

[www.newark-sherwooddc.gov.uk](http://www.newark-sherwooddc.gov.uk)

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Our ref: AWM/HWB

15 November 2017

Dear Sir/Madam,

GENERAL PURPOSES COMMITTEE & LICENSING COMMITTEE

Notice is hereby given that a meeting of the **General Purposes Committee** will be held in the Civic Suite, Castle House, Newark on Thursday, 23 November 2017 at **6.00pm**.

Notice is hereby given that a meeting of the **Licensing Committee** will be held in the Civic Suite, Castle House Newark on Thursday, 23 November 2017 immediately following the General Purposes Committee.

Yours faithfully,



A.W. Muter  
Chief Executive

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None

# **GENERAL PURPOSES COMMITTEE**

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the **GENERAL PURPOSES COMMITTEE** held on Thursday, 7 September 2017 in Room G21, Kelham Hall at 6.00pm.

PRESENT: Councillor Mrs R. Crowe (Chairman)  
Councillor I. Walker (Vice - Chairman)

Councillors: Mrs K. Arnold, Mrs B.M. Brooks, Mrs I. Brown, D. Clarke, M. Cope, Mrs S.M. Michael, D.R. Payne, Mrs S.E. Saddington, Mrs S. Soar, K. Walker and B. Wells.

06. APOLOGY FOR ABSENCE

An apology for absence was submitted by Councillor M. Buttery

07. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

NOTED: that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

08. DECLARATION OF INTENTION TO RECORD MEETING

NOTED: that there would be no recording of the meeting.

09. MINUTES OF MEETING HELD ON 15 JUNE 2017

AGREED that, subject to Councillor Mrs K. Arnold's apologies being recorded, the Minutes of the meeting held on 15 June 2017 be approved as a correct record and signed by the Chairman.

10. ORDER OF BUSINESS

With the agreement of the Committee, the Chairman changed the order of business and Agenda Item Nos. 7 and 8 (Applications for a Hackney Carriage/Private Hire Driver's Licence) and Agenda Item Nos. 9(i)-(iii) (Notes of Hackney Carriage/Private Hire Vehicle Sub-Committee Meetings) were taken as the first five items on the agenda. The agenda resumed its stated order thereafter.

11. EXCLUSION OF PRESS & PUBLIC

AGREED (unanimously) that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

12. APPLICATION FOR A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

The Committee considered the report presented by the Business Manager – Environmental Health & Licensing in relation to an application received for a Hackney Carriage/Private Hire Driver's Licence.

(Summary provided in accordance with 100C(2) of the Local Government Act 1972)

13. APPLICATION FOR A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

The Committee considered the report presented by the Business Manager – Environmental Health & Licensing in relation to an application received for a Hackney Carriage/Private Hire Driver's Licence.

(Summary provided in accordance with 100C(2) of the Local Government Act 1972)

14. NOTES OF HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE SUB-COMMITTEE MEETINGS

AGREED that the Notes of the Hackney Carriage/Private Hire Vehicle Sub-Committee Meetings held on 8 May, 3 August and 16 August 2017 be noted.

15. LOCAL AUTHORITY TAXI LICENSING RESPONSIBILITIES

The Committee received a verbal presentation from the Business Manager – Environmental Health & Licensing in relation to the key points of law of the differences between Hackney Carriage and Private Hire (HC/PH) Drivers and providing an update of issues surrounding the taxi licensing trade in the district.

The Business Manager highlighted the key differences between the two types of drivers adding that the Council issued a dual badge for licensed drivers and that the Council also issued badges to Private Hire Ambulance Drivers. All individuals applying for a licence must prove that they are a fit and proper person to hold such a licence and that thorough checks were carried out which included the recently added safe guarding check. If all requirements were met then the licence could be issued under delegated powers by Officers, if not, the applicant was required to attend Committee for Members to consider and determine their application. In relation to the licensing of vehicles it was reported the standard for a HC was slightly higher than that for a PH.

In response to the latest position with regard to licensed drivers from Wolverhampton working in the district, the Business Manager advised that the company who had employed them no longer had a valid operator's licence and therefore they would not be permitted to continue to work in the district. However, a Nottingham based company had expressed an interest in purchasing the company and applying for an Operator's Licence. This would likely mean that, if successful, they would sub-contract out some of their work to their Nottingham based drivers.

In relation to the taxi rank situated on Castlegate it was reported that this was constantly used by private vehicles thereby preventing hackney carriages from legally standing on the rank. Currently the hours that the rank was in operation were from 8pm to 3am and vehicles that were parked prior to that were frequently left illegally parked in the rank. Discussions had been held with Nottinghamshire County Council with a view to amending the hours to 6pm to 3am the findings of which would be reported back to the Committee.

AGREED that the verbal update be noted.

16. UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report presented by the Business Manager – Environmental Health & Licensing in relation to the activity and performance of the Licensing Team together with details of current ongoing enforcement issues.

Information contained in the report related to the number of applications for the grants and renewals of licences for Hackney Carriage; Private Hire; and Ambulance Drivers together with those for Hackney Carriage and Private Hire Vehicles. A note of ongoing enforcement activity was also listed with information as to what action had been taken to date.

Information was also provided in relation to Street Collections and House to House Collections. Members expressed their concern in relation to some of the very low percentage rates of the amount collected actually given to the charity. The Business Manager advised that, when contacted, the reasons given for this was that the overhead costs were high e.g. provision of bags; collection; and sorting. He added that if they wished the Committee could refuse to grant a licence and that by doing so if the applicant chose to appeal the decision it would be forwarded to the Cabinet Office for determination. It was also suggested that when an application was received, Officers would review the return given in previous years and that if it was less than 75% of the total collected then the application would be subject to further scrutiny.

AGREED (unanimously) that:

- (a) the contents of the report be noted; and
- (b) in relation to application forms received for House to House Collections and prior to any permit being issued, Officers to undertake a review of the percentage return given to the Charity in previous years and if this was found to be less than 75% of the total collected, then the application would be subject to further scrutiny.

The meeting closed at 7.04pm

Chairman

**STREET COLLECTIONS 2018**

**1.0 Background**

- 1.1 A street collection permit is required to collect money or sell articles for the benefit of any charitable, benevolent or philanthropic purpose in any street or public place. Collectors should have sealed collecting tins stating which organisation they are collecting on behalf of and should not act in any such manner as to cause, or likely to cause danger, obstruction, inconvenience or annoyance to any person. Street collections are governed by Section 5 of the Police, Factories, etc. (Miscellaneous Provisions) Act 1916 as amended by Section 251 and Schedule 29 to the Local Government Act 1972.

**2.0 Information**

- 2.1 The Council allows a total of 19 street collections to take place in Newark throughout the year. In addition it also allows 12 in Ollerton and 13 in Southwell.
- 2.2 A list of applications received so far has been forwarded to Newark Town Council, Ollerton & Boughton Town Council and Southwell Town Council. These are listed in **Appendix A** detailing those charitable organisations wishing to make a street collection within these areas in 2018. Members will note that the number received is below that maximum allowed and therefore it is anticipated that further applications will be made.
- 2.3 Ollerton & Boughton Town Council are considering the applications in respect of Ollerton Town Centre and Boughton, these being 1 and 2. No response has been received, a verbal update will be provided at the meeting.
- 2.4 Southwell Town Council Members are considering the applications in **Appendix A** that are proposed for Southwell these being 3, 4, 5 and 6. No response has been received, a verbal update will be provided at the meeting.
- 2.5 Newark Town Council considered applications in respect of the Newark Town Centre. Application number 7 is awaiting consideration. This will be considered by the Town Council in December.
- 2.6 Newark Town Council's Policy attached at **Appendix B** states that the Council would generally not support requests for a street collection from those outside the area or where the proceeds are not likely to benefit the community.

**3.0 Proposals**

- 3.1 It is proposed that the Director – Safety be authorised to issue the licences for the applications supported by the Town Councils together with any further licences subsequently received under delegated powers after, and in the cases of Newark, Ollerton and Southwell Town Centres, having considered the recommendation of the relevant Town Councils.

3.2 It is further proposed that the applications not supported by the Town Councils be offered an alternative location within the Newark & Sherwood District.

**4.0 RECOMMENDATIONS that the Committee:**

- (a) consider the applications for street collections along with the comments of the relevant Town Councils and identify the street collections that shall be granted within the District of Newark & Sherwood during the year 2018; and**
- (b) after consultation with the Chairman of the General Purposes Committee the Director - Safety be authorised to approve and issue licences for all additional applications received for street collections within the District of Newark & Sherwood during the year 2018.**

Background Papers

Nil

For further information please contact Nicola Kellas on extension 5894.

Karen White  
Director - Safety



**OLLERTON & BOUGHTON TOWN COUNCIL**

1. The Royal British Legion Poppy Appeal  
**27 October to 10 November 2018, inclusive**  
**8.00am to 8.00pm**
2. RSPCA  
**14 July 2018**  
**9.00am to 3.00pm**

**SOUTHWELL TOWN COUNCIL**

3. Gate to Southwell Folk Festival\*  
**9 June 2018**  
**10.00am to 5.00pm**
4. RSPCA  
**16 June 2018**  
**9.00am to 3.00pm**
5. The Royal British Legion Poppy Appeal  
**27 October to 10 November 2018, inclusive**  
**8.00am to 8.00pm**
6. Southwell and District Lions Club  
**22 December 2018**  
**8.30am to 1.00pm**

**NEWARK TOWN COUNCIL**

7. The Royal British Legion Poppy Appeal  
**27 October to 10 November 2018, inclusive**  
**8.00am to 8.00pm**  
\*This application is subject to a separate report in the agenda.

**NEWARK TOWN COUNCIL**  
**STREET COLLECTION POLICY**

1. The Town Council's policy will be to support locally based charities whose fund raising activities are for the benefit of those living within the local community.
2. This support will be extended to include local branches of national charities where funds are sought for use within the community.
3. The Town Council will also consistently support national appeals such as the Wings Appeal and the Poppy Appeal, where monies are collected on a branch basis.
4. The Town Council would generally not support requests for street collections from those outside the area or where the proceeds are not likely to benefit the community.

In exceptional circumstances, however, the Town Council may support such requests; and in such cases would provide Newark & Sherwood District Council with additional information to explain such decision.

Finance & Policy Committee  
22.09.04

**APPLICATION FOR A STREET COLLECTION – GATEWAY TO SOUTHWELL FOLK FESTIVAL LTD.**

**1.0 Purpose of Report**

- 1.1 For Members to determine an application for a street collection from the Gateway to Southwell Folk Festival Ltd. for June 2018.

**2.0 Background**

- 2.1 A street collection permit is required to collect money or sell articles for the benefit of any charitable, benevolent or philanthropic purpose in any street or public place. Collectors should have sealed collecting tins stating which organisation they are collecting on behalf of and should not act in any such manner as to cause, or likely to cause danger, obstruction, inconvenience or annoyance to any person. Street collections are governed by Section 5 of Police, Factories, Etc. (Miscellaneous Provisions) Act 1916 as amended by Section 251 and Schedule 29 to the Local Government Act 1972.
- 2.2 Collections in Southwell are restricted to 12 per year in total – with not more than one a month. When applications are received by the Council the relevant town/parish council are consulted as to which organisations are to be granted permits.

**3.0 Application Details**

- 3.1 An application has been made by the organisers of the Gateway to Southwell Folk Festival to hold a street collection in Southwell on 9 June 2018. This will coincide with the Gateway to Southwell Folk Festival.
- 3.2 In 2014 the Council refused an application by this organisation as it did not believe that it met the criteria of ‘for the benefit of any charitable, benevolent or philanthropic purpose’.
- 3.3 The company did make an application in 2015, however, the Council had already agreed street collection for that month and therefore the application was refused.
- 3.5 A licence for street collection was granted to the company in 2016. This was granted following information submitted by the company demonstrating that they had a benevolent and philanthropic purpose. A copy of information is attached as **Appendix 1**.
- 3.6 The company did make an application in 2017, however, the Council had already agreed street collection for that month and therefore the application was refused. The Charity that was awarded the Licence for June 2017 was Clic Sargent a children’s cancer charity. Following their collection day they made a complaint that Southwell Folk Festival collectors had been present in the town in large numbers and that their own collection had been overwhelmed by the folk festival collections.
- 3.7 A copy of the application for 2018 is attached as **Appendix 2**.

#### **4.0 Considerations**

- 4.1 The Gateway to Southwell Folk Festival had applied for a Street Collection Licence for 9 June 2018 to take place on Southwell.. There are no other requests for applications during June 2018.
- 4.2 Southwell Town Council have been consulted on this application but no response has yet been received. A verbal update will be available at the meeting.
- 4.3 There is no right of appeal in the legislation against the decision of the Council. The only right of “appeal” therefore would be for the aggrieved person/organisation to seek to Judicially Review the Council’s decision.
- 4.4 If this were an officer decision there may be some merit in providing the applicant with an opportunity for Members to reconsider the decision. However, providing a second opportunity for Members to reconsider this would overly complicate matters, potentially delay processing of applications for permits and seem a disproportionate use of resources and Members’ time.

