE and HE</p>	<p>To be paid on day of visit by cash/cheque/card or by invoice</p> <p>Option to build bespoke package on request, price according to resource allocation and timescales.</p> <p>KS 5, HE and FE students to reflect bespoke nature of events and level of expertise required.</p>	<p>£4 per head – Half day (2 – 2.5 hr) visit</p> <p>£6.50 per head – Full day visit</p> <p>£6.50 per head – Full day visit</p> <p>£6.00 per head for half day visit</p> <p>£7.00 per head for full day visit</p>	<p>£4.50 per head – Half day (2 – 2.5 hr) visit</p> <p>£7 per head – Full day visit</p> <p>£6.00 per head for half day visit</p> <p>£8 per head full day visit</p>
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LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of Search	Relevant Act or Order	2018/19 Charge	2019/20 Charge
LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£26	£26
Con29 Residential	Local Land Charges Act 1975	£90	£90
		The above figure includes Charge from Via East Midlands of £26 plus VAT	<p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> • Via East Midlands: £16.45 plus VAT; and • Notts County Council Rights of Way: £10.00 plus VAT <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>
Con29 Commercial	Local Land Charges Act 1975	£122	£122
		The above figure includes Charge from Via East Midlands of £26 plus VAT	<p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> • Via East Midlands: £16.45 plus VAT; and • Notts County Council Rights of Way: £10.00 plus VAT <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed</p>

			fee may change upon receipt of confirmation and will be amended accordingly.
Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	£43	£43 The above figure includes Charge from Nottinghamshire County Council of £30 plus VAT The above figure includes Charge from Nottinghamshire County Council of £30 plus VAT Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NSDC	Local Land Charges Act 1975	£13	£13
Written Enquiries	Local Land Charges Act 1975	£22	£22
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£6.50	£6.50
Additional Parcels CON29	Local Land Charges Act 1975	£12	£12
Personal Search	Local Land Charges Act 1975	NIL	NIL
Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	£85.50	£85.50
Expedited Search – Quick return search (3 day turnaround) Can add VAT for Con 29 element	Local Land Charges Act 1975	£21.50	£21.50

CON29 Individual requests	Residential 2018/19 Charge	Commercial 2018/19 Charge	Residential 2019/20 Charge	Commercial 2019/20 Charge
1.1 a-i	£18.00	£30.00	£18.00	£30.00
1.1 j-l	£12.50	£20.00	£12.50	£20.00
1.2	£8.50	£8.50	£8.50	£8.50
3.1	£2.00	£2.70	£2.00	£2.70
3.3	£3.60	£5.60	£3.60	£5.60
3.7	£3.60	£5.60	£3.60	£5.60
3.8	£2.00	£2.70	£2.00	£2.70
3.9	£2.00	£2.70	£2.00	£2.70
3.10	£10.50	£10.50	£10.50	£10.50
3.11	£2.00	£2.70	£2.00	£2.70
3.12	£5.50	£8.00	£5.50	£8.00
3.13	£3.60	£5.60	£3.60	£5.60
3.14	£3.60	£5.60	£3.60	£5.60
3.15	£6.50	£6.50	£6.50	£6.50

PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Facility	Purpose		2018/19 Charge	2019/20 Charge	
Parks & Playing Fields	Football Season (13 matches or more)	Seniors	£500	£500	
		Juniors	£280	£280	
		Mini Soccer	£150	£150	
	Football Pitch (per match)	Seniors	£49	£49	
		Juniors	£30	£30	
		Mini Soccer	£18	£20	
	Hire of Park – commercial use		£500 per day or 5% of ticket sales	£550 per day	
	Hire of Park – charities		£100 but waived at the discretion of CMT	£100 but waived at the discretion of CMT	
	Circuses		£360 per day	£370 per day	
	Fun Fairs	Large Fair		£350 per day	£360 per day
		Small Fair		£265 per day	£275 per day
Sponsorship	Bedding Displays		£750pa	£775pa	
Outdoor Fitness Camps			£6.50 per session	£6.70 per session	
Newark Castle & Gardens	Guided Tours	Adult	£5.50	£6.00	
		Child	£2.75	£3.00	
		Family	£13.50	£16.00	
		Ghost Tour commercial hire		£420 per event	£435 per event
	Hire of Gardens – charity		£100 but waived at the discretion of CMT	£100 but waived at the discretion of CMT	
	Hire of Gardens – commercial		£500 per day or 5% of ticket sales	£550 per day	
	Hire of Gardens for weddings	Bandstand	£370	£400	
		Undercroft	£370	£400	
	Education programme	Half day visit		£3.00 per head	£3.25 per head
		Full day visit		£4.25 per head	£4.50 per head
	Use of Castle for commercial photography/filming			£30 per hour	£30 per hour
Use of Castle Gardens for wedding photographs – professional photographers only			£20 flat fee	£20 flat fee	

