

NEWARK AND SHERWOOD HOMES

Minutes of the Meeting of **THE BOARD OF NEWARK AND SHERWOOD HOMES** held on Thursday 26 May 2005 at 5.00pm in the Lady Chapel, Kelham Hall.

Present: Miss M Butler (Chairman)
Councillor Mrs G Dawn (Vice-Chairman)

Mr R Ainger
Councillor Mrs N A Armstrong
Mrs I Brown
Mrs K Chaffe
Mrs G Hughes
Mr S Medhurst
Mr D Nixon
Mr G Parkinson
Mr R Rontree
Councillor Mrs C Rose (*for part of meeting*)
Mrs P Taylor

Officers in Attendance:

Mrs R Rance (Chief Executive)
Mr F McElhinney (Housing Director)
Mrs S Whitling (Finance & Corporate Services Director)
Mrs M Proud (Head of Human Resources)
Mrs S Y Parker (Housing Service Development Manager)

The Chairman opened the meeting by giving the following tribute to Councillor Pat Fletcher, a Director of Newark and Sherwood Homes, who died suddenly on Monday 9 May 2005.

“I will open the meeting today with a tribute to Pat Fletcher, a Director of this Board who died suddenly on Monday 9 May.

Pat joined the Board as we moved into ‘shadow’ status. She was a giving and caring lady who worked tirelessly in the set-up of the Company and in ensuring the Company would deliver for its customers. Her commitment and contribution has always been positive, even though she had other calls on her time she still attended numerous events for the Company.

Pat was supported at some of these events by her husband, Ken, to whom we have sent our warmest thoughts at this most difficult time.

Pat’s skills and experience showed in her ability to make apt and to the point comments. She emphasised at all times the importance of form, she understood the respect and courtesy it conveys to all. We are truly grateful for Pat’s contribution, she will be sadly missed.

We, the Directors of the Board, our Senior Management Team, and staff, salute a gracious and caring lady.”

53. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from: Councillor J Clark.

54. **MINUTES OF THE MEETING HELD ON 14 APRIL 2005**

AGREED (unanimously) that:

the Minutes of the meeting held on 14 April 2005 be accepted as a correct record and signed by the Chairman

55. **CHAIRMAN'S ANNOUNCEMENTS AND URGENT ITEMS**

BEST VALUE INSPECTION

All Directors of the Board would be invited to a round table meeting with the Audit Commission inspectors on Tuesday 28th June when the outcome of the Best Value Inspection would be known.

(Cllr Rose joined the meeting)

56. **MINUTES FROM COMMITTEE MEETINGS**

FINANCE & PROBITY COMMITTEE MEETING HELD ON 27 APRIL 2005

The Chairman of the Finance & Probity Committee, Mrs P Taylor, read out a précis of the items considered at the Committee Meeting.

SERVICE & PERFORMANCE COMMITTEE MEETING HELD ON 3 MAY 2005

The Chairman of the Service & Performance Committee, Mr R Ainger, gave a summation of the discussions and decisions made at the last Committee meeting.

AGREED (unanimously) that:

the Minutes of all of the above Committees were noted.

57. **RISK MANAGEMENT –PROCUREMENT OF CONTRACTORS**

AGREED (unanimously) that:

- a) to amend the risk profile associated with the corporate risk identified in the procurement of contractors to low and marginal.
- b) the risk register be updated accordingly.

58. **“ALMOs – A NEW FUTURE FOR COUNCIL HOUSING”**

AGREED (unanimously) that:

the summary report: “ALMOs – A New Future for *Council Housing*” be noted.

59. **SUMMER MEETING CYCLE**

AGREED (unanimously) that:

the Board meeting on 18th August 2005, the Finance & Probity Committee meeting on 31 August 2005 and the Service & Performance Committee meeting on 6 September 2005, be cancelled.

60. **CONFIDENTIAL ITEM – EXCLUSION OF PRESS AND PUBLIC**

AGREED (unanimously) that:

the press and public be excluded from the meeting during the consideration of the following item of business in accordance with Principle 6 of the Meetings Principles – Access by the public to meetings (paragraph 6.3) because it was likely that such consideration would result in the disclosure of confidential information.

61. **DIRECTOR OF THE BOARD – EXCEPTIONAL CIRCUMSTANCES**

The Board considered the confidential report of the Chief Executive concerning the Director of the Board – exceptional circumstances.

The meeting closed at 5.40p.m.

Chairman