#### **4.0 RECOMMENDATION**

**Members are asked to consider and determine the application for a Street Collection Licence from the Gateway to Southwell Folk Festival Ltd.**

#### Background Papers

Nil

For further information please contact Alan Batty on 01636 655467

Karen White  
Director – Safety



# NEWARK AND SHERWOOD DISTRICT COUNCIL

Section 5 of the Police, Factories, etc. (Miscellaneous Provisions) Act 1916

as amended by Section 251 and Schedule 29

to the Local Government Act 1972

## APPLICATION FOR A PERMIT TO MAKE A STREET COLLECTION OR SALE

1. Applicant's full name:  
(BLOCK CAPITALS) MICHAEL JOHN KIRRAGE
  
2. Address:  
(BLOCK CAPITALS) ROSE COTTAGE  
NORMANTON ROAD  
SOUTHWELL, NG25 0PU  
& Telephone Number: 01636 816678
  
3. Name and address of charity or fund to which the proceeds of collection are to be applied:  
GATE TO SOUTHWELL FOLK FESTIVAL Ltd  
Registered Address as above
  
4. Name and telephone number of the Secretary or Chairman of the charity or fund:  
As above (Festival Director)
  
5. Objects of the charity or fund:  
To promote and run the Gate to Southwell  
Festival (and see covering letter).
  
6. Date of proposed collection or sale and between what hours:  
11<sup>th</sup> June 2016 10a.m. - 5p.m.
  
7. Locality within which it is proposed to make the collection or sale:  
SOUTHWELL TOWN CENTRE KINGST +  
QUEEN ST. AREA
  
8. The method to be adopted in making the collection or sale:  
collectors with collecting tins

9. Disposal at receipts: A minimum at 80% of all collected proceeds must be donated to the charity on whose behalf the collection is made. If deductions are to be made, please state for what purpose and the amount below.

no deductions

10. Approximately how many persons will be authorised to act as collectors?

Up to maximum 6

11. Have any steps been taken to ensure the suitability and integrity of the collectors?

collectors will be voluntary stewards who have been accepted following receipt of full application form managed by a company associate

12. Has, to the knowledge of the applicant, anyone associated with the promotion of the collection been convicted of any offence involving dishonesty, fraud, offences against the person, indecency or offences involving the conduct of collections? Please give details:

NO

13. If the collection or sale is for a War Charity state if such charity has been registered under the War Charities Act 1940 and give name and Registration Authority and date of registration:

N/A.

14. Have you held a street collection in this district on any previous occasions? Please give details:

No

15. I hereby confirm that a) the information given above is true and accurate and I wish to apply for a licence authorising me to carry out a street collection, and b) a statement of return showing the amount received and the expenses incurred will be forwarded to the Council within one month after the date of the collection and also the date and place of the collection and amount received shall be published in a local newspaper.

Signed

*WJE.*

Dated:

3<sup>rd</sup> Sept. 2015

Nicola Kellas  
Licensing Section  
Newark and Sherwood District Council  
Kelham Hall  
Newark

3rd September 2015

Dear Nicola  
**Application for Street Collection Licence.**

Further to our recent telephone conversation, please find enclosed completed application form.

The status of our company is a 'not for profits' company limited by guarantee, run by volunteers. I thought it might also be useful for you to know that the specific objects clause (among a whole list of more general ones), as set out in our memorandum of association reads, " To promote and run The Gate to Southwell Folk Festival; to encourage other complimentary cross cultural events and activities; to forge links with the Town Council of Southwell; The Southwell Festival and local schools to involve the community in the activities of the Festival; to encourage interest in and understanding of folk music and dancing to the cultural history of the area and to provide workshops for adults and children to further that interest and understanding."

Whilst the festival has expanded considerably over the years, these objects still remain at the core of our activities. We work with the Town Council and Southwell Lions and also provide outreach dance teaching in schools as well as a whole range of workshops and family activities on site. We also stage free concerts in the Minster, a full programme of dance in town, including the Saturday procession and concerts, sessions and singarounds in the local pubs. The procession and ensuing dancing requires a road closure which puts us to considerable expense and with the move to the racecourse this year we also had to lay on free buses.

Over the years, the early ones at least, we have managed to raise well over £100,000 in grants and sponsorship, without which it would not have been possible to sustain the festival. In the present financial climate any addition to income is welcome in order to keep the festival in a healthy financial situation.

I'd be grateful if you would circulate a copy of this letter with our application to any parties involved in its assessment.

Yours truly,



Mike Kirrage  
Festival Director

Stanley Davis

memorandum and  
articles of association

**THE GATE TO SOUTHWELL FOLK FESTIVAL  
LIMITED**

No.6242562

Incorporated:10 May 2007

Stanley Davis Group Limited  
41 Chalton Street  
London NW1 1JD

t +44 (0) 20 7554 2222  
f +44 (0) 20 7554 2201  
e info@stanleydavis.co.uk  
Dx 2103 Euston

Stanley Davis Group Limited is registered in England  
No. 2413680. Registered office as above.



# MEMORANDUM OF ASSOCIATION

## OF

### THE GATE TO SOUTHWELL FOLK FESTIVAL LIMITED

1. The Company's name is The Gate To Southwell Folk Festival Limited
2. The Company's registered office is to be situated in England and Wales.
3. The Company's objects are :-

- \* (a) To promote and run The Gate to Southwell Folk Festival; to encourage other complimentary cross cultural events and activities; to forge links with the Town Council of Southwell, The Southwell Festival and local schools to involve the community in the activities of the Festival; to encourage interest in and understanding of folk music and dancing to the cultural history of the area and to provide workshops for adults and children to further that interest and understanding.
- (b) To carry on any other business of any description which may seem to the Company capable of being advantageously carried on in connection with or ancillary to any of the businesses of the Company.
- (c) To purchase or by any other means acquire any freehold, leasehold or other property for any estate or interest whatever and any rights or privileges of any kind over or in respect of any property and any real or personal property or rights whatsoever which may be necessary for, or may be conveniently used with, or may enhance the value of any other property of the Company.
- (d) To purchase, or by other means acquire and protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, patents rights, brevets d'invention, licences, copyrights, secret processes, trade marks, designs, protections and concessions which may appear likely to be advantageous or useful to the Company and to use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing and improving any patents, inventions or rights which the Company may acquire or propose to acquire.

- (e) To acquire or undertake the whole or any part of the business, goodwill, and assets of any person, firm, or company carrying on or proposing to carry on any of the businesses which the Company is authorised to carry on and as part of the consideration for such acquisition to undertake all or any of the liabilities of such person, firm or company, or to acquire an interest in, amalgamate with, or enter into partnership or into any arrangement for co-operation, or for limiting competition, or for mutual assistance with any such person, firm or company.
- (f) To improve, manage, cultivate, construct, repair, develop, exchange, let on lease or otherwise, mortgage, charge, sell, dispose of, turn to account, grant rights and privileges in respect of, or otherwise deal with all or any part of the property and rights of the Company.
- (g) To invest and deal with the moneys of the Company not immediately required upon such securities and in such manner as may from time to time be determined.
- (h) To lend and advance money or give credit to any person, firms or companies upon such terms and with or without security and subject to such conditions as may seem desirable and in particular to customers and others having dealings with the Company and to give guarantees or become security for any such persons firms or companies.
- (i) To borrow and raise money in any manner, as the Company shall think fit, and in particular by the issue of debentures or debenture stock and to secure the repayment of any money borrowed, raised or owing by mortgage charge standard security lien or other security upon the whole or any part of the Company's property or assets (whether present or future).
- (j) To draw, make, accept, endorse, discount, execute and issue cheques, bills of exchange, promissory notes, bills of lading, warrants, debentures, and other negotiable instruments.
- (k) To enter into any arrangements with any government or authority (supreme, municipal, local, or otherwise) or any corporations, companies or persons, that may seem conducive to the attainment of the Company's objects or any of them, and to obtain from any such government or authority, corporation, company or person, any charters, contracts, decrees, rights, privileges or concessions which the Company may think desirable and to carry out, exercise and comply with any such charters, contracts, decrees, rights, privileges and concessions.
- (l) To subscribe for, take, purchase, or otherwise acquire and hold shares, stock or other interests in or obligations of any other company or corporation.
- (m) To promote any other company for the purpose of acquiring all or any of the property or undertaking or any of the liabilities of the Company, or of undertaking any business or operations which may appear likely to assist or benefit the Company or to enhance the value of any property or business of the Company, and to place or guarantee the placing of, underwrite, subscribe for, or otherwise acquire all or any part of the shares or securities of any such company as aforesaid.
- (n) To sell, let, licence, develop or otherwise deal with the whole or any part of the undertaking of the Company, either together or in portions upon such terms, as the

Company may think fit, with power to accept shares, debentures, or securities of any company purchasing the same.

- (o) To act as agents or brokers and as trustees for any person, firm or company, and to undertake and perform sub-contracts, and also to act in any of the businesses of the Company through or by means of agents, brokers, sub-contractors or others.
  - (p) To remunerate any person, firm or company rendering services to the Company.
  - (q) To pay out of the funds of the Company all costs and expenses of or incidental to the promotion, formation and incorporation of the Company.
  - (r) To support and subscribe to any charitable or public object and to support and subscribe to any institution, society, or club which may be for the benefit of the Company or its Directors or employees; to remunerate the Directors of the Company in any manner the Company may think fit and to pay or provide pensions for or make payments to or for the benefit of any persons who are or were at any time in the employment or service of the Company or of any company for the time being the Company's holding company or subsidiary company as defined by Section 736 of the Companies Act 1985 or otherwise associated with the Company in business and the wives, widows, families and dependants of any such persons; to make payments towards insurance; to set up, establish support and maintain superannuation and other funds or schemes (whether contributory or non-contributory) for the benefit of any of such persons as aforesaid and of their wives, widows, families and dependants.
  - (s) To do all such other things as may be deemed incidental or conducive to the attainment of the Company's objects or any of them.
  - (t) 1. None of the objects set forth in any sub-clause of this clause shall be restrictively construed but the widest interpretation shall be given to each such object, and the foregoing sub-clauses shall be construed independently of each other, except where the context expressly so requires and none of the objects therein mentioned shall be deemed to be merely subsidiary or ancillary to the objects contained in any other sub-clause.  
  
2. The Company shall have as full a power to exercise each and every one of the objects specified in each sub-clause of this clause as though each such sub-clause contained the objects of a separate company.
- ✱ 4. The income and property of the Company whencesoever derived shall be applied solely towards the promotion of the objects of the Company as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever by way of profit to the Members of the Company. Provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any Officer or retainer or instrument of the Company or to any Member of the Company in return for any services actually rendered to the Company nor prevent the payment of interest on money lent or reasonable and proper re-payment of out-of-pocket expenses and interest on money lent or reasonable and proper rent for any premises demised or let to the Company.

5. The liability of the Members is limited.
6. Every Member of the Company undertakes to contribute to the Company's assets in the event of its being wound up while he is a Member or within one year afterwards for payment of the Company's debts and liabilities contracted before he ceases to be a Member and the costs charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding £1.
7. If upon the winding up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Company but shall be given or transferred to some other charitable institution or institutions having objects which are similar to the objects of the Company and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Company under or by virtue of Clause 4 hereof, such institution or institutions to be determined by the members of the Company at or before the time of dissolution, and if and so far as effect cannot be given to such provision, then to some other charitable object.
8. True accounts shall be kept of the sums of money received and expended by the Company and the matters in respect of which such receipts and expenditure take place, of all sales and purchases of property and goods by the Company and of the property, credits and liabilities of the Company, and subject to any reasonable restrictions as to the time and manner of inspecting the same that may be imposed in accordance with the regulations of the Company for the time being, such accounts shall be open to the inspection of the members. Once at least in every year the accounts of the Company shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by an independent person.

I/We, the subscriber to this Memorandum of Association, wish to be formed into a company pursuant to this Memorandum.

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Name and Address of Subscriber

---

SDG SECRETARIES LIMITED  
41 CHALTON STREET  
LONDON  
NW1 1JD

---

Dated 17 April 2007

Witness to the above Signature

LYN BOND  
41 CHALTON STREET  
LONDON  
NW1 1JD

# ARTICLES OF ASSOCIATION

## OF

### THE GATE TO SOUTHWELL FOLK FESTIVAL LIMITED

#### PRELIMINARY

1. (a) Subject as hereinafter provided the Regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) (Amendment) Regulations 1985 and The Companies Act 1985 (Electronic Communications) Order 2000 (such Table being hereinafter called "Table A") shall apply to the Company.

(b) Regulations 2 to 35 inclusive, 41, 57, 59, 102 to 108 inclusive 110, 114, 116 and 117 in Table A shall not apply to the Company.

(c) Unless the context otherwise requires words or expressions contained in these Articles shall bear the same meaning as in the Act or any statutory modification thereof in force at the date at which these Articles become binding on the Company.

2. In these Articles:

'the Act' means the Companies Act 1985 but so that any reference in these Articles to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.