Lincoln Road Pavilion	Hire of Pavilion		£9.50 per hour	£9.80 per hour
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STREET NAMING & NUMBERING CHARGES

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received **after** the approved scheme has been issued;
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street

Proposed Fee Schedule:

(Charges are not subject to VAT)

Service	2018/19 Charge	2019/20 Charge
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£26.50	£26.50
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£79.00 admin fee plus £26.50 per plot* requiring renumbering/naming	£79.00 admin fee plus £26.50 per plot* requiring renumbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£79.00 admin fee plus £26.50 per property for up to 10 properties £10.50 for every additional property thereafter	£79.00 admin fee plus £26.50 per property for up to 10 properties £10.50 for every additional property thereafter
Rename or numbering of street where requested by Parish Council and/or residents including notification	£79.00 admin fee plus £26.50 per property for up to 10 properties affected by change £10.50 for every additional property thereafter affected by change	£79.00 admin fee plus £26.50 per property for up to 10 properties affected by change £10.50 for every additional property thereafter affected by change

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

- 1. All requests must be completed on the appropriate form which is available on our website or from Customer Services.*
- 2. All fees must be paid prior to notification being sent.*
- 3. Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.*
- 4. Postal codes remain the responsibility of Royal Mail.*
- 5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.*
- 6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Councils street naming and numbering policy.*
- 7. Any queries or complaints should be directed through the corporate compliments, comments and complaints procedure.*

LICENSING FEES – HOMES AND COMMUNITIES COMMITTEE

(Charges are inclusive of VAT where applicable)

Relevant Act or Order*		Duration	2018/19 Charge	2019/20 Charge
1. Hypnotism – Grant	Ref 001	Occasional for specific dates	£70	£70
2. Sex Establishment – Grant/Renewal	Ref 002	Up to 1 year	£3,540	£3,540
3. Vehicle Licences -	Ref 003			
(a) Hackney Carriage		Annual	£220	£225
(b) Private Hire Vehicle	Ref 003	Annual	£170	£175
(c) Ambulance Vehicles	Ref 003	Annual	£100	£105
(d) Hackney Carriage/Private Hire Drivers	Ref 003	3 years or lesser depending on circumstances	£125 renewal £190 new applicants	£135 renewal £200 new applicants
(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	Per Year	£50	£50
(f) Ambulance Drivers	Ref 003	3 years or lesser depending on circumstances	£100 renewal £80 new applicants	£105 renewal £85 new applicants
(g) Ambulance Drivers over 65	Ref 003	Annual	£35	£35
(h) Private Hire Operators	Ref 003			
(i) Basic		5 years*	£315	£325
(ii) plus per vehicle			£30	£30
(i) Ambulance Operators	Ref 003			

(i) Basic		5 years*	£300	£310
(ii) plus per vehicle Plates			£20	£20
(j) Knowledge Test	Ref 003	One-off	£40	£40
(k) Drivers Test	Ref 003	One-off	£40	£40
(l) Replacement Badge	Ref 003	One-off	£20	£25
(m) Replacement Plate	Ref 003		£40	£45
(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	One-off	£45	£45
(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundals)	Ref 003	One-off	£85	£85
(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundals)	Ref 003	One-off	£75	£75
(q) Temporary & Permanent Magnetic Roundels	Ref 003	One-off	£15	£15
(r) Additional stick on Roundels	Ref 003	One-off	£10	£10

Fees have been generally increased by approximately 2%. Some fees are unchanged to better reflect the actual costs

***a new 5 year duration licence has been introduced.**

GAMBLING ACT 2005 – DISCRETIONARY FEES

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

A full review of these fees has been undertaken and bench marked against other authorities. A range of increases are proposed.