Words importing the singular number only shall include the plural number, and vice versa.

Words importing the masculine gender only shall include the feminine gender, and words importing persons shall include corporations.

3. The Company is established for the purposes expressed in the Memorandum of Association.

## MEMBERSHIP

4. The subscribers to the Memorandum of Association of the Company and such other persons as are admitted to membership in accordance with these Articles shall be Members of the Company. A subscriber may nominate any person to succeed him as a Member of the Company. Save as aforesaid no person shall be admitted as a Member of the Company unless he is approved by the Directors. Every person who wishes to become a Member shall deliver to the Company an application for membership, in such form as the Directors require, executed by him.
5. A Member may at any time withdraw from the Company by giving at least seven clear days' notice to the Company. Membership shall not be transferable and shall cease on death.

## GENERAL MEETINGS

6. The Company shall hold a General Meeting every year as its Annual General Meeting in addition to any other Meetings in that year and shall specify the Meeting as such in the Notice calling it; and not more than 15 months shall elapse between the date of one Annual General Meeting of the Company and that of the next, provided that so long as the Company holds its first Annual General Meeting within 18 months of its incorporation it need not hold it in the year of its incorporation or in the following year. The Annual General Meeting shall be held at such time and place as the Directors shall appoint.
7. The Directors may whenever they think fit convene a General Meeting and the General Meetings shall also be convened on such requisition or in default may be convened by such requisitionists, as provided by Section 368 of the Act. If at any time there are not within the United Kingdom (Great Britain and Northern Ireland) sufficient Directors capable of acting to form a quorum, any Director or any two Members of the Company or, if there is only one member, the sole member, may convene a General Meeting in the same manner as nearly as possible as that in which Meetings of Directors may be convened by the Directors.
8. An Annual General Meeting and a Meeting called for the passing of a Special Resolution or an Elective Resolution or a Resolution appointing a Member as a Director shall be called by at least 21 clear days' notice in writing and a Meeting of the Company other than an Annual General Meeting or a Meeting for the passing of a Special Resolution or an Elective Resolution shall be called by fourteen days' notice in writing at the least. The notice shall specify the time and place of the meeting and in case of special business, the general nature of that business to be transacted and in the case of an Annual General Meeting shall specify the meeting as such to such persons as are, under the Articles of the Company entitled to receive such Notices from the Company. The Notice shall be given to all the Members, to the Auditors and to a Member's Personal Representative or Representatives and to his Trustee in Bankruptcy and Mortgagee in the event that a Court Order for possession has been made and provided that a Meeting of the Company, except for a meeting called for the purpose of passing an elective resolution shall, notwithstanding that it is called by a shorter notice than that specified in this article, be deemed to have been duly called if it is so agreed:

(a) in the case of an Annual General meeting by all the Members entitled to attend and vote thereat; and

(b) in the case of any other Meetings by a majority vote in number of the Members having a right to attend and vote at the Meeting, being a majority representing not less than 95% of the total voting rights at that Meeting of all the Members.

#### PROCEEDINGS AT GENERAL MEETINGS

9. All business shall be deemed special that is transacted at a General Meeting and also all that is transacted at an Annual General Meeting, with the exception and the consideration of the accounts, balance sheets and the reports of the Directors and Auditors, the election of Directors in the place of those retiring and appointment and the fixing of the remuneration of the Auditors.
10. No business shall be transacted at any General Meeting unless a quorum of the Members is present at the time when the Meeting proceeds to business. Save as herein otherwise provided, one member present in person or by proxy shall be a quorum.
11. If a quorum is not present within half an hour from the time appointed for a General Meeting the General Meeting if convened upon the requisition of Members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Directors may determine and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the Meeting the Members present shall be a quorum.
12. Regulation 46 in Table A shall be read and construed as if paragraph (d) was omitted therefrom.
13. Subject to the provisions of the Act, a Resolution in writing signed by all the Members for the time being entitled to receive Notice of and to attend and vote at a General Meeting of the Company shall be as valid and effective as if the same had been passed at a General Meeting of the Company duly convened and held.
14. Regulation 44 in Table A shall be read and construed as if the words "and at any separate meeting of the holders of any class of shares in the Company" were omitted therefrom.

#### VOTES OF MEMBERS

15. (a) Subject as hereinafter provided every Member present in person shall have one vote. On a poll every Member present in person or by proxy shall have one vote.  
  
(b) Regulations 54 and 55 in Table A shall not apply to the Company.

#### APPOINTMENT OF DIRECTORS

16. The Directors may from time to time and at any time appoint any Member of the Company as a Director either to fill a casual vacancy or as an additional Director provided the appointment does not cause the number of Directors to exceed any



number determined in accordance with Article 18 below. Any Member so appointed shall retain his office only until the next Annual General Meeting and shall then be eligible for re-election.

17. Save for the persons who are deemed to have been appointed as the first Directors of the Company on incorporation pursuant to Section 13(5) of the Act no person who is not a Member of the Company shall in any circumstances be eligible to hold office as Director. Regulation 44 in Table A shall not apply to the Company.

18. (a) Regulation 64 in Table A shall not apply to the Company.

(b) The maximum number and minimum number respectively of the Directors may be determined from time to time by Ordinary Resolution of the Company. Subject to and in default of any such determination there shall be no maximum number of Directors and the minimum number of Directors shall be one.

(c) No Director shall be liable to retire by rotation and Regulations 73 to 77 (inclusive) and Regulation 80 in Table A shall not apply to the Company. In Regulation 78 the words 'and may also determine the rotation in which any additional directors are to retire' shall be deleted.

(d) The Company may by Ordinary Resolution in General Meeting, subject to Article 17 hereof, appoint any person who is willing to act to be a Director, either to fill a vacancy or as an addition to the existing Directors.

(e) The words "of a class of shares" shall be omitted from Regulation 83 in Table A.

#### **DISQUALIFICATION OF DIRECTORS**

19. A Director shall be required to vacate his office if he ceases to become a Member or becomes incapable by reason of illness or injury of managing and administering his property and affairs and Regulation 81 in Table A shall be modified accordingly.

#### **ALTERNATE DIRECTORS**

20. (a) No person who is not a Member of the Company shall be capable of being appointed an alternate Director. Regulations 65 in Table A shall be amended accordingly.

(b) An alternate Director shall not be entitled as such to receive any remuneration from the Company, save that he may be paid by the Company such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct and the first sentence of Regulation 66 in Table A shall be modified accordingly.

#### **PROCEEDINGS OF DIRECTORS**

21. At any meeting of the Directors or of any committee of the Directors, subject to disclosing his interest therein, a Director may vote on any resolution notwithstanding that it in any way concerns or relates to a matter in which he has, directly or indirectly any kind of interest whatsoever, and if he shall vote on any such resolution as aforesaid his vote shall be counted; and in relation to any such resolution as

aforesaid he shall (whether or not he shall vote on the same) be taken into account in calculating the quorum present at the meeting. Regulations 94 to 98 (inclusive) in Table A shall be construed accordingly.

22. The Directors shall cause minutes or a written records to be made in books kept for the purpose:-
  - (a) of all appointments of officers made by the Directors; and
  - (b) of all proceedings at meetings of the Company and of the Directors and of committees of Directors including the names of the Directors present at each such Meeting.
  - (c) of all decisions taken by a sole member when the Company has only one member which may have been taken by the Company in General Meeting and which have effect as if agreed in General Meeting; and
  - (d) of all written resolutions passed by the Company.
23. The Company may give any notice to a Member either personally or by sending it by post in a prepaid envelope addressed to the Member at his registered address or by leaving it at that address. A Member whose registered address is not within Great Britain and Northern Ireland and who gives to the Company an address within Great Britain and Northern Ireland at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such Member shall be entitled to receive any notice from the Company.
24. A Member present either in person or by proxy at any meeting of the Company shall be deemed to have received notice of the meeting and where requisite of the purposes for which it was called.

#### **BORROWING POWERS**

25. Directors may exercise all the powers of the Company to borrow money of a limitless amount and upon such terms and in such manner as they think fit and to grant any mortgage charge or security over its undertaking and property thereof and to issue debentures, debenture stock and other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

#### **INDEMNITY**

26. Subject to Section 310 of the Act and in addition to such indemnity as is contained in Regulation 118 of Table A every Director, officer or official of the Company shall be indemnified out of the funds of the Company against all costs, charges, losses, expenses and liabilities incurred by him in the execution and discharge of his duties or in relation thereto.

#### **COMPANY SEAL**

27. Regulation 101 of Table A shall not apply to the Company. The company shall not be required to, but may, at the discretion of the Directors, keep a common seal. If such a seal is kept, it shall only be used by the authority of the Directors, or of a

committee of the Directors authorised by the Directors, and the Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a director and the secretary or a second director.

## **RULES OR BYELAWS**

28. The Directors may from time to time make such Rules or Byelaws as they consider necessary or convenient for the right and proper execution and government of the Company and for the purposes of laying down the categories and terms of Membership and in particular:-

(a) the admission and classification of Members of the Company and their respective rights and privileges and the terms of membership, resignation of membership and any fees, charges and contributions payable by the Members.

(b) the behaviour of Members of the Company in relation to each other and to the Company and any of the Company's instruments and retainers.

(c) the line of conduct at Meetings and committees of Directors of the Company in so far as such line of conduct is not directed by these Articles

(d) any business likely to be governed by Company Rules or guidelines appropriate to the Company.

At any General Meeting the Company has the power to make any changes to the Rules and Byelaws provided that no Rule or Byelaw shall be contrary or affect or nullify the Memorandum or Articles of Association of the Company and the Directors shall be responsible in bringing to the notice of the Members of the Company all existing Rules and Byelaws and any subsequent changes thereto which until such times as is otherwise altered at a General Meeting shall be in force and shall be binding on all Members of the Company.

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Name and Address of Subscriber

---

SDG SECRETARIES LIMITED  
41 CHALTON STREET  
LONDON  
NW1 1JD

---

Dated 17 April 2007

Witness to the above Signature

LYN BOND  
41 CHALTON STREET  
LONDON  
NW1 1JD

\* required information

**Section 1 of 10**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

\* Is your business registered in the UK with Companies House?  Yes  No

\* Registration number

\* Business name  If your business is registered, use its registered name.

\* VAT number   Put "none" if you are not registered for VAT.

\* Legal status

*Continued from previous page...*

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

Postcode

\* Country

**Section 2 of 10**

**FURTHER DETAILS ABOUT THE APPLICANT**

Please note: the applicant must be the organiser of the proposed collection

Former name(s)

If currently or previously known by any other name(s), you must record them here.

**Home Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Further Details**

\* Date of birth  /  /   
dd mm yyyy

\* Place of birth

**Section 3 of 10**

**ORGANISATION WHICH IS RESPONSIBLE FOR THE COLLECTION**

*Continued from previous page...*

\* Provide a brief description of the organisation and its objectives

TO ORGANISE A MUSIC FESTIVAL AND PROMOTE FOLK MUSIC AND DANCE IN THE LOCAL AREA

\* Are the proceeds of the collection to benefit this organisation?

Yes  No

\* Is this organisation a registered charity?

Yes  No

\* What are the proceeds of the collection to be used for?

Costs involved in organising free events in Southwell

#### Section 4 of 10

#### CHARITY, FUND OR ORGANISATION TO BENEFIT FROM THE COLLECTION

\* Is another organisation going to benefit from your collection?

Yes  No

#### Section 5 of 10

#### TYPES OF COLLECTION

\* What type(s) of collection will you be performing?

- A street collection  
 A house-to-house collection  
 Both street and house-to-house collections

#### Street Collection

Check for local guidance notes and conditions before completing this section. Some of the questions may not be relevant to local circumstances or your responses may have to provide very specific information.

#### Where

\* In what parts of this authority's area do you intend to carry out the collection?

Southwell town centre, in the King Street area

#### When

\* Preferred dates for the collection

9th June 2018

Alternative dates

None

\* During what hours of the day will the collection be held?

10am-5pm

Continued from previous page...

### Collectors

\* How many people do you plan to authorise as collectors?

6

\* How will the collectors be identifiable? (provide details of badge, certificate of authority etc)

Hi viz waistcoats with festival name on and copy of permit.

### What

Check for local guidance notes which may clarify what is allowable in your area and whether additional permissions or licences are required.

\* Do you plan to hold the collection in conjunction with a carnival, procession or other event?

Yes  No

\* Provide details

Closure of King Street for procession and dancing.

\* Do you intend to offer anything for sale during the collection?

Yes  No

### Section 6 of 10

#### EXPENSES AND PAYMENT

\* Will 100% of the proceeds of the collection be donated to a charity or used for charitable purposes?

Yes  No

#### Statement Of Return

\* Which of the following types of return will you submit, giving details of proceeds and deductions?

Street collection only

### Section 7 of 10

#### PREVIOUS APPLICATIONS

\* Have you, or any person named in or associated with this application, previously applied for a similar licence or registration? (check all that apply)

No  Yes - application granted and revoked

Yes - application granted  Yes - application refused

#### Application Granted

Only provide details about the most recent application – unless stated otherwise in local guidance notes.

\* Local authority applied to Newark and Sherwood District Council

\* Date of licence/registration 6th January 2016



*Continued from previous page...*

\* Reference number

\* Expiry date

### Application Refused

Provide details about all occasions when an application was refused - unless stated otherwise in local guidance notes.

\* Local authority applied to

\* Date of application

\* Circumstances resulting in refusal

2015 Misunderstanding by the council as to our legal status as a 'not for profits company limited by guarantee'  
2017 Already had requisite number of collections booked.

### Section 8 of 10

#### CONVICTIONS

\* Have you, or any person named in or associated with this application, been convicted of any crime or offence?

Yes  No

### Section 9 of 10

#### ADDITIONAL DETAILS

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

Please note: We are a 'not for profits company limited by guarantee'

### Section 10 of 10

#### DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

*Continued from previous page...*

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/street-collection-licence/newark-and-sherwood/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="Street Coll/2018"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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**UPDATE ON LOCAL ISSUES FACING THE TAXI TRADE**

**1.0 Purpose of Report**

- 1.1 To update Members on issues of cross border hiring and deregulation impacting on Newark and Sherwood and to consider a request from 'Alpha', a drivers' trade association based in Sheffield.

**2.0 Background**

- 2.1 Since the Deregulation Act 2015 introduced the ability for Private Hire Operators to subcontract their work to another operator a number of issues have come to the force. The main issue having an impact in Newark is the use of drivers and vehicles that have been licensed with a different authority. In the main that has been Wolverhampton drivers and vehicles, however, more recently a Nottingham based company has now begun to operate in Newark and Sherwood.

**3.0 Updates**

**Vehicles Licensed in Wolverhampton**

- 3.1 As Members are aware Wolverhampton licensed vehicles have been operating in Newark for over 12 months. Licensing Officers have received a number of complaints over this time period and these have, as the law requires, been passed on to the licensing section at Wolverhampton. However, there has been little or no response to these complaints.
- 3.2 There are currently over 5,000 licensed vehicles from Wolverhampton operating outside of their boundary.
- 3.3 Wolverhampton licensed vehicles are now operating in Mansfield, Newark, Nottingham City and Charnwood. Licensing staff from all these authorities have recently met to discuss a joint approach and the Licensing Manager from the City Council has been nominated to meet with the licensing staff from Wolverhampton to raise the concerns and to try and agree a solution to the problem.

**Joint Enforcement Protocol**

- 3.4 The law allows enforcement to be undertaken by authorised staff against vehicles or drivers licensed by that authority. Due to the issues that have arisen across the county discussions have taken place with both licensing officers and legal staff with the aim of allowing joint enforcement across boundaries.
- 3.5 A draft 'Joint Enforcement Protocol' is being produced that will allow authorised licensing staff to enforcement action against any driver or vehicle from an authority that has a reciprocal arrangement under the protocol. For example if both Newark and Sherwood and Mansfield sign the protocol this would permit authorised staff from Newark and Sherwood to take action against any drivers or vehicles licensed in Mansfield but operating within Newark and Sherwood. Alternatively it would also allow Mansfield staff to take enforcement action against Newark and Sherwood drivers and vehicles operating in Mansfield.

- 3.6 Members will need to see the detail of the protocol before formally agreeing and signing the agreement, however, the authority has been asked to indicate, in principal, whether it would support such a protocol.

#### Request for Support from Alpha Drivers' Association

- 3.7 A letter has been received from Alpha, a drivers' association, based in Sheffield seeking support from local authorities. The letter is attached as **Appendix One** and covers 3 main issues.

- Remote Licensing
- Deregulation
- Cross Border Hiring

- 3.8 The issues raised are well known to Members of this authority and are in some ways addressed as part of this report.

- 3.9 The writer seeks the support of the Committee for the aim of a single organisation/group to oversee and recommend changes for the future the regulation of the taxi industry.

#### Parking Enforcement on the Taxi Rank in Castlegate Newark

- 3.10 There have been a number of concerns raised by both Members and taxi drivers about the number of private vehicles that are parked in the taxi rank on Castlegate during the prohibited period.

- 3.11 Parking restriction apply during daytime hours on Castlegate. These allow for 1 hour parking between the hours of 8.00am and 6.00pm. The taxi rank controls initiate at 8.00pm. Because there is a 2 hour unrestricted parking period (6.00pm to 8.00pm) many drivers have left their vehicles longer than the 2 hour period and therefore have been taking up space in the taxi rank, limiting the authorised use by taxis.

- 3.12 Regular patrols have now been instigated on both Friday and Saturday nights. Since the beginning of the year 54 penalty charge notices have been issued to vehicles in the taxi rank.

- 3.13 Officers from the Licensing team have reviewed the road markings and signage associated with the rank and are in the process of negotiating with the County Council to improve the markings and also to examine whether the hours of operation can be amended to remove the unrestricted period between 6.00pm and 8.00pm, allowing the rank to be operational from 6.00pm

#### **4.0 RECOMMENDATIONS: Members are asked to note the update and to:**

- (a) support the action being taken in relation to Wolverhampton licensed drivers and vehicles;**
- (b) indicate whether there is an agreement, in principal, to the signing of a joint enforcement protocol subject to a further report being considered by the Committee once a copy of the protocol is finalised;**

- (c) consider the request from Alpha taxi association and indicate whether there is a wish to support the proposals; and,**
- (d) support the parking enforcement action in relation to the Castlegate taxi rank.**

Background Papers

Nil

For further information please contact Alan Batty on 01636 655467

Karen White  
Director – Safety

Firstly, I should introduce myself.

My name is Lee Ward and I have worked in the Taxi & Private Hire industry for the last 22 years covering just about every role related to it, 'telephonist, radio operator, manager, owner and also as a driver. I am now the chairman for a drivers' association based in Sheffield known as ALPHA.

Like many people who will read this document, I have seen the trade change, or perhaps evolve, a great deal over the past two decades, some changes for the benefit of the industry and some to its detriment.

The current state of affairs that we all face is now of a significant level that we have the All-Party Parliamentary Group for Taxis, the Communities and Local Government Committee, and the Task and Finish Group on Taxi and Private Hire Licensing. Plus, we have the Institute of Licensing, the Local Government Association and the Department for Transport.

Six departments, all wishing to put the industry to rights, all with their own ideas and perhaps even agendas, but to my knowledge none of them talking to each other let alone the industry and the people who actually know, understand and work in it.

The industry has always had a fine balance between both tiers, that of the Taxi and the Private Hire, it always had a 'them and us' aura to it, but the two tiers lived side by side in a status quo in what could be described as a finely balanced eco system.

Then things changed, some of it due to the negligence of a small minority of authorities, some by deregulation and some by technology.

**Remote Licensing** is where authorities licensed vehicles knowing full well that they would not work in the area to which that authority enforced.

**Deregulation** opened the borders, leaving an intended loophole that benefits the owner of a company, but not the authority or the self-employed drivers.

**Cross Border hiring** where drivers licensed in one area work predominantly in another.

These are the three issues that the six groups mentioned above should challenge, although I am aware that other subjects have been thrown into the mix such as mandatory CCTV in all vehicles with which I agree in principal but not as it is being sold. CCTV does not make a driver 'fit and proper' and it should not be sold on the basis of what happened in Rotherham: it seems that unfortunate issue is being used as a catch-all to pass any new policy up and down the country.

I wish to break down the three issues that the trade faces, and perhaps give my opinion on how these could be addressed to solve these issues nationwide while at the same time keep the spirit and the intention of what the Local Government (Miscellaneous Provisions) Act 1976 meant, because I truly believe that the intention of this Act stands today.

## **Remote Licensing**

Remote licensing has developed from authorities licensing both drivers and vehicles to operate outside that authority's area.

This was first born by the case of Newcastle v Berwick upon Tweed (2008) where Newcastle was concerned that Berwick were issuing Hackney licences to drivers who had no intention to work within Berwick but worked in predominantly if not solely in Newcastle as Private Hire Vehicles. In the court case the Judge agreed that the issuing authority had a due care to enforce the vehicle while working and by being out of area removed the practical enforcement.

Once this case was made public, drivers sought other authorities where they could be granted a Hackney licence with ease, to then work in the area that they lived, therefore circumventing the local requirements and conditions.

Technology has brought this one step further, because no longer is a Hackney licence required, a Private Hire licence can also do the same, which is to circumvent the authority's requirements by remote licensing.

Before technology progressed, the main reason that drivers worked 'locally' was that the communication between a base and a vehicle could only travel a certain distance. While computers assisted in the speed of the distribution of work, the advent of the industry utilising mobile communications the same as the public use for mobile phones, increased the distance of communication between the base and the vehicle to an infinite distance.

The result of this is that a vehicle licensed in one area can sit in another many miles away and wait for bookings to come to them. This is great news for the owner of a company who can now spread its business model far and wide with greater income generated by all the extra drivers who pay for renting the equipment from them, but not for the drivers licensed locally who have undertaken and passed the requirements necessary to work in that area including the vehicle criteria. This also has an issue for the authority in that area to regulate the industry. This leaves one authority receiving the income while another deals with issues.

It is my belief that the LGMPA 1976 intended that each area had Operators, Drivers and Vehicles working in that area and not working anywhere they chose.

Argument has been that it does not state in the Act that drivers have to be in their own area to receive a booking before setting off to complete the request, but it does not state that they do not have to be either.

What it does state, is that each area can set its own conditions that are reasonable, so a driver who is licensed in one area and working in another is not in fact working in that area under conditions as the authority deemed to be reasonable, therefore not legally working in that area.

A test case is not necessary to resolve this if all authorities agree to the basics of what is explained. It can simply be put to the six groups who are working to solve the issues of the trade for them to take forward. Technology changed the borders, not the intention of the 76 Act.

I think, and believe that an intended use policy on vehicles would solve this issue regardless of it involving cities and or rural areas.

Most drivers circumvent the local requirements because the tests needed to pass in another area are much easier, therefore I strongly suggest that each area adopts the following requirements as a standard for the trade. The vehicle is simply the tool that is used to conduct business and can be kept to each area's needs and economic requirements.

Driver requirements should be as follows:

- Enhanced DBS check
- Driving Standards test
- Local knowledge test
- NVQ or BTEC Professional Taxi & Private Hire Driver Qualification
- Group 2 Medical
- Proof of eligibility to work within the UK
- English Language Test to level CEFR C1 minimum
- Maths Test to level OCR Functional Skills minimum

Vehicle requirements should all have:

- Intended use policy

## **Deregulation Act**

The Deregulation Act 2015 is probably one of the most bizarre and unfathomable Acts to ever have been brought to force. It totally undermined the local authority's ability to control the vehicles operating within their area while at the same time, by the use of technology, saturate areas with drivers from elsewhere.

If we are all honest about the Taxi and PHV clauses in this Act, they were rushed in and pushed through for the benefit of the owners of large companies to expand at the expense of the Private Hire drivers who are trying to earn a living.

These Private Hire drivers have overheads that are by far greater in percentage of takings than many other self-employed individuals, but require an operator to earn those takings and of course a living.

Again, I will break down this Act and what it achieved, or aimed to achieve.

The Act raised the duration of licences for drivers to three years.

It raised the Operators' licences to five years.

Each license is based on proving that the person is 'fit and proper' so why is an operator deemed less likely to not be fit and proper and therefore allowed a five-year licence when an Operator could break the law and subsequently every driver working for them also be breaking the law unknowingly. No, I cannot understand that myself either, unless of course it was operators who had



the MP's ear that suggested this when it was pushed into the Bill with little or no consultation. But then again, that would explain the next part of the Deregulation Act and that is sub-contracting.

Before this Act, it was legal for a company to take a booking and if sub-contract it to another company within the same authority. This was and still is common practice; a company takes a booking and for any reason does not have a vehicle available to complete that booking as contractually obliged to do, they ask another company if they are able to cover it, ensuring the customer is satisfied and taken to their destination as requested.

What this Act did, was allow a company in one area to sub-contract a booking to a company in another area, which is fine, apart from a loophole that has emerged, or made.

To explain this loophole, I will use two imaginary areas as reference, those being Narnia and Lilliput.

A customer requests a vehicle to collect them from the city centre of Narnia from a Narnia licensed Operator that trades under the name of All Carz. The Operator All Carz also has an Operator's licence in Lilliput.

The vehicle that is first in the queue to receive a booking in the city centre of Narnia is in fact a vehicle and driver licensed by Lilliput who is sat next to a driver working for All Carz who is licensed by Narnia.

With the magic of technology the booking that was accepted by All Carz of Narnia is put into the computer and the computer recognises that a vehicle from Lilliput is the first vehicle in the city centre and therefore diverts (sub-contracts) that booking to City Carz in Lilliput to despatch the Lilliput vehicle sat in Narnia's City centre, leaving the Narnia vehicle sat waiting for a booking.