(Charges are inclusive of VAT where applicable)

		2018/19 Charge	2019/20 Charge
BINGO	New application	£943	£1,200
	Application for reinstatement of licence	£500	£800
	Application for provisional statement	£943	£1,200
	Application to convert provisional statement	£600	£650
	Application to Vary licence	£800	£1,000
	Application to transfer licence	£33	£120
	Notification of Change	£50	£50
	Copy of Licence	£16	£30
	Annual Fee	£475	£500
ADULT GAMING CENTRE	New application	£943	£950
	Application for reinstatement of licence	£500	£500
	Application for provisional statement	£943	£1,200
	Application to convert provisional statement	£600	£650
	Application to Vary licence	£800	£800
	Application to transfer licence	£33	£100
	Notification of Change	£50	£50
	Copy of Licence	£16	£30
	Annual Fee	£475	£500
FAMILY ENTERTAINMENT CENTRE	New application	£943	£950
	Application for reinstatement of licence	£500	£500
	Application for provisional statement	£943	£1,200
	Application to convert provisional statement	£600	£650
	Application to Vary licence	£800	£800
	Application to transfer licence	£33	£80
	Notification of Change	£50	£50

	Copy of Licence	£16	£30
	Annual Fee	£475	£500
BETTING PREMISES (excl. tracks)	New application	£943	£1,000
	Application for reinstatement of licence	£500	£800
	Application for provisional statement	£943	£1,200
	Application to convert provisional statement	£600	£650
	Application to Vary licence	£1,000	£1,000
	Application to transfer licence	£33	£120
	Notification of Change	£50	£50
	Copy of Licence	£16	£30
	Annual Fee	£475	£500
	BETTING ON TRACK	New application	£943
Application for reinstatement of licence		£500	£800
Application for provisional statement		£943	£1,200
Application to convert provisional statement		£600	£650
Application to Vary licence		£1,000	£1,000
Application to transfer licence		£33	£120
Notification of Change		£50	£50
Copy of Licence		£16	£30
Annual Fee		£475	£500

GAMBLING ACT 2005 FEES SET BY STATUTE*(Charges are inclusive of VAT where applicable)*

Permit		2018/19 Charge	2019/20 Charge
Family Entertainment Centre	Transitional	£100	£100
	New	£300	£300
	Renewal	£300	£300
	Change of Name	£25	£25
	Copy Permit	£15	£15
Prize Gaming Permits	Transitional	£100	£100
	New	£300	£300
	Renewal	£300	£300
	Change of Name	£25	£25
	Copy Permit	£15	£15
Gaming Machines in Alcohol Licensed Premises	Notification of up to 2 machines	£50	£50
	Gaming machine permit for more than 2 –existing operator	£100	£100
	Gaming machine permit for more than 2 – new operator	£150	£150
	Variation (number of category)	£100	£100
	Transfer	£25	£25
	Annual fee	£50	£50
	Change of name	£25	£25
	Copy of permit	£15	£15
Club Gaming and Club Machine Permits	Existing Operators (transition)	£100	£100
	New Application	£200	£200
	Renewal	£200	£200
	Variation	£100	£100
	Annual Fee	£50	£50
	Copy of Permit	£15	£15
Temporary use notice		£100	£100
Small society Lottery	Exempt Lotteries – Registration Fee	£40	£40

	Exempt Lotteries – Annual Fee	£20	£20
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LICENSING ACT 2003 – FEES SET BY STATUTE

(Charges below are not subject to VAT)

Type of licence	Comments	2018/19 Charge	2019/20 Charge
Premises licence - Application	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Annual Fee	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence –additional fee for large events	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Full Variation	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Minor Variation		£89	£89
Personal Licence		£37	£37
Temporary event Notice		£21	£21

There are currently no proposals by the Government to increase these fees in 2019/20

ADVERTISING RATES FOR VOICE MAGAZINE

(Charges are inclusive of VAT)

Size	2018/19 Charge	2019/20 Charge
Full page (210mm wide x 295mm deep)	£1,335.60	£1,335.60
½ page (210mm wide x 147.5mm deep)	£801.60	£801.60
¼ page	£466.80	£466.80
Back (Full page dimensions)	£1,639.20	£1,639.20

ENVIRONMENTAL HEALTH FEES AND CHARGES

(Charges are inclusive of VAT where applicable)