We know that a recent case regarding the iCabbi system, the judge declared that nothing was illegal with this action, but if we are all honest with each other, this was never a sub-contracted booking as the Deregulation Act suggested, it was a simple loophole exploited because the people who write these updates simply do not know the industry and the way it works.

The real intention of the Deregulation Act or at least should have been, is that a customer can call its local company when the customer was out of area to trust that company in sourcing a legitimate operator to complete the journey that the customer requested when the customer was not in their local area. Or, a resident of Narnia while staying in Lilliput could call the Narnia Company that they trusted to sub-contract the request to a Lilliput company that the Narnia Company worked closely with. Easy, straight forward and understood by the public.

The Deregulation Act is actually a very apt name, because this Act has actually taken the industry back to pre-1976 when Private Hire was not regulated.

## **Cross Border Hiring**

Cross border hiring had an urban myth surrounding it, and that was if the customer was in another licensing area then the company could not take the booking unless it was coming back into that company's licensing area. The truth is, that if the request stayed out of area then it was not financially viable to send a vehicle to complete the request.

Of course, another factor that supported this was communication between the company and the vehicle due to radio signals, but technology changed that.

Cross border hiring is in fact a valuable part of the industry, most importantly in rural areas where a company can be based closer to a town, village or railway station in another district than the nearest company licensed in that district, therefore being the physically nearest and most efficient service to that location. This is something that has to be taken seriously when and if all this is actually discussed and rectified for the trade to stabilise again.

The issue with Cross Border hiring is the combination of Remote Licensing and Deregulation.

Cross Border hiring can be beneficial to the public in the right area and the correct conditions such as more rural areas, however in cities it is perhaps the most talked about, frustrating and volatile situation that the trade has.

For a driver to be licensed in Lilliput and work all day, week, month or year in Narnia is a blatant circumvention of local conditions and authority, and that's what is killing this trade today, a trade that has for many years served the public well and safely.

Cross Border hiring is not the real issue, it is how those drivers work across the border that is the issue, and that truly is for the safety of the public and the chance of prosperity for the driver.

## **Conclusion**

I trust that anyone who is still reading has a true sense of care and due diligence for this trade, and I thank you for your time.

What this industry needs from the six groups is a show of unity from the authorities' officers, its councillors on the committees that oversee each local authority and its drivers, and the MP's who represent each area, regardless of the party that they are associated with this is after all for the safety of the public across the land.

Show your support in what I have put forward, ask for a group to be formed that is a single group with a single goal, bringing the knowledge and experience of the trade to combine with the knowledge and experience of the law makers to finally complete what is required of this trades' regulation to continue to provide a safe and secure network of transport for the public.

Could every person in the Licensing department, the councillors that are on the committee for licensing and any MP that wishes to support this document, please fill in the details below (this is the

only editable part of the document) and return to [replies@alphasheffield.org](mailto:replies@alphasheffield.org) as an individual email from each person who signs in support.

Full Name:
Position within Council:
Licensing Authority:
Signature (email): Where possible an electronic signature would be best

I thank you all for your time and support in this matter, and trust it has not been wasted.

Lee Ward  
Chairman ALPHA



**CONSULTATION ON PROPOSALS FOR CHANGES TO GAMING MACHINES AND SOCIAL RESPONSIBILITY MEASURES**

**1.0 Purpose of Report**

- 1.1 To update Members of the newly published consultation for changes to gaming machines and social responsibility measures.

**2.0 Background**

- 2.1 The 2005 Gambling Act was introduced by the then Government with the aim of liberalising the gambling market in Great Britain. Nearly 7 years on from the Act's implementation, the gambling industry has developed in innovative ways, with new products now marketed and made available on a greater scale than ever before.
- 2.2 Whilst actions have been taken to ensure that controls keep pace with the ever changing industry there have been recent concerns expressed with regard to the growth of betting shops and their legal ability to house gaming machines that are particularly attractive to young people.

**3.0 The Consultation**

- 3.1 The Government announced a review of gaming machines and social responsibility measures in October 2016. The objective of the review was to ensure there was the right balance between a sector that can grow and contribute to the economy and one that is socially responsible and doing all it should to protect consumers and communities, including those who are just about managing.
- 3.2 The evidence from this review has now been analysed and the Government's response is the publication of a consultation paper seeking views on the current regulation of gaming machines, greater controls and protections for gaming machine users and increasing social responsibility measures for the gambling industry.
- 3.3 The main proposals put forward in the consultation are:

*The current regulation of B2 gaming machines is inappropriate to achieve our stated objective. We are therefore consulting on regulatory changes to the maximum stake, looking at options between £50 and £2, in order to reduce the potential for large session losses and therefore to potentially harmful impacts on players and their wider communities.*

*While the industry proposes increases to the remaining stakes and prizes, permitted numbers and allocations across other categories of machine (B1, B3, B3A, B4, C and D gaming machines), we believe retention of the current regulatory environment will better protect players from potential harm than industry's proposed increases.*

*We are aware that the factors which influence the extent of harm to the player are wider than one product, or a limited set of parameters such as stakes and prizes. These include factors around the player, the environment and the product. We are therefore also consulting on corresponding social responsibility measures across gaming machines that enable high rates of loss, on player protections in the online sector, on a package of measures on gambling advertising and on current arrangements for the delivery of research, education and treatment (RET). Within this package, we want to see industry, regulator and charities continue to drive the social responsibility agenda, to ensure that all is being done to protect players without the need for further Government intervention, and that those in trouble can access the treatment and support they need.*

3.4 In order for Members to better understand the consultation paper a list of the current category of gaming machines and the stake and prize money is set out in **Appendix 1**.

3.5 The consultation has a series of 16 questions.

#### **4.0 Proposals**

4.1 It is proposed that a formal response is sent to the Department of Digital, Culture, Media and Sport with responses to the 16 questions set out in the consultation document.

4.2 In order to assist Members the Officers from the Licensing Team have provided a suggested response to the 16 questions. However, this is only for guidance and to stimulate discussion and any alternative views will be added to the responses. The questions are set out below.

Q1. Do you agree that the maximum stake of £100 on B2 machines (FOBTs) should be reduced? If yes, what alternative maximum stake for B2 machines (FOBTs) do you support?  
**Yes, should be reduced. £10 maximum stake**

Q2. Do you agree with the government's proposals to maintain the status quo on category B1? **Yes**

Q3. Do you agree with the government's proposals to maintain the status quo on category B3? **Yes**

Q4. Do you agree with the government's proposals to maintain the status quo on category B3A? **Yes**

Q5. Do you agree with the government's proposals to maintain the status quo on category B4? **Yes**

Q6. Do you agree with the government's proposals to maintain the status quo on category C? **Yes**

Q7. Do you agree with the government's proposals to maintain the status quo on category D? **Yes**

Q8. Do you agree with the government's proposals to increase the stake and prize for prize gaming, in line with industry proposals? **Yes increase from £1 to £2**

Q9. Do you agree with the government's proposals to maintain the status quo on allocations for casinos, arcades and pubs? **Yes. This authority does not have any casinos, however, the rationale for maintaining the current levels are supported. There appears to be a compelling business case for the industry proposed B5 subcategory of gaming machines, however, the proposals would increase the % cap on category B machines and this is not supported.**

Q10. Do you agree with the government's proposals to bar contactless payments as a direct form of payment to gaming machines? **Yes, the use of credit or debit cards would in our opinion encourage more gambling.**

Q11. Do you support this package of measures to improve player protection measures on gaming machines? **Yes. An increase in the monitoring and evaluation of and an increased range of machine categories is welcomed.**

Q12. Do you support this package of measures to improve player protection measures for the online sector? **Yes. On line gambling has grown very quickly and whilst some controls have been effective more could be done by the industry. The full range of measures proposed is supported by this authority.**

Q13. Do you support this package of measures to address concerns about gambling advertising? **No comment**

Q14. Do you agree the Government should consider alternative options including a mandatory levy if industry does not provide adequate funding for RET? **A levy should be a mandatory requirement.**

Q15. Do you agree with our assessment of the current powers available to local authorities? **The agglomeration of betting shops in a single locality can be problematic local issue. The use of cumulative impact policies would aid this process.**

Q16. Are there any other relevant issues, supported by evidence, that you would like to raise as part of this consultation but that has not been covered by questions 1-15? No additional comments.

## **5.0 RECOMMENDATIONS that:**

- (a) the contents of the Consultation for Changes to Gaming Machines and Social Responsibility Measures be noted; and**
- (b) the proposed responses to the consultation as noted above, be approved.**

### Background Papers

Consultation on Proposals for Changes to Gaming Machines & Social Responsibility Measures

For further information please contact Alan Batty on Ext 5467 or Karen White on Ext 5240

Karen White  
Director – Safety

**Gaming Machine Categories**

**B1 Gaming Machines**

Machine Category	Max Stake	Max Prize	Permitted Location	Max Number of Machines		
				2005 Act Large Casino	2005 Act Small Casino	1968 Act Casino
<b>B1</b>	£5	£10,000  (with the option of a max £20,000 linked progressive jackpot on a premises basis only)	2005 Act and 1968 Act casinos	Max 150  Any combination of categories B to D  (subject to machine/table ratio 5-1)	Max 80  Any combination of categories B to D  (subject to machine/table ratio 2-1)	Max 20 any combination of categories B to D  or any number of C or D machines instead

**B2 Gaming Machines**

Machine Category	Max Stake	Max Prize	Permitted Location	Max Number of Machines			
				Betting Shops Tracks with Pool Betting	2005 Act Large Casino	2005 Act Small Casino	1968 Act Casino
<b>B2</b>	£100	£500	2005 Act and 1968 Act casinos  Betting shops  Tracks with pool betting	Max 4  Any combination of categories B to D	Max 150  Any combination of categories B to D  (subject to machine/table ratio 5-1)	Max 80  Any combination of categories B to D  (subject to machine/table ratio 2-1)	Max 20 any combination of categories B to D  or any number of C or D machines instead

**B3 Gaming Machines**

Machine Category	Max Stake	Max Prize	Permitted Location	Max Number of Machines				
				Bingo Premises	Betting Shops	2005 Act Large Casino	2005 Act Small Casino	1968 Act Casino
B3	£2	£500	2005 Act and 1968 Act casinos			Max 150	Max 80	Max 20 any combination of categories B to D
			Betting shops Tracks with pool betting Bingo premises Adult gaming centre	Max 20% of the total number of machines available for use on the premises	Max 4 Any combination of categories B to D	Any combination of categories B to D  (subject to machine/table ratio 5-1)	Any combination of categories B to D  (subject to machine/table ratio 2-1)	<b>or</b>  any number of C or D machines instead

**B3A Gaming Machines**

Machine Category	Max Stake	Max Prize	Permitted Location	Max Number of Machines
B3A	£2	£500	Members' Club or Miners' Welfare Institute only	Max 1



**B4 Gaming Machines**

Machine Category	Max Stake	Max Prize	Permitted Location	Max Number of Machines					
				Members' Club, Miners' Welfare Club or Commercial Club	Bingo Premises Adult Gaming Centre	Betting Shops Tracks with Pool Betting	2005 Act Large Casino	2005 Act Small Casino	1968 Act Casino
B4	£2	£400	2005 Act and 1968 Act casinos  Betting shops  Tracks with pool betting  Bingo premises Adult gaming centre Members' club, Miners' welfare club or commercial club	Max 3	Max 20% of the total number of machines available for use on the premises	Max 4  Any combination of categories B to D	Max 150  Any combination of categories B to D  (subject to machine/table ratio 5-1)	Max 80  Any combination of categories B to D  (subject to machine/table ratio 2-1)	Max 20 any combination of categories B to D  <b>or</b>  any number of C or D machines instead

**C Gaming Machines**

Machine Category	Max Stake	Max Prize	Permitted Location	Max Number of Machines					
				Pubs	Members' Club, Miners' Welfare Club or Commercial Club	Bingo Premises Adult Gaming Centre FEC	Betting Shops Tracks with Pool Betting	2005 Act Large/Small Casino	1968 Act Casino
<b>C</b>	£1	£100	2005 Act and 1968 Act casinos					Max 150 (large)	
			Betting shops				Max 80 (small)	Max 20 any combination of categories B to D	
			Tracks with pool betting	Max 2			Max 4	Any combination of categories B to D	
			Bingo premises Adult gaming centre Members' club, Miners' welfare club or commercial club Licensed FEC Pubs	(or specified amount with permit from LA)	Max 3	No limit	Any combination of categories B to D	(subject to machine/table ratio 5-1 - large)  (subject to machine/table ratio 2-1 - small)	<b>or</b>  any number of C or D machines instead

### **D Gaming Machines**

<b>D money prize</b>	10p	£5
<b>D non-money prize (other than crane grab machine)</b>	30p	£8
<b>D non-money prize (crane grab machine)</b>	£1	£50
<b>D combined money and non-money prize (other than coin pusher or penny falls machines)</b>	10p	£8 (of which no more than £5 may be a money prize)
<b>D combined money and non-money prize (coin pusher or penny falls machine)</b>	20p	£20 (of which no more than £10 may be a money prize)

**UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS**

**1.0 Purpose of Report**

1.1 To inform the Committee of the activity and performance of the Licensing Team and to provide Members with details of current ongoing enforcement issues.

**2.0 Background**

2.1 A new applicant for a Hackney Carriage/Private Hire Drivers or Private Ambulance Drivers Licence have to undergo various checks. These include a: Disclosure and Barring check; DVLA check; two references are required; Group II medical; and knowledge & ability tests.

2.2 This report covers the period from 1 July to 30 September 2017 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

<b>Application Type</b>	<b>New Applications Received</b>	<b>Renewal of Applications Received</b>	<b>Number Issued</b>	<b>Comments</b>
Hackney Carriage/ Private Hire Driver	3	18	21	
Ambulance Drivers	7	3	10	
Hackney Carriage Vehicles	5	22	27	
Private Hire Vehicles	0	6	6	

**2.3 Street Collections**

The table below sets out the numbers of collections undertaken within the reporting period of 1 July to 30 September 2017 and the charities supported. The organisations undertaking the collections are required to complete a return that sets out the 80% of the collection that is returned to the charity.

<b>Charity</b>	<b>Location</b>	<b>Date</b>	<b>Total amount collected</b>	<b>% returned to charity</b>
REACH	Southwell	01.07.17	£207.85	100%
RSPCA	Ollerton	08.07.17	£117.00	100%
RNLI	Southwell	26.08.17	£600.25	100%
RAFA	Whole Area	16.09.17	£89.75	100%
Alzheimer's & Young Architects Club	Southwell	16.09.17	£1072.00	100%

**2.4 House to House Collections**

The table below sets out the numbers of collections undertaken within the reporting period of 1 July to 30 September 2017 and the charities supported. The organisations undertaking the collections are required to complete a return that sets out the 80 % of the collection that is returned to the charity.

Charity	Location	Date	Total Amount Collected	% Returned to Charity
Coping with Cancer	Whole Area	19-26 July 2017	£107.64	80%
North of England Children's Cancer Research	Whole Area	21-28 July 2017	£94.77	77%
Children's Hearts	Whole Area	18 July 2016 – 17 July 2017	£855	12%
Tree of Hope Charity	Whole Area	14 July 2017	£46.56	85%
Coping with Cancer	Whole Area	21-29 August 2017	£112.24	80%
North of England Children's Cancer Research	Whole Area	18-25 August 2017	£96.86	80%
Child & Teenage Cancer	Whole Area	1-30 August 2017	£95.00	79.5%
North of England Children's Cancer Research	Whole Area	15-22 September 2017	£108.93	83%
Coping with Cancer	Whole Area	19-26 September 2017	£130.99	80%

## 2.5 Enforcement Issues

### **Hackney Carriage/Private Hire Ongoing Enforcement Activity between 1-July to 30 September 2017**

Location	Activity	Date Case Opened	Action Taken So Far
North Muskham	Notification of Police Caution by driver/operator.	05.07.17	Driver refused to attend interview or sub-committee. He has sold his company and stated he did not care what action committee took. Sub-Committee 16.8.17, no show by driver. Adjourned to 07.09.17. Sub-Committee 07.09.17 – no show by driver. Decision made to revoke licences. Effect of licence revocation 06.10.17.
Newark	Driver with CU10 driving offence and written off 2 vehicles in the last 18mths.	05.07.17	LEO interviewed driver. Sub-Committee arranged for 18.08.17. 17.07.17 Driver ability test undertaken. Driver passed. At Sub-Committee driver issued with a year warning that will be taken into consideration should a further offence be committed.

Lincoln Street, Newark	Nottingham PH vehicle on Lincoln Street Rank, Newark.	20.07.17	AB to have a meeting with the company. Arranged for 12.09.17*
Northgate Station, Newark	2 HC's Vehicle Inspections.	14.08.17	All in order.
Middle Gate Rank, Newark	1 HC Vehicle Inspection.	14.08.17	2 Rear tyres were borderline 1.6mm and below the policy requirement of 2mm. Driver and operator spoken to regarding responsibility and both issued written warning. Tyres were changed and inspected by NSDC.
Castle Gate, Newark	Nottingham PH/HC car, picked up off Castle Gate rank and took 2 ladies home. They were 40p short of their fare so the driver took them back to the rank, shouting abuse to them. Leaving them intimidated and scared	24.08.17	LEO spoke to owner of taxi company, who explained that it must have been a rank job as there was no record of a PH booking. LEO explained that this was not allowed, which he said he knew but was the only explanation. *12.9.17 AB had a meeting with the owners of the Nottingham based company as they have bought and running Newark HC/PH company regarding responsibilities, legislation and being fully compliant. He was assured that the company would be run correctly.
Northgate Station Taxi Rank, Newark	Station cab refusing local fares.	24.08.17	LEO spoke to driver. His understanding of refusing fares was incorrect. Therefore, the legislation was explained to him. The driver was given a verbal warning.
Newark	Driver failed to notify of conviction.	14.09.17	LEO spoke to Driver to get statement of why he had failed to notify the Council. Driver attended sub-committee on 27.09.17 who granted licence for 3 years.

East Midland Airport	HC inspected as part of countywide EMA taxi check	19.09.17	Vehicle had plate in rear window, no fire extinguisher and no first aid kit. LEO re-inspected 02.10.17 – Vehicle is all in order. Driver strongly advised regarding further breaches.
Northgate Station Taxi Rank, Newark	2 HC Vehicle Inspection	20.09.17	All in order

### **3.0 RECOMMENDATION**

**That the Committee consider the contents of the report and identifies any issues it wishes to examine further.**

For further information please contact Nicola Kellas on extension 5894

Karen White  
Director – Safety









# **LICENSING COMMITTEE**

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the **LICENSING COMMITTEE** held on Thursday, 7 September 2017 in Room G21, Kelham Hall immediately following the meeting of the General Purposes Committee.

PRESENT: Councillor Mrs R. Crowe (Chairman)  
Councillor I. Walker (Vice - Chairman)

Councillors: Mrs K. Arnold, Mrs B.M. Brooks, Mrs I. Brown, D. Clarke, M. Cope, Mrs S.M. Michael, D.R. Payne, Mrs S.E. Saddington, Mrs S. Soar, K. Walker and B. Wells.

10. APOLOGY FOR ABSENCE

An apology for absence was submitted by Councillor M. Buttery

11. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

NOTED: that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

12. DECLARATION OF INTENTION TO RECORD MEETING

NOTED: that there would be no audio recording of the meeting.

13. MINUTES OF MEETING HELD ON 15 JUNE 2017

Minute No. 05 – Licensing Act Training for Members and Officers

It was agreed that the Licensing Act training provided in the morning session had been first class and welcomed by the Members in attendance. However, Members again expressed their concern about the afternoon session and its benefit to those in attendance. It was suggested that rather than having role play showing what should not happen in a licensing hearing that the session be used to provide an exemplar of the proceedings for a licensing hearing. Members agreed that if the format was not changed they would be unlikely to attend the afternoon session.

AGREED (unanimously) that:

- (a) subject to Councillor Mrs K. Arnold's apologies being recorded, the Minutes of the meeting held on 15 June 2017 be approved as a correct record and signed by the Chairman; and
- (b) that the Business Manager – Environmental Health & Licensing pass on the comments of the Committee in relation to the afternoon session from the Licensing Act training.

14. NOTES OF THE LICENSING PANEL HEARINGS

AGREED that the Notes of the Licensing Hearings held in relation to: 45 Kirk Gate, Newark; Chapel Farm, Wellow; Rainworth Village Hall; and Rutland Arms, Newark 2017 be noted.

15. UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report presented by the Business Manager – Environmental Health & Licensing in relation to the activity and performance of the Licensing Team between 1 April and 30 June 2017 inclusive, together with details of current ongoing enforcement issues.

Information contained within the report related to the number of applications for the grant or variation of licences received between the above dates and the enforcement activity between the same two dates being listed at paragraph 2.2.

NOTED the information contained within the report.

16. TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 APRIL AND 30 JUNE 2017 INCLUSIVE

The Committee considered the report presented by the Business Manager – Environmental Health & Licensing in relation to the notices received and acknowledged between 1 April and 30 June 2017 inclusive.

NOTED the Temporary Event Notices received and acknowledged between 1 April and 30 June 2017 inclusive.

17. ANY OTHER BUSINESS

The Committee took the opportunity to express their thanks to their Legal Advisor, Mrs Lisa Ingram, who was due to leave the Council at the end of the month and wished her well in her new employment.

It was also noted that the Licensing Committee was the last official Council Committee meeting to be held at Kelham Hall before the move to the new Council building at Castle House in Newark.

The meeting closed at 7.15pm

Chairman

**COUNTY WIDE BEST BAR NONE SCHEME –YEAR THREE**

**1.0 Purpose of Report**

1.1 To update Members on the progress of the County Wide Best Bar None Scheme.

**2.0 Background**

2.1 The Best Bar None (BBN) Scheme rewards licensees who provide good management, a safe and enjoyable environment for customers, discourage binge drinking and prevent alcohol related crime. It therefore encourages licensees to act responsibly and take pride in their premises and surroundings and, in doing so, put something back into the town and local community.

2.2 The rewards for licensees include, the prestige of being part of the awards scheme, increased business within the area and lower insurance premiums resulting from the fact that they are running safer establishments. It also provides an opportunity for licensees to demonstrate to official agencies how well they manage their own business. It is an opportunity for positive dialogue between the two sides.

2.3 In order to be awarded with the Best Bar None accreditation, premises must be compliant with all aspects of the law. However, for premises to have the potential of winning “best in the category” they must offer much more than this, and this is one of the ways the Best Bar None Scheme helps to raise the standards of licensed premises, by providing a competitive framework. Although the scheme is nationally recognised, it can be tailored to the local environment. As a result, the scheme will not focus primarily on the late night economy and instead will capture all types of licensed premises across the County.

2.4 In order to raise the standards in licensed premises the scheme will look to promote (where appropriate) such things as:-

- Premises conducting regular staff training and keeping a record of this.
- The licensee conducting thorough risk assessments in line with the type of establishment that they are running (to ensure public safety).
- Large venues carrying out mock evacuation exercises.
- Adequate and clean smoking shelters which are controlled so as not to cause a public nuisance (through noise, litter, broken glass etc).
- Attendance at Pub Watch and involvement with local initiatives.
- Engagement and open dialogue with the Police.
- Ensuring deliveries are done at suitable times so that local premises are not affected in the early hours of the morning.
- Policies are in place and followed on dealing with lost property, underage drinkers and people who are drunk.
- Notices advising patrons of local taxi companies to help to prevent people drinking and driving.
- Drug checks of toilet areas and a drug and weapon policy (including a safe storage area of anything found).

- Ensuring children are properly supervised by parents and are not allowed in areas near gambling machines.
- Licensees checking and monitoring CCTV to prevent proxy purchases.
- Effective use of the challenge 21/25 policy including written refusal logs.
- Signage regarding safe alcohol levels units and where to go if you need help on alcohol consumption.
- Not selling products which are attractive to street drinkers (i.e. white lighting).
- Locating the cheaper/higher alcohol content drinks nearer to the counter so that they can be better monitored.
- Marking bottles so that there is a better trace of them if they have been bought to give them to underage persons (proxy purchases).
- First aiders being on duty.
- The licensee informing the Police before the holding of any large event.
- Providing adequate litter bins and ensuring any litter is cleared away during the day.

### **3.0 The Scheme to Date**

3.1 The Best Bar None Scheme was launched across the county in January 2015. The Scheme was promoted at Pub Watch meetings, during individual visits and in the press, although it is fair to say that the press coverage across Newark and Sherwood was less than in some other districts.

#### **3.3 Year One**

Across the county interest was expressed from 259 venues with applications being received from 109 premises. Within the Newark and Sherwood District there were 8 applications with 7 of the application premises meeting the Best Bar None criteria with the 8<sup>th</sup> just falling short. However, at the time of assessment they committed to a programme of improvements and have since satisfied the criteria and have been awarded the Best Bar None accreditation.

3.4 The top two premises with the highest assessment score were put forward into the county wide finals where they completed for the accolade of the best premises in the county. An additional premise would also be selected for the finals as a 'judges choice'. These are premises where the judges feel that whilst not necessarily scoring the highest in all categories there is one element that stands out. All the premises that have achieved the accreditation were included in a public vote to produce the overall public county winner.

3.5 At the awards ceremony in October The Grove at Balderton was awarded the overall winner for Newark and Sherwood and the Red Lion, Farnsfield was awarded the Best Village Pub in the countywide public vote.

3.6 All the applicants were invited to a local awards ceremony where the Chairman of Licensing committee presented the winners with their certificate of accreditation.

#### **3.7 Year Two**

Across the county there were 197 venues that expressed an interest in the scheme and of these 82 venues have successfully been accredited. There were 9 venues that failed the accreditation and these venues have been provided with feedback to enable them to succeed next year.