Type of licence	Relevant act or order*	Notes	Duration	2018/19 Charge	2019/20 Charge
1. Animal Boarding Establishments	Ref 004	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£165	£200
Renewal				£120 + vet fees	£200
2. Home Boarding	Ref 004	The fees has been amended to now charge for each application at the full price when related to a franchise	Annual	£95	£155
Renewal				There is an additional charge of £65 per host family when part of a franchise	£155
Dog Day Care		Domestic House based	Annual	£95	£155
Renewal		Compliance & Inspection Fee		£150	£187
3. Dangerous Wild Animals	Ref 005	The fees have been calculated on a full cost recovery basis	Annual	£140 + vet fees	£200 + vet fees
4. Dog Breeding	Ref 006	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£165 + vet fees	£176
Renewal				£105 + vet fees	£176
		Compliance & Inspection Fee			£70
5. Riding Establishments	Ref 007	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£165 + vet fees	£200
Renewal				£130 + vet fees	£200
		Compliance & Inspection Fee			£92

6. Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi- permanent tattooing	Ref 002	The fees have been calculated on a full cost recovery basis	Annual		
Person				£120	£120
Premises		Where the premises already hold a licence the charge is £120 per additional treatment		£115	£115
7. Massage & Special Treatment	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£170	£175
Renewal				£145	£150
No massage (just sunbeds)				£165	£170
Renewal				£120	£125
8. Lasers:	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
New				£490	£500
Renewal				£175	£180
Transfer				£225	£230
9. Zoos	Ref 009	The fees have been calculated on a full cost recovery basis	First licence valid for 4 years Renewal valid for 6 years		
Initial Inspection				£520	£520
Renewal				£380	£380
Periodic 3 year inspection				£380	£380
Transfer				£170	£170
10. Pet Shops Pet Animals Act 1951	Ref 010	The fees have been calculated on a full cost recovery basis	Annual		
New				£165	£176
Renewal		Compliance & Inspection Fee		£120	£176 £70
11. Re-rating of Animal licence establishment	Ref 010	New Fee	Annual		£168
12. Transfer of Animal licence	Ref 010	New Fee	Annual		£168

establishment					
13. Variation of Animal licence establishment	Ref 010	New Fee	Annual		£67
14. High Hedges 1 st stage 2 nd stage	Ref 011	The fees have been calculated on a full cost recovery basis. Prices include VAT	One Off	£216 £384	£228 £396
15. Licence Application for House in Multiple Occupation Single application Multiple applications at same time Variation of licence	Ref 012	The fees have been calculated on a full cost recovery basis	One off	£520 £440 £160	£700 £550 £200
16. Scrap Metal Dealer Site Licence Collectors Licence	Ref 013	The fees have been calculated on a full cost recovery basis	Three years	£375 £150	£375 £150
14. Mobile Homes Act 2014 Application fee Plus, per additional unit Annual Fee Transfer/amendment of licence Depositing Site rules	Ref 014	To reflect the variation in the cost of processing the application depending on the size of the site. Depends on total number of pitches		£355 £8.60 £8.10 per pitch. £160 £135	£355 £8.60 £8.10 per pitch. £165 £140

1-8	The authority has the discretion to charge a reasonable fee. The increase is approximately 3%
9	Fee now split to differentiate between Council Element and DEFRA element. The authority has the discretion to charge a reasonable fee. No increase proposed for 2019/20
10-14	The authority has the discretion to charge a reasonable fee. Most fees have remained the same , with the exception of the HMO's (12) which are now in line with other local authority charges

CERTIFICATES, AUTHORISATION AND REGISTER COPIES

TYPE	Notes	2018/19 Charge	2019/20 Charge
Health & Purity Certificate		£35	£35
Foot & Mouth Health Certificate		£150	£200
Condemnation Certificate		£200	£250
Environmental Site Reports	<i>Prices include VAT</i>		
Home Buyer Version		£102	£102
Detailed version		£252	£252
Housing immigration check		£100	£100

PRIVATE WATER SUPPLIES

Activity	Notes	NSDC charge 2018-19	Proposed charge 2019-2020
Risk Assessment	Guidance on fees is provided by the Drinking Water Inspectorate	Hourly rate x time spent	Hourly rate x time spent
Sampling		£50	£50
Investigation		Hourly rate + analysis costs	Hourly rate + analysis costs
Authorisation		Hourly rate x time spent	Hourly rate x time spent
Domestic Supplies (Reg 10)		£25	£25
Check Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs
Audit Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs

***Relevant act/ Order References**

Ref 001 - Hypnotism Act 1952

Ref 002 - Local Government (Miscellaneous Provisions) Act 1982

Ref 003 - Local Government (Miscellaneous Provisions) Act 1976

Ref 004 - Animal Boarding Establishments Act 1963

Ref 005 - Dangerous Wild Animals 1976

Ref 006 - Dog Breeding and Sale of Dogs (Welfare) Act 1999

Ref 007 - Riding Establishments Acts 1964 and amended 1970

Ref 008 - Nottinghamshire County Council Act 1985

Ref 009 - Zoos Licensing Act 1981

Ref 010 - Pet Animal Act 1951

Ref 011 - Anti Social Behaviour Act 2003

Ref 012 - Housing Act 2004

Ref 013 - Scrap Metal dealers Act 2013

DOG WARDEN

(Prices are not subject to VAT)

STRAY DOGS:	Duration	2018/19 Charge	2019/20 Charge
This includes Government fee, Local Authority charge, and kennelling costs. Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.	1 Day	£83	£83
	2 Days	£91	£91
	3 Days	£99	£99
	4 days	£107	£107
	5 Days	£115	£115
	6 Days	£123	£123
	7 Days	£131	£131

NOTE: No increase is proposed. Owners need to be encouraged to reclaim their dogs.

TRADE WASTE CONTRACT CHARGES

A 10% DISCOUNT IS GIVEN FOR EACH ADDITIONAL BIN PER SITE PER COLLECTION

Prices include VAT where applicable

Trade Waste, Recycling and Garden Bins				
We have set figures for these services and have used a disposal cost estimate provided by Nottinghamshire County Council (disposal authority). They have informed us that it is a best guess and actual figures will not be available until the new year. Therefore it should be noted that the final figure could change.				
REFUSE				
Bin Size	2018/19	2018/19	2019/20	2019/20
	Collection Charge	Disposal Charge	Collection Charge	Disposal Charge
140L	£2.15	£1.39	£2.15	£1.41
240L	£2.65	£2.39	£2.65	£2.41
360L	£3.25	£3.58	£3.25	£3.61
660L	£4.75	£6.57	£4.75	£6.63
1100L	£7.00	£10.95	£7.00	£11.04
Pre-Paid Sacks	£1.70	£0.60	£1.70	£0.60
Clinical	£2.10	£6.20	£2.10	£6.39
RECYCLING				
Bin Size	2018/19	2018/19	2019/20	2019/20
	Collection Charge	Disposal Charge	Collection Charge	Disposal Charge
140L	£2.15	£0.33	£2.15	£0.33
240L	£2.65	£0.56	£2.65	£0.56
360L	£3.25	£0.84	£3.25	£0.84
660L	£4.75	£1.54	£4.75	£1.54
1100L	£6.95	£2.57	£6.95	£2.57
Pre-Paid Sacks	£1.70	N/A	£1.70	N/A
Clinical	£2.10	N/A	£2.10	N/A
Trade Waste contract charges				
		2018/19 Charge	2019/20 Charge	
	Alteration Fee	£36	£36	
	Lockable Bin	£36	£36	
	Access Fee (Maximum)	5 – 10% of total cost dependant on site	5 – 10% of total cost dependant on site	
Domestic Garden Bins				
		2018/19 Charge	2019/20 Charge	
	Price per bin	£35	£35	
Cost of bin for new properties				
	Bin Size	2018/19 Charge	2019/20 Charge	
	140L	£32	£32	
	240L	£32	£32	

	360L	£48	£48
	660L	£258	£258
	1100L	£284	£284
Developers delivery charge (per load)		£60	£60
Bulky Waste Charges			
Bulky Waste Charges		2018/19 Charge	2019/20 Charge
Domestic Bulky Waste			
	First Item	£14	£14
	Subsequent item	£8	£8
Electrical Items			
	First Item	£14	£14
	Subsequent item	£14	£8
Large Items which are not covered by the above charges		£62 per hour	£62 per hour
Commercial Fridges			
Commercial Fridges		2018/19 Charge	2019-20 Charge
	Per Unit	£88	£88
	Collection and Transport	£110	£110
Cleansing Services Hours			
Cleansing Services Hours		2018-19 Charge	2019-20 Charge
	1hour	£62	£62
	1.5 hours	£93	£93
	2 hours	£124	£124
	3 hours	£186	£186
	4 hours	£248	£248
	5 hours	£310	£310
Emptying bins (cost per empty of bin)			
Emptying bins (cost per empty of bin)		2018-19 Charge	2019-20 Charge
	Litter bins	£0.65	£0.75
	Dog Bins	£1.90	£1.90

NOTE: The Business Manager has an element of flexibility to adjust the fees and charges to respond to customer and market demands. This is at the discretion of the Business Manager, who will be mindful that costs must be covered.