3.8 Applications for year 2 resulted in 7 applications from local venues. The premises were graded on their compliance with the Best Bar None criteria and there are 3 levels which reflect the assessment score, these are:

- accreditation;
- accreditation with merit; and
- and accreditation with distinction.

Set out below are the premises and their grade.

The Magna Charta, Lowdham	accreditation
The Prince Rupert, Newark	accreditation
The Lion, Farnsfield	accreditation with merit
Old Post Office, Newark	accreditation with merit
Atrium, Newark	accreditation with distinction
The Sir John Arderne, Newark	accreditation with distinction
The Grove Inn, Newark	accreditation with distinction

3.8 The local Awards ceremony took place on 19 January 2017 and the awards were presented by Councillor Mrs Crowe.

3.9 The County Wide awards were held on 28 February 2017. The Judges Choice for the overall winner for Newark was The Sir John Arderne.

3.10 The Lion at Farnsfield won the county wide public vote for the best Village Venue.

### 3.11 Year Three

So far year 3 has seen a slow start to the submission of applications. To date there are 4 applications within the district, although the scheme is being promoted at both Pub Watch and during licensing visits.

3.12 The number of applications across the county has also decreased. It is thought that this may be due to limited local publicity from the schemes. In order to address this issue in Newark and Sherwood it is proposed to use all forms of media to promote the applicants and their awards.

## 4.0 Proposals

4.1 It is proposed to hold a local awards ceremony at Castle House once the application process and assessment process has been completed. The Chair of the Licensing Committee will present the awards.

4.2 The County awards are proposed to be held later this year at a black tie awards ceremony.



4.3 As the only full county scheme running in the country the success of this scheme has gained lot of interest from all areas of the licensing industry as well as government departments. The Nottinghamshire scheme was highly commended in the Best Bar None national awards earlier in the year.

**5.0 RECOMMENDATIONS that:**

- (a) the progress of the Nottinghamshire County Best Bar None Scheme be noted; and,**
- (b) the proposals for both local and county wide award ceremonies be supported.**

Background Papers

Nil

For further information please contact Alan Batty on Extension 5467.

Karen White  
Director – Safety

**RESPONSE FROM THE GOVERNMENT ON THE FINDINGS OF THE HOUSE OF LORDS SELECT COMMITTEE ON THE LICENSING ACT 2003 -**

**1.0 Purpose of Report**

1.1 To update Members on the response from Government of the finding of the House of Lords Select Committee on the Licensing Act 2003.

**2.0 Background**

2.1 A report was presented to Licensing Committee in June 2017 setting out the findings of the House of Lords select committee on the Licensing Act 2003.

2.2 Members will recall that the findings covered a wide range of areas and some recommendations had the potential to be wide-ranging in their impact should they be supported.

**3.0 The Governments Response**

3.1 There were 73 recommendations made by the select committee. The Government has now provided a response to all of the recommendations. A full copy of the response is available for Members on the Council's extranet.

3.2 There were a number of specific recommendations that Members of the Licensing Committee discussed at the previous meeting and the Government's response to these is set out below with some additional highlights from the response.

3.3

<b>House of Lords Recommendation</b>	<b>Governments Response</b>
Minimum Unit pricing of alcohol to follow Scotland	Under review
Transfer of licensing functions to planning committee	No transfer but will look to improve synergies between the two regimes
Appeals to go before planning inspectorate	No but will explore good practice regarding delays in appeals
Member training to be minimum standard	Will consider training requirements
Hearings protocol should be at the discretion of the Chairman. Repeal the regulations	No action to be taken
Remove the need to advertise in newspaper	No action. Requirement to remain in place
Blue application notices to be placed on street lamps near venue	Guidance to be strengthened
Licensing Committee to take account of planning decisions	Guidance to be reissued emphasising co-ordination.
TENS- LA to be given power to object and members and residents be informed of TEN	No change but Guidance to be updated

Community and ancillary sellers notice should not be brought into force	Further consideration being given.
Wrong to give more weight to police evidence and the guidance should be removed.	Agree: guidance to be removed
Guidance to be amended to make clear a Closure Notice does not require premise's to close immediately.	Guidance to be amended.
Recommend locally set fees	No change to current fee structure
Clun licenses should have two day membership rule abolished	No

#### **4.0 RECOMMENDATION**

**That the Committee note the contents of the Government's response of the finding of the House of Lords Select Committee on the Licensing Act 2003.**

##### Background Papers

Findings of the House of Lords select Committee- Licensing Act 2003

Governments Response to the House of Lords select Committee- Licensing Act 2003

For further information please contact Alan Batty on Ext 5467 or Karen White on Ext 5240

Karen White: Director – Safety

**UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS**

**1.0 Purpose of Report**

1.1 To inform Committee of the activity and performance of the licensing team between 1 July and 30 September 2017 inclusive and to provide Members with details of current going enforcement issues.

**2.0 Background**

2.1 This report covers the period from 1 July and 30 September 2017 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

**Activity Report for 1 July and 30 September 2017**

<b>Application Type</b>	<b>Number Received</b>	<b>Number Issued</b>	<b>Number Refused</b>	<b>Comments</b>
Personal Licence	20	20	0	
Vary the Designated Premise Supervisor	29	29	0	
Transfer of Premise Licence	14	14	0	
Minor Variation	5	5	0	
Variation to Premise Licence	1	1	0	
New Premise licence	3	2		1 pending
Change of Premise Name	0	0	0	
Notification of Interest	0	0	0	
Temporary Event Notices	75	75	0	

2.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 64.

**2.3 Enforcement Activity**

**Ongoing Enforcement Activity 1 July and 30 September 2017**

<b>Location</b>	<b>Summary Of Complaint/Reason For Visit</b>	<b>Date Case Opened</b>	<b>Action Taken So Far</b>
Koningsberg Brewery, Boughton	Check site for signs in relation to a new premise licence application.	03.07.17	All in order

Inkersall Grange Farm, Bilsthorpe	Wedding venue advertising as fully licensed venue and NSDC only in receipt of 1 TEN this year.	20.07.17	LEO spoke to AB who will become the DPS of premise. He explained that the owner of the land took the booking and left arrangements for bar, catering etc to be arranged by the bride and groom. LEO gave advice regarding booked weddings applying for TEN's and the requirement for a full premise licence.
The New Yard, Winkburn	Check site for signs in relation to a new premise licence application.	31.07.17	All in order
Roman Way, Lincoln Road, Newark	Check site for signs in relation to a minor variation application.	03.08.17	All in order
Railway Inn, Station Road, Lowdham	Check site for signs in relation to a minor variation application.	03.08.17	All in order
Boathouse, Farndon	Complaints regarding fireworks and wanted to know licensable activities at venue.	09.08.17	LEO gave the PC details of the Boathouse licence and explained fireworks were not licensable and the times that they are permitted.
Budby Antiques Centre, Perlethorpe cum Budby	Check site for signs in relation to a variation application.	07.08.17	All in order
Pound Pub, 7 Castle Gate, Newark	Complaint regarding altercation between complainant and DPS	04.08.17	LEO investigated the complaint by taking statements and viewing CCTV. The Police have looked into the incident and found insufficient evidence. DPS given a formal verbal warning regarding the incident and spoken regarding her responsibilities.
Chapel Farm, Newark Road, Wellow	Resident referring to article for multiple bands at event. When at the licence hearing DC claimed there would only be one band.	10.08.17	AB spoke to DC and asked him to explain the discrepancy between what he said at the licensing hearing and what was happening. AB also spoke to legal who confirmed that although it was a point for discussion the hearing panel did not attach any condition to the licence relating to a single or multiple band and therefore enforceable. He informed the resident of her right to seek a review of the licence and its conditions.

Asda, Lombard Street, Newark	Check site for signs in relation to a minor variation application.	21.08.17	All in order.
The Old Vicarage Boutique, Westgate, Southwell	Noise complaint	27.08.17	Complaint from resident relating to low level music noise. Letter sent to premise. LEO to arrange meeting with PLH.
Old Coach House, Easthorpe, Southwell	Noise complaint	26.08.17	LEO visited complainant and given diary sheets. No further problems reported. LEO spoke to DPS and advice given.
Lurcher, Westbrook Drive, Rainworth	Noise complaint	26.09.17	Complaint from local resident regarding people noise and screaming from the pub until early hours. DPS remembers the incident but the pub was not open due to DPS moving in. CCTV confirms DPS statement.

### **3.0 RECOMMENDATION**

**That the Committee consider the contents of the report and identifies any issues it wishes to examine further.**

For further information please contact Nicola Kellas on extension 5894

Karen White  
Director – Safety

**TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 APRIL AND 30 JUNE 2017**

**1.0 Purpose of Report**

1.1 To inform Members of changes to Temporary Event Notices and notices that have been received and acknowledged between 1 July and 30 September 2017 inclusive.

**2.0 Background**

2.1 The Licensing Act 2003 introduced a light touch system for ad hoc, permitted temporary activities. A Temporary Event Notice (TEN) is given by an individual (a premise user) and authorises the premises user to conduct one or more licensable activities at premises.

2.2 There are two types of TEN;

- A standard TEN, to be given no later than 10 working days before the event to which it relates
- A late TEN, can be given 9 and not later than 5 working days before the event. Late TENs are intended to be used by premise user who is required for reasons outside their control to for example, change the venue at short notice.

2.3 Only the Police and Environmental Health can make representation against the TEN. Once the Police and Environmental Health receive a TEN, they have 3 working days to make any objections to it on the grounds of any of the four licensing objectives: prevention of crime and disorder, prevention of public nuisance, public safety and the protection of children from harm. If no objections are received the event will go ahead as planned. If an objection is received for a standard TEN the Council will have to organise a hearing to consider the objection and may impose conditions or decide that the event cannot go ahead. If an objection is received against a late TEN, no hearing is held and the application is refused.

**3.0 Attachments**

3.1 A list of Temporary Event Notices numbers by ward that have been received and acknowledged between 1 July and 30 September 2017 is attached at **Appendix A**.

3.2 A detailed list of Temporary Event Notices is attached at **Appendix B**.

**4.0 RECOMMENDATION**

**That the report be noted.**

Background Papers - Nil

For further information please contact Nicola Kellas on extension 5894.

Karen White  
Director – Safety

**APPENDIX A**

Temporary Event Notices Acknowledged between 1 July 2017 and 30 September 2017 inclusive listed by wards. For further details please see Licensing Section.

<b>Ward</b>	<b>Number of TENS</b>	<b>TEN No's</b>
Balderton North and Coddington	1	17/01088/TEN
Beacon	3	17/00786/TEN, 17/01058/TEN, 17/01061/TEN
Bridge	1	17/00889/TEN
Castle	9	17/00792/TENLAT, 17/00793/TEN, 17/00798/TENLAT, 17/00841/TEN, 17/00909/TEN, 17/00966/TENLAT, 17/01001/TENLAT, 17/01002/TENLAT, 17/01064/TEN
Collingham	7	17/00795/TENLAT, 17/00807/TEN, 17/00849/TEN, 17/00900/TENLAT, 17/00986/TEN, 17/01027/TEN, 17/01068/TEN
Devon	2	17/00791/TENLAT, 17/00830/TEN
Dover Beck	4	17/00892/TENLAT, 17/01029/TENLAT, 17/01030/TEN, 17/01031/TEN
Edwinstowe & Clipstone	5	17/00819/TEN, 17/00828/TEN, 17/00842/TEN, 17/00869/TEN, 17/00994/TEN
Farndon & Fernwood	6	17/00784/TEN, 17/00826/TEN, 17/00829/TEN, 17/00843/TEN, 17/00965/TEN, 17/01025/TEN
Lowdham	3	17/00893/TEN, 17/01013/TEN, 17/01070/TENLAT
Muskham	1	17/00914/TEN
Ollerton	6	17/00802/TEN, 17/00825/TEN, 17/00880/TEN, 17/00917/TEN, 17/01003/TEN, 17/01020/TEN
Rainworth North & Rufford	9	17/00831/TENLAT, 17/00832/TEN, 17/00890/TEN, 17/00850/TENLAT, 17/00866/TEN, 17/00867/TENLAT, 17/00868/TEN, 17/00908/TENLAT, 17/00992/TENLAT
Rainworth South & Blidworth	1	17/01089/TEN
Southwell	9	17/00785/TEN, 17/00803/TEN, 17/00894/TEN, 17/00970/TEN, 17/00991/TEN, 17/01008/TEN, 17/01016/TEN, 17/01057/TEN, 17/01093/TEN
Sutton on Trent	5	17/00788/TEN, 17/00852/TENLAT, 17/00911/TEN, 17/00933/TEN, 17/01087/TEN
Trent	5	17/00840/TEN, 17/00872/TEN, 17/00912/TEN, 17/00918/TEN, 17/01060/TEN



Appendix B

TEMPORARY EVENT NOTICES ACKNOWLEDGED BETWEEN 1 JULY 2017 AND 30 SEPTEMBER 2017 INCLUSIVE  
KEY FOR LICENCED ACTIVIES

A – THE SALE BY RETAIL OF ALCOHOL

C – SUPPLY OF ALCOHOL BY OR ON BEHALF OF A CLUB TO, OR TO THE ORDER OF, A MEMBER OF THE CLUB

E - THE PROVISION OF REGULATED ENTERTAINMENT

R – THE PROVISION OF LATE NIGHT REFRESHMENT

REF	ACK'D	PREMISE	NATURE OF EVENT	DATE OF EVENT	TIME OF EVENT	LICENCED ACTIVITIES	TEN REF
17/00784/TEN	03.07.2017	St Peters Church Of England Academy	Children's Performance Evenings	18 – 19.07.2017	18:30 – 20:30	A	3341
17/00785/TEN	03.07.2017	Walnut House, Burgage Lane, Southwell	Garden Party	31.08.2017	12:30 – 18:00	A,E	3342
17/00786/TEN	05.07.2017	Newark Town And District Club	Wedding Reception	29.07.2017	12:00 – 24:00	A,E,C	3343
17/00788/TEN	06.07.2017	The Dovecote Inn	Wedding Celebration	29.07.2017	15:00 – 23:45	A,E	3344
17/00791/TENL AT	07.07.2017	Sconce Park Newark	Sealed Knot Event	20.07.2017 – 23.07.2017	11:00 – 01:00	A,E	3345
17/00793/TEN	07.07.2017	Newark Rowing Club	Ticketed Social Event	22.07.2017	19:00 – 23:55	A,E,R	3346
17/00795/TENL AT	10.07.2017	John Blow Primary School	Family Fun Afternoon	21.07.2017	03:30 – 18:30	A	3347
17/00798/TENL AT	10.07.2017	Newark Market	Newark Traditions Festival	22.07.2017 – 23.07.2017	09:00 -18:00	A	3348
17/00802/TEN	11.07.2017	Thoresby Estate	Woodland Birthday Party	29.07.2017 – 30.07.2017	18:00 – 12:00	A,E	3349
17/00803/TEN	11.07.2017	Hall Farm Kirklington Newark	Southwell and District ploughing match and show	30.09.2017	11:00 – 17:30	A	3350
17/00807/TEN	14.07.2017	3 High Street Sutton on Trent	Birthday party	29.07.2017	18:00 – 23:30	A	3351
17/00819/TEN	19.07.2017	Castlefield Kings Clipstone	6th Music, Beer and Cider Festival	25.08.2017 – 27.08.2017	18:00 – 23:00 13:00 – 20:00	A,E	3352
17/00842/TEN	20.07.2017	Hammer and Wedge	Charity event	03.08.2017 – 04.08.17	00:00 – 01:30	A,E,R	3353
17/00843/TEN	20.07.2017	Open field (SK 806437)	Wedding Reception	26.08.2017 – 27.08.2017	12:00 – 01:00	E,R	3354
17/00828/TEN	20.07.2017	Hammer and Wedge	Birthday Party	05.08.2017 –	01:00 – 02:30	A,E,R	3355
17/00825/TEN	21.07.2017	THORESBY PARK,	MORRIS RALLY	04.08.2017 –	10:00 – 23:00	A	3356

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				06.08.2017			
17/00826/TEN	21.07.2017	Hawton Waters Cotham Newark	Private Birthday Function	05.08.2017 – 06.08.2017	15:00 – 24:00	A,E	3357
17/00829/TEN	24.07.2017	Balderton Village Hall Fernwood	Summer fete	12.08.2017	10:00 – 15:00	A	3358
17/00830/TEN	24.07.2017	Devon Park- Tom Mann Pavilion Newark	Newark Half Marathon.	13.08.2017	10:00 – 17:00	A	3359
17/00831/TENL AT	24.07.2017	Inkersall Grange Farm Bilsthorpe	Family wedding event,	29.07.2017	12:00 – 23:55	A	3360
17/00832/TEN	24.07.2017	Chappel Farm Wellow	Standalone concert.	16.09.2017	15:00 – 23:30	A,E,R	3361
17/00840/TEN	24.07.2017	The Arther Radford Centre Fiskerton	A memorial cricket match	27.08.2017	11:00 – 11:30	A,A	3362
17/00841/TEN	24.07.2017	Newark Castle	FAMILY ENTERTAINMENT AND BERASS BAND CONCERT	27.08.2017	14:00 – 22:00	A,E	3363
17/00849/TEN	27.07.2017	Collingham Football and Sports Club	40th Birthday Party	19.08.2017 – 20.08.2017	8:00 - 01:00	A,E	3364
17/00850/TENL AT	27.07.2017	Inkersall Grange Farm Bilsthorpe	Family Wedding	05.08.2017	12:00 – 23:55	A,E	3365
17/00852/TENL AT	26.07.2017	Burmoore Farm Egmanton	Egfest Garden Festival	05.08.2017	12:00 – 23:00	A,E	3366
17/00854/TEN	28.07.2017	Manor Farm Sibthorpe	Agricultural Show,	27.09.2017 – 28.09.2017	19:00 – 12:00	A,A,R	3367
17/00880/TEN	07.08.2017	Plough Ollerton	Beach bar party	09.09.2017	15:00 – 23:00	A,E	3368
17/00889/TEN	08.08.2017	Brownhill Newark	Motorhome showroom and bistro.	15.09.2017 – 17.09.2017	18:00 – 23:00	A,E	3369
17/00890/TEN	08.08.2017	Inkersall Grange Farm	Family Wedding	19.08.2017	12.:00 – 23:55	A,E	3370
17/00892/TENL AT	08.08.2017	Unicorn Head Langar	Wedding party	19.08.2017	14:00 – 23:00	A,E	3370A
17/00893/TEN	08.08.2017	Unicorn Head Langar	School Gala	17.09.2017	10:00 – 18:00	A	3371
17/00894/TEN	09.08.2017	The Hopbarn Southwell	Multi Arts Venue	08.09.2017	18:00 – 23:00	A	3372
17/00900/TENL AT	09.08.2017	Coronation hall South Clifton	Golf Clubs Annual Presentation	25.11.2017	18:00 -23:00	A	3373
17/00908/TENL AT	11.08.2017	Inkersall Grange Farm	Wedding Reception	23.09.2017 – 24.09.2017	11:00 – 00:30	A,E,R	3374
17/00909/TEN	11.08.2017	Old Post Office Newark	Bank Holiday Hours	28.08.2017	00:01 – 02:00	A,E,R	3375
17/00911/TEN	14.08.2017	VILLAGE HALL EGMANTON Nott's	FOOD AND BINGO SOCIAL EVENING	23.09.2017	19:00 – 23:00	A	3376

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17/00912/TEN	14.08.2017	Southwell Racecourse Southwell	Antiques, collectors and vintage fair	26.08.2017 – 27.08.2017	11:00 – 16:00	A	3377
17/00914/TEN	14.08.2017	St Laurence Church Norwell	Concert with refreshments	14.10.2017	19:00 – 22:30	A,E	3378
17/00917/TEN	14.08.2017	Thoresby Park Ollerton	Classic car show	28.08.2017	11:00 – 18:00	A	3379
17/00918/TEN	15.08.2017	MEADOWFIELD GARDEN CAMPSITE ROLLESTON	60TH BIRTHDAY PARTY	09.09.2017	18:00 – 23:55	E	3380
17/00933/TEN	17.08.2017	Brecks Farm Moorhouse	21st Birthday Party	02.09.2017 – 03.09.2017	19:00 – 01:00	A	3381
17/00965/TEN	18.08.2017	Knots Bar And Restaurant Farndon	Boat Club Annual Regatta	08.09.2017 09.09.2017 10.09.2017	19:00 – 0:00 10:00 – 0:00 10:00 – 18:00	A,E,R	3382
17/00966/TENL AT	18.08.2017	Newark Castle and Gardens Newark	Wedding Celebration	26.08.2017	18:30 – 00:30	A,E,	3383
17/00970/TEN	21.08.2017	The Flowerpod Southwell.	Fundraising Event	23.09.2017	18:30 – 23:00	A	3384
17/00986/TEN	22.08.2017	Bar Marquee, Larksfield Collingham	Agricultural Show	16.09.2017	10:00 – 18:00	A	3385
17/00991/TEN	22.08.2017	Old Hall Farm Edingley	Birthday Party	08.09.2017 – 09.09.2017	16:00 – 23:00 10:00 – 23:00	E,R	3386
17/00992/TENL AT	23.08.2017	Inkersall Grange Farm Bilsthorpe	Wedding Reception	02.09.2017	13:00 – 23:00	A,R,E	3387
17/00994/TEN	23.08.2017	Sherwood Mx Edwistowe	Motocross Race Track	08.09.2017 – 11.09.2017	12:00 – 01:00	A	3388
17/01001/TENL AT	23.08.2017	Bean and Vine Newark	Tour of Britain Cycle race	05.09.2017 – 09.09.2017	17:00 – 22:30	R	3389
17/01002/TENL AT	29.08.2017	The Club house, Newark Rowing Club	Live Band	09.09.2017	18:00 – 23:55	A,E,R	3390
17/01003/TEN	29.08.2017	Lifespring Centre Ollerton	Wedding Reception	30.09.2017 – 01.10.2017	17:00 – 00:00	A,E	3391
17/01008/TEN	31.08.2017	Kirklington Showground Kirklington	County Show Ploughing Match	30.09.2017	09:00 -23:00	A	3392
17/01013/TEN	01.09.2017	St Mary's Church - Lowdham	Music concert to be given by Cara Dillon	02.12.2017	19:00 – 22:30	A,E	3393
17/01016/TEN	05.09.2017	Hopyard Farm Southwell	Blue Grass Music	30.09.2017	19:00 – 23:00	A,E	3394
17/01017/TEN	05.09.2017	Showground Kirklington Notts.	Southwell Ploughing Match	30.09.2017	09:00 – 17:00	A	3395

Appendix B

		NG24 8NX					
17/01020/TEN	06.09.2017	Thoresby Hall Estates Thorsby	Camping And Caravanning Rally.	4 <sup>th</sup> – 8 <sup>th</sup> .09.2017	11:00 – 23:00	A, E	3396
17/01025/TEN	07.09.2017	Showground Kirklington Nott`s NG24 8NX	SOUTHWELL PLOUGHING MATCH EVENT	30.09.2017	10:00 – 19:00	A	3397
17/01027/TEN	08.09.2017	Winthorpe Community Centre	Charity Halloween	28.10.2017	05:00 – 8:00	A	3398
17/01029/TENL AT	11.09.2017	Gunthorpe Village Hall Gunthorpe	Ceilidh Dance Night.	23.09.2017	16:30 – 23:00	A	3399
17/01030/TEN	11.09.2017	Gunthorpe Village Hall Gunthorpe	Dan Hadfield'	10.11.2017	19:30 – 23:30	A	3400
17/01031/TEN	11.09.2017	Hoveringham Village Hall Hoveringham	Art Exhibition	27.10.2017 28.10.2017 29.10.2017	18:00 – 21:00 10:00 – 16:00 12:00 – 16:00	A	3401
17/01058/TEN	15.09.2017	Highfields School	Fashion Show	29.09.2017	18:30 – 21:00	A,R,E	3403
17/01057/TEN	15.09.2017	Hall farm Kirklington	Trade Stand	30.09.2017	08:30 – 16:00	A	3402
17/00585/TEN	18.09.2017	Flintham Show Flintham	Agricultural show	28.09.2017	11:00 – 17:00	A	3404
17/01060/TEN	18/09/2017	Fiskerton Cricket Club Fiskerton.	Presentation Evening	20.10.2017	06:00 – 11:00	A,A	3405
17/01061/TEN	18/09/2017	Newark Library Newark	An Audience with Charles Hanson	12/10/2017	19:00 – 23:00	A	3406
17/01068/TEN	19/09/2017	Winthorpe Community Centre Winthorpe	A concert show	06.10.2017	19:00 – 23:00	A,E	3407
17/01064/TEN	19/9/2017	Newark R & M Cricket Club	Bonfire Night	3.11.2017	19:00 – 22:30	A	3407B
17/01070/TENL AT	19/09/2017	Field –Church lane Sibthorpe	Mobile Bar	28.09.2017	11:00 – 19:00	A	3408
17/01087/TEN	25/09/2017	Weston Village Hall, Main Street, Weston, NG23 6ST	Pie & Pea Quiz night	24.11.2017	18:00 to 23:00	A	3409
17/01088/TEN	25/09/2017	Newark Academy, London Road, Newark, NG24 3AL	Swimming club presentation	24.11.2017	19:00 to 23:00	A	3410
17/01089/TEN	25/09/2017	Joseph Whittaker School, Warsop Lane, Rainworth, NG21 0AG	PTA Fashion show	13.10.2017	18:30 to 23:00	A	3411
17/01093/TEN	26/09/2017	Minster School, Nottingham Road, Southwell, NG25 0DZ	Southwell & District Lions Fundraising quiz night	13.10.2017	19:00 to 23:00	A	3412
17/01096/TEN	28/09/2017	Coronation Hall, Moor Lane, South Clifton, NG23 7BG	Fundraising Dance	28.10.2017	19:30 to 23:30	A, E	3413