PUBLIC CONVENIENCE CHARGES

Public Convenience	2018/2019 Charge	2019/20 Charge
Gilstrap Centre	20p	20p

CIVIC SUITE HIRE CHARGES

(Prices are inclusive of VAT)

No Webcasting				
Room	Seating Capacity	Duration	2018/19 Charges	2019/20 Charges
Meeting Room	6 or less	Full Day 9am – 5pm	£54	£55.20
		Half Day 4hrs	£30	£31.20
		Hourly charge	£12	£12
Meeting Room	7 to 10	Full Day 9am – 5pm	£72	£73.20
		Half Day 4hrs	£48	£49.20
		Hourly charge	£18	£19.20
Meeting Room	11 to 20	Full Day 9am – 5pm	£120	£122.40
		Half Day 4hrs	£72	£73.20
		Hourly charge	£30	£31.20
Civic Suite	Max capacity theatre style revised to 200	Full Day 9am – 5pm	£360	£372
		Half Day 4hrs	£216	£228
		Hourly charge	£84	£86.40

Including Webcasting				
Room	Seating Capacity	Duration	2018/19 Charges	2019/20 Charges
Meeting Room	6 or less	Full Day 9am – 5pm	£55.20	£58.80
		Half Day 4hrs	£33.60	£34.80
		Hourly charge	£13.20	£14.40
Meeting Room	7 to 10	Full Day 9am – 5pm	£79.20	£81.60
		Half Day 4hrs	£52.80	£54
		Hourly charge	£81.60	£21.60

Meeting Room	11 to 20	Full Day 9am – 5pm	£132	£135.60
		Half Day 4hrs	£79.20	£81.60
		Hourly charge	£33.60	£34.80
Civic Suite	Max capacity theatre style revised to 200	Full Day 9am – 5pm	£369.60	£378
		Half Day 4hrs	£224.40	£231.60
		Hourly charge	£87.60	£90

Newark Beacon

(Prices are inclusive of VAT)

Room	Seating Capacity	Duration	2018/19 Charges	2019/20 Charges
Cafferata Suite	Max capacity 70 (theatre style)	Full Day	£252	£258
		Half Day	£156	£159.60
		Hourly rate	£42	£43.20
Trent Suite	Max Capacity 10	Full Day	£84	£86.40
		Half Day	£66	£67.20
		Hourly rate	£18	£19.20

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Corporate Management Team, with final approval by the Section 151 Officer

NON PAYMENT OF COUNCIL TAX/NNDR - POLICY AND FINANCE COMMITTEE

Council Tax	2018/19 Charge	2019/20 Charge
Summons	£80	£80
Liability Order	With summons	With summons

NNDR	2018/19 Charge	2019/20 Charge
Summons	£100	£100
Liability Order	With summons	With summons

The level of costs to have to be justified to the court and there is case law against raising to a level that is deemed excessive.

GENERAL STATISTICS

2019/20

SUMMARY OF RESERVE BALANCES

General Fund Revenue Reserves	Balance as at 31st March 2018	Estimated Balance at 31st March 2019	Estimated Balance at 31st March 2020
Council Funds:			
Investment Realisation Fund	-91,890	-91,890	-91,890
Election Expenses Fund	-220,325	-150,325	-150,325
Insurance Fund	-398,456	-398,456	-398,456
Repairs And Renewals Fund	-2,411,187	-1,798,370	-1,236,765
Building Control Surplus	7,077	-15,233	-15,233
Museum Purchases Fund	-11,414	-8,559	-8,559
Training Provision	-152,182	-100,917	-75,873
Restructuring And Pay	-100,000	-100,000	-100,000
Court Costs	-59,769	0	0
Change Management Fund	-9,045,375	-12,369,061	-5,672,411
Enforcement Reserve	0	-44,313	-44,313
Flooding Defence Reserve	0	-250,000	-250,000
Emergency Planning Reserve	-50,000	-50,000	-50,000
Planning Costs Fund	-270,145	-155,145	-155,145
Development Company	-4,000,000	-4,000,000	0
Growth And Prosperity Fund	-1,799,909	-509,805	-462,998
Refuse Bin Purchase	-15,000	-15,000	-15,000
Fuel And Energy Reserve	-70,142	-70,142	-70,142
Management Carry Forward	-224,268	0	0
Unlawful Occupation Of Land	-9,250	0	0
Fly Tipping Fund	-100,000	-50,000	-50,000
NNDR Volatility Reserve	0	0	-793,000
Community Initiative Fund	0	0	-200,000
Gen Fund Balance	-1,736,863	-1,500,000	-1,500,000
Total Council Funds	-20,759,097	-21,677,215	-11,340,109
Grants:			
Homelessness Fund	-327,724	-292,308	-292,308
Revenue Grants Unapplied	-185,230	-8,421	-8,421
Community Safety Fund	-264,256	-22,525	-22,525
Energy & Home Support Reserve	-116,580	-92,613	-68,044
Warm Homes on Prescription	-110,849	-70,446	-29,376
Welfare Reform Reserve	-25,774	-2,364	0
Total Grants	-1,030,414	-488,678	-420,675
Total General Fund Revenue Reserves	-21,789,511	-22,165,894	-11,760,784
General Fund Capital Reserves	Balance as at 31st March 2018	Estimated Balance at 31st March 2019	Estimated Balance at 31st March 2020
Capital Financing Provision	-1,321,306	-823,030	-793,847
Capital Receipts	-2,911,723	-1,731,037	-665,221
Grants & Contributions Unapplied	-4,565,755	-5,500,846	-6,400,846
Total General Fund Capital Reserves	-8,798,784	-8,054,913	-7,859,914
Ring-Fenced Reserves	Balance as at 31st March 2018	Estimated Balance at 31st March 2019	Estimated Balance at 31st March 2020
Mansfield Crematorium	-140,215	-140,215	-140,215
Total Ring-Fenced Reserves	-140,215	-140,215	-140,215
Total Reserves	-30,728,510	-30,361,022	-19,760,913

EMPLOYEE PLAN 2019/20

REVIEW OF 2018/2019

The Staffing Establishment Report for 2018/2019 produced early in 2018 predicted an increase of 3.57 full-time equivalents (FTEs) to an establishment of 354.67 FTEs at 31 March 2019. In the current review staffing levels are estimated to be 353.09 FTEs as at 31 March 2019.

Please note: that figures may show a difference of 0.01 as a result of excel rounding.

2018/2019			2019/2020		
SERVICE AREA	Actual Employee Establishment at 31.03.18	Revised Structure from 08.01.19	Planned Employee Establishment at 31.03.19	Planned Variations	Anticipated Employee Establishment at 31.03.20
Chief Executive's	1.00	Chief Executive's	1.00	0.00	1.00
Deputy Chief Executive	35.71	Resources and Deputy Chief Executive	75.00	0.00	75.00
Community	108.18	Communities & Environment	149.56	-2.00	147.56
Safety	69.63	Governance and Organisational Development	63.17	0.00	63.17
Customers	58.73	Growth and Regeneration	64.37	3.00	67.37
Resources	77.85				
TOTAL	351.10		353.09	1.00	354.09
Joint Negotiating Committee	16.00		15.00		15.00
Grades NS 11-17	80.18		76.44		76.44
Grades NS 9 -10	37.77		41.78		41.78
Below Grade NS 9	217.15		219.88	1.00	220.88
TOTAL	351.10		353.09	1.00	354.09

Who's Who 2019/20

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<u>Committee/Fund</u>	<u>Accountant</u>	<u>Extension</u>
REVENUE BUDGET SUMMARY	Nick Wilson	5317
POLICY & FINANCE	Dean Rothwell	5478
ECONOMIC DEVELOPMENT	Jenna Norton	5327
LEISURE AND ENVIRONMENT	Tara Beesley	5328
HOMES AND COMMUNITIES	Dean Rothwell	5478
VEHICLE POOL	Tara Beesley	5328
INSURANCE	Rebecca Pitcher	5324
COLLECTION FUND	Nick Wilson	5317
LEASING	Sarah Scully	5429
RECHARGEABLE WORKS	Sarah Scully	5429
GENERAL FUND NET REVENUE ACCOUNT	Nick Wilson	5317
HOUSING REVENUE ACCOUNT	Andrew Snape	5523
REPAIRS AND RENEWALS FUND	Sarah Scully	5429
CAPITAL	Jenna Norton	